San Leandro USD Minutes

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Regular Board Meeting

March 20, 2012
Tuesday, 07:00 PM
San Leandro City Council Chambers
835 E. 14th Street
San Leandro, CA

Attendees

Hermy Almonte	Board Trustee	
Ron Carey	Board Trustee	
Lance James	Board Trustee	
Mike Katz-Lacabe	Board Trustee	
Morgan Mack-Rose	Board Trustee	
Diana Prola	Board Trustee	
Carmen Sullivan	Board Trustee	
Cindy Cathey	Superintendent	*non-voting*
Song Chin-Bendib	Assistant Superintendent	*non-voting*
Jack Martin	Student Board Member	*non-voting*
Linda Pollard	Administrative Assistant	*non-voting*
John Thompson, Ed.D.	Senior Director II	*non-voting*
Debbie Wong	Assistant Superintendent	*non-voting*

1. CALL TO ORDER / ROLL CALL - 6:00 P.M.

The meeting was called to order at 6:00 p.m. by President Mack-Rose. All Board members were in attendance with the exception of Trustee Sullivan.

2. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

a. Public Testimony on Closed Session Items

There were no public comments concerning items on the closed session agenda.

3. RECESS INTO CLOSED SESSION - 6:00 P.M.

The Board recessed into closed session at 6:00 p.m.

a. Public Employee Discipline / Dismissal / Release / Hiring; Government Code Section 54957

b. Conference with Labor Negotiator; Government Code Section 54957.6

4. RECONVENE TO OPEN SESSION - 7:00 p.m.

The Board reconvened to open session at 7:02 p.m.

a. REPORT ON CLOSED SESSION ACTION

President Mack-Rose said that the Board had been in closed session where no action was taken. She also noted that Trustee Sullivan arrived at 6:03 p.m.

b. PLEDGE OF ALLEGIANCE

President Mack-Rose led the Pledge of Allegiance to the Flag.

c. APPROVAL OF AGENDA *(V)*

Motion made by: Carmen Sullivan
Seconded by: Mike Katz-Lacabe

Votes
Unanimously Approved

d. LEGAL STATEMENT

5. PARKS & RECREATION COMMISSION REPORT - 7:05-7:10 p.m.

Parks and Recreation Commission representative Evelyn Gonzalez updated the Board on the activities of the Parks & Recreation Commission. She passed out handouts from a recent report presented to the City Council. Highlights included news that the Senior Center has been highly utilized and is generating revenue. She shared goals set by the Parks and Recreation Department which included the desire to restore funding the Teen Jobs Program, the Cherry Festival, the Community Assistance Grant Program and the Aquatic Facilities Program.

Commissioner Gonzalez also announced that the May Run for the School will be on May 6, 2012. In addition to the re-opening celebration of the Marina par course, San Leandro residents can participate in the Bike San Leandro event, another health and fitness option happening that day. She also called the Board's attention to a flyer from the Youth Advisory Commission (YAC) inviting the community to "Munching for Mini-Grants' at Porky's Pizza Palace on Tuesday, April 17. While the YAC does not fall under the Parks & Recreation Department, she thought the Board would be interested in knowing that its young members are trying to raise money to give an award to a local business that is the most youth-friendly.

6. PUBLIC TESTIMONY ON NON-AGENDA ITEMS - 7:10-7:20 p.m.

Veronica Mandujano, San Leandro High School senior, addressed the Board regarding the District's reserves. She was concerned about contrary comments made about the accessibility (or not), of those reserves to avoid budget cuts. Because it is important to her that she keeps up on what is going on with the budget, she stated that she will continue to attend as many Board meetings as she can. Responding to Ms. Mandujano, President Mack-Rose clarified that the District does not have access to the required 3% reserve; however, anything above that percentage can be accessed. She hoped that Ms. Mandujano received the handout about the reserves and offered to sit down with her to go over the information. President Mack-Rose added that she appreciated that Ms. Mandjuano acknowledges that the work is ongoing and that accountability is important.

Carol Delton, representing the San Leandro Teachers' Association (SLTA) on matters of

budget and finance, along with Mark Hamilton, (SLTA) member, distributed a chart prepared for the Board regarding comparison of ending balances for the 09/10 and 10/11 school years. Ms. Delton responded to several items raised at the last Board meeting including the $2.7 million fund balance reserve and fall sports program funding. She also walked the Board through the comparative figures on the handout.

7. PRESENTATIONS

a. Certificates of Commendation - 7:20-7:30 p.m.

- The Board of Education and Superintendent presented a Certificate of Commendation to San Leandro High School junior Klarees Hansen for being selected as Eden Area Regional Occupational Program (ROP) "Student of the Month" for March 2012 in the Medical Careers Program. Klarees spoke of her internship at Saint Rose Hospital and of her ROP experience. She said that she was planning to be a phlebotomist, adding "that it was good she doesn't get squeamish around blood."

- The Board of Education and Superintendent presented a Certificate of Commendation to San Leandro High School senior Osa Aihie for winning both the San Leandro Rotary Club speech competition held on February 5, 2012, and the Hayward District Competition held on March 5, 2012. As the District Level First Place Winner, Osa will go on to compete at the Regional Rotary Competition on March 23, 2012, at the HP Pavilion in San Jose.

- The Board of Education and Superintendent presented a Certificate of Commendation to San Leandro High School senior Arooj Haq for being named as one of 11 new members of the Alameda County Woman's Hall of Fame for the youth category. In 1993, the Alameda County Board of Supervisors, the Alameda County Health Care Foundation, and the Alameda County Commission on the Status of Women established a permanent Women Hall of Fame. The purpose of the Woman's Hall of Fame is to recognize outstanding women for their achievements and contributions to the overall well-being of our county and its citizens. Arooj is passionate about public health and advocating for human rights and supports nutrition, smart choices, and healthy relationships. She is active in the Advocating Change Together program at Girls Inc. and has always aspired to be a nurse, but because of a recent trip to the Middle East, she has decided to open a charity in the future to help women in her parent's native country Pakistan.

b. Revision to Local Education Agency Plan (LEAP) in Response to District Program Improvement Year 3 Corrective Action 6 - 7:30-7:50 p.m. (V)

The Board of Education received a presentation by Assistant Superintendent, Educational Services, Debbie Wong on the revision to Local Education Agency Plan (LEAP), in Response to District Program Improvement Year 3, Corrective Action 6. As part of District Program Improvement Year 3 Corrective Action 6 status, the District was required to contract with a District Assistance Intervention Team (DAIT) to provide technical assistance to revise the Local Education Agency Plan (LEAP) which includes a report of findings and recommendations for improving areas identified by the needs assessment. On February 7, 2012, the District selected Napa, Solano, Contra Costa Educational Support Team as its DAIT provider. Assistant Superintendent Wong presented the recommendations and high leverage actions to

be implemented based on our DAIT review process. Highlights of the presentation included areas of strength (26 identified strengths) and areas of need (12 identified needs), and four high leverage actions to implement Corrective Action 6:

1. Develop and implement a District Accountability and Monitoring Plan
2. Ensure all students have access to scheduled, uninterrupted high quality instruction in core and intervention classes
3. Deepen the use of data from the data monitoring system to ensure that formative & summative data is available and used for instructional decisions
4. Continue to develop and implement specific efforts to build trust and communications between the home to school community

The plan was submitted to the State Department of Education by the required March 10, 2012, deadline and is pending review and approval by the Board. The District is now working with the DAIT Provider on a systematic implementation plan that will address Corrective Action 6 High Leverage Actions. The Board is required to take formal action to approve the plan. Once approved, the plan will be posted on the District's website.

c. ACTION ITEM - Educational Services - 7:50-8:00 p.m.

d. Revisions to the Local Education Agency Plan (LEAP) in Response to District Program Improvement Year 3 Corrective Action 6 *(V)*

Motion made by: *Hermy Almonte*
Seconded by: *Diana Prola*

Votes
Unanimously Approved

8. PRESENTATION

a. Revision to Board Policy 6154(a-d) - Homework - 8:00-8:20 p.m.

In January 2011, the Board requested a revision to our current Homework Board Policy 6154(a). Through an extensive process of working with teacher committees and soliciting feedback from parents and teachers, the Board Policy Committee is recommending a revised homework policy and guidelines. Debbie Wong, Assistant Superintendent, Educational Services, provided a brief overview of the process and revisions for the Board of Education's review. The key areas of revisions included:

- Updating language
- Including K-12 perspectives and flexibility
  - Number of minutes modified
  - Days of the week accommodates elementary student packets and project-based long term assignments
  - Minutes may or may not include reading
  - How to review and communicate homework progress
- Ensuring Ed Code 48205 compliance regarding excused and unexcused absences
- Recognizing the diversity of students learning:
  - Different rates
  - Section 504 accommodations

- Individualized Education Plan (IEP)
- Advanced Placement Course
- Honors courses
- Companion Courses

The Board thanked staff for the presentation. Comments and suggestions from the Board included:

- Overall I am a little disappointed. I was looking for more data-based reasoning.
- Homework at lower levels ineffective
- Less homework for primary levels and if homework is given it ought to be reading
- Be clear to the parents class requirements and homework expectations for AP, and Honors classes
- Proponent of homework, "Practice makes Perfect"
- "Ensuring make up assignments are completed in the time agreed to by teachers" (students need to be included)
- Homework is very important
- No clarification on how much time given to makeup assignments for excused absences
- Policy doesn't address reducing homework during STAR testing which can reduce student stress
- Be more specific regarding advance courses. Sentence should read, "Advanced courses (such as Honors, AP, etc) **will** require additional homework
- Specific homework timeline not needed for AP classes, it would hamper the teacher's ability to teach the material and credit for AP classes are not based on the amount of homework but on the test results
- At lower levels try not to always assign a specific book for reading, but rather let the students' select a book of their choice
- Was disappointed that under "Teacher's Responsibility" the word "planning" was struck from the sentence "... to assign work that encourages student planning" and replaced with **"responsibility";** and "Homework expectations will also be sent home in writing" was taken out
- Needs to be a real distinction between elementary, middle and high school
- Reading needs to be expected
- Not to exceed four days of homework per week needs clarification
- Ask teachers to look at standardizing homework to make it meaningful
- Need to be more explicit about our expectations on reading for the primary levels

PUBLIC COMMENTS

- Carol Delton commented that from her experience, families are shocked to learn that a couple of hours of homework at high school each night is expected. To her, the purpose of homework "is for students to develop self responsibility for mastery of material."
- Evelyn Gonzalez commented on the time frame guidelines recommended in the policy, stating that from her experience with her own children, what a teacher thinks a student can do in 10 minutes may not be the same for others to do in that timeframe, adding that "when you stick to closely to minutes we are not

serving our kids."

b. CONFERENCE ITEM - Educational Services *(D) (V)*

c. Revision to Homework Board Policy 6154(a-d) - 8:20-8:30 p.m. *(D) (V)*

After the presentation, the Board directed staff to continue the revision process and return for approval at a future Board meeting.

9. PRESENTATION

a. Update on Measure B and M Projects - 8:30-8:45 p.m.

Assistant Superintendent Business & Operations Song Chin-Bendib; Michael Murphy, Director of Measure B and Bond Projects, and Kurt Weidmann, Program Manager, Harris & Associates, provided an update on Measure B and Measure M. The presentation included the following:

- A macro level overview of cash flow and scheduling for both bond measure programs
- Measure B modernization projects taking place during the summer of 2012 at multiple school sites
- Measure M projects: the SLUSD Pacific Sports Complex & Burrell Field, and the Pool facility and Field replacements at San Leandro High School.
- Modular and/or portable buildings analysis in the District
- Review of priority list of Measure B Savings projects in relation to other potential projects
- Excerpt from Measure A 1997 School Facilities Bond Implementation and District Wide Master Plan regarding modular and portable units

Trustee Prola suggested taking a look at using some of the extra money to replace some or all of the portables at Washington and bring back the numbers to the Board Facilities & Technology committee.

At 9:22 p.m. the Board took a brief break and returned to open session 9:25 p.m.

10. REPORTS - 8:45-9:00 p.m.

a. Correspondence

Trustee Sullivan reported receipt of the following emails between March 8, 2012, and March 20, 2012: From Jon Sherr regarding "Board Goes Forward with Cuts"; from Senator Corbett regarding “Senator Corbett Calls for Seismic Safe Schools"; from CSBA regarding "California Voting Rights Act," "California School News," and "How will the latest mandate reform proposal affect your district"; from Sheila Jordan regarding "Join the First Annual Science & Engineering Fair," and "ACOE Spring Newsletter, Science, Health Job Fair and More"; from Veronica Sanchez regarding "Garfield's Parent Bulletin"; from Cynthia Vincent regarding “Marathon Bus Service," and "AC Transit Buys America"; from Robin Michel regarding "San Leandro High School Student, Osa Aihie wins First Place in Rotary Speech Competition and to Compete at Regionals," "Save the Date: April 21, 2012, Spring Forum," "Press Release: Burrell Field the Next Chapter," and "The San Leandro Scholarship Foundation Invites You to

the “Dollars for Scholars" Dinner on Thursday, April 19"; from Gabriela Juarez regarding EAROP Newsletter"; from Lycette Kintanar regarding ACSBA Meeting April 19, 2012," and "CIF/NCS"; from Unique Holland regarding "ACOE 2nd Annual Job Fair, April 5, 2012"; from Mike Katz-Lacabe regarding "SLHS Student Arooj Haq to receive at City Council Meeting for her Induction into AC Women's Hall of Fame"; and Myrna Hernandez regarding "Washington Newsletter."

b. Student Board Member Report

Student Board Member Jack Martin updated the Board on activities at the San Leandro High School campus and the Fred T. Korematsu campus. Highlights included:

- Last week the Associate Study Body hosted a meeting at lunch regarding the budget cuts. SLTA President Jon Sherr and a few teachers provided some very helpful information
- March 16, the school held their Spring Blood Drive, noting that many students participated
- WASC was visiting the campus last week
- Boys volleyball beat Castro Valley
- Prom is coming up in a couple of months

c. Union Representative Reports

Mark Hamilton, on behalf the San Leandro Teachers' Association Executive Board, read a brief statement that was published to their members recently bringing them up to date on what is happening with regards to the budget, the budget process, use of reserves and restoring programs in San Leandro.

d. Superintendent's Report

Superintendent Cathey provided the following report:

- March 14 was Latino Achievement Night Part I, where more than 700 people were in attendance to recognize students from Jefferson, McKinley, Roosevelt, Washington, Bancroft Middle School, Lincoln and San Leandro High School/Fred T. Koremastu Campus. Part Two will be next Tuesday, March 27, at 7 p.m. at John Muir, where students from Garfield, Madison, Monroe, Wilson, Muir Middle School, Adult School and San Leandro High School/Fred T. Korematsu Campus will be recognized.
- Thursday, March 22, 7 p.m. in the Arts Education Center, is the San Leandro High School Orchestra Festival, 7 p.m.
- Friday, March 16, was the First Annual District Wide LGBTQ All Family Alliance Potluck Dinner at Zocalo's Coffee House. Assistant Superintendent Debbie Wong reported that sixty-five folks were in attendance including Trustees Katz-Lacabe and Carey as well as a representative from Wilma Chan's office.
- Superintendent provided an update on plans for a community Q & A at the Arts Education Center. At this point, Saturday, May 5, is the only Saturday available. The Board would rather have it sooner rather than later, so the Superintendent said that she would book the May 5 date; however, would continue to look for the earliest weeknight and propose some dates in the *CS.* Consensus was to hold 2 meetings this year.

11. BOARD COMMITTEE REPORTS - 9:00-9:10 p.m.

a. Facilities & Technology

Trustee Prola reported that the Facilities & Technology committee met on March 7 and discussed ground breaking for Burrell Field, signage for the Pacific Sports Complex and Lincoln High School campus, the water and energy audit to be done by Alameda County Office of Education, and the student artwork that will be displayed at the Washington Elementary School playground. There was a major discussion of the seismic assessment report that was recently completed, stating that out of 108 buildings, 70 were rated satisfactory to good; none were rated dangerous or unacceptable except for an Adult School storage unit.

b. Finance

Trustee Mack-Rose reported that the Finance Committee met on March 7 and reviewed the 2011-2012 Second Interim Report and other relevant fiscal information.

12. BOARD REPRESENTATIVE REPORTS - 9:10-9:15 p.m.

a. Eden Area Regional Occupational Program

Trustee Almonte reported that the Governing Board met on Thursday, March 1, 2012, and approved the minutes of the Meeting of February 21, 2012, Bill Warrants, Personnel Action items, listed donations, contract for the Youth Enrichment Services Collaborative Grant for the2011-2012 School Year, contract with VTD for auditing for the 0212-2012, 2013-2014 and 2014-2015 school years, roster of public agencies filing, Second Interim Budget Report for the 2011-2012 school year, the adoption of Resolution 408: Week of the School Administrator, and Resolution 409: Authorizing Signatures Payroll Warrants and Disbursements, and Resolution 410: Authorizing Signature Official Documents and Reports.

13. CONSENT ITEMS - 9:15-9:25 p.m.

a. Approval of Consent Items *(V) (C)*

The following consent item was pulled from the Consent Calendar:

- 16b - 2011-12 NPS/A Contracts (Prola)
- 18a - The Pacific Sports Complex and Burrell Field Signage, Brick Veneer, and Fence Details (Mack-Rose)

Trustee Mack-Rose noted that there was a revision to the classified Personnel Report and that a revised Personnel Report was made available to the public and the Board.

The consent calendar was approved as amended.

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

14. General Services

a. Approval of Minutes - March 6, 2012 *(V) (C)*

15. Human Resources

a. Certificated Personnel Report *(D) (C)*

b. Classified Personnel Report *(D) (C)*

16. Educational Services

a. 2011-2013 Single School Plan for Student Achievement / Western Association of School and College (WASC) Self Study for San Leandro High School *(V) (C)*

b. 2011-12 NPS / A Contracts *(V) (C)*

Trustee Prola pulled this item by mistake. She meant to pull consent item 17c - Contracts for Amounts $5,000 or less for Fiscal Year 2011-2012.

Motion made by: Diana Prola
Seconded by: Carmen Sullivan

Votes

Unanimously Approved

17. Business and Operations

a. Ratification of Payroll *(V) (C)*

b. Approval of Bill Warrants *(V) (C)*

c. Contracts for amounts $5,000 or less for Fiscal Year 2011-2012 *(V) (C)*

It was noted that while this item has already been approved; staff would look into Trustee Prola's concern using ASB funds for teacher training. Assistant Superintendent Chin-Bendib will research the regulations.

18. Facilities and Construction

a. The Pacific Sports Complex and Burrell Field Signage, Brick Veneer, and Fence Details *(V) (C)*

This item was pulled from the Consent Calendar.

19. CONFERENCE ITEMS - 9:25-9:45 p.m.

a. Approval of Conference Items

20. General Services

a. Resolution #12-24 in Support of Initiative 1522 Tax Oil to Fund Education K-12 Through College and University *(D) (V)*

Prior to taking action, Trustee Katz-Lacabe asked if there was any consideration to looking at another oil extraction tax 1572 as well. Trustee Mack-Rose suggested that they could consider Initiative 1572 for the November election.

Motion made by: Carmen Sullivan
Seconded by: Lance James

Votes

Unanimously Approved

b. Restore San Leandro High School Fall Sports Program *(D) (V)*

Trustee Mack-Rose clarified that one-time (reserve) funds would be used to restore the San Leandro High School fall sports program.

Motion made by: Carmen Sullivan
Seconded by: Lance James

Votes

Unanimously Approved

21. INFORMATION ITEMS - 9:45-10:00 p.m.

22. Business and Operations

a. Miscellaneous Receipts *(D)*

b. Art Work of Wooden Cutouts at Washington Elementary School *(D)*

23. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS-10:00 pm

Trustee James attended the WASC meeting at San Leandro High. On Monday, he attended a Common Core Workshop in Hayward, stating that this summer Hayward Unified is putting together a teacher task force to implement/pilot some of the common core for next year. He has been sharing the resources with the Superintendent.

Trustee Prola attended the Latino Achievement Night at Bancroft, where Michael Alonzo was the student speaker. She also attended the WASC meeting at Lincoln, where the WASC team was very receptive.

Trustee Sullivan thanked all those who were able to help her celebrate her "special birthday" on March 17, St. Patrick's Day.

Trustee Almonte announced two special events:

1. "Special Kids Day" a free event for children, adults and families of those with emotional, developmental, and physical disabilities will be May 12, from 10-3 p.m., at the De Luna Ranch in Brentwood. The event is being sponsored by the Lions Club District 4-C3
2. Remote Area Medical (RAM), an organization that provides medical services including vision, dental, and more is holding a 4-day free clinic from March 22-March 25, 2012, from 5:30 a.m. to 6:00 p.m. at the Oakland Coliseum

Trustee Carey attended the Business Academy Awards at the Marina Community Center and the All Family Alliance at Zocolo's. He thanked the Superintendent's staff for making the Board documents available on the website; however, the documents should be clearly labeled under "Budget News" for easier access to the public.

Student Board member Martin announced that a letter has been drafted (with over 100 students signatures) to send to Senator Ellen Corbett.

a. Board of Education Meetings

- Regular Board Meeting – April 3, 2012
- Regular Board Meeting – April 17, 2012
- Regular Board Meeting – May 1, 2012
- Tentative Board Work Session - May 8, 2012
- Regular Board Meeting – May 15, 2012
- Regular Board Meeting – June 5, 2012
- Regular Board Meeting – June 19, 2012
- Special Board Meeting – June 26, 2012

24. ANNOUNCEMENT

a. Time *(V)*

The meeting was adjourned at 10:20 p.m.

Motion made by: Carmen Sullivan
Seconded by: Mike Katz-Lacabe

Votes

Unanimously Approved

Respectfully submitted,

Carmen Sullivan, Clerk

Board Approved: 4/3/12

TO: Board of Education

FROM: John Thompson, Ed.D., Senior Director II of Human Resources

DATE: March 20, 2012

RE: Acceptance of Personnel Report

The following is the Personnel Report that reports details of personnel assignments, employment and terminations.

CERTIFICATED EMPLOYEES

POS.#	NAME	POSITION	LOCATION	FTE	FROM	TO
APPOINTMENT						
968	Lilliane Costa	Teacher	Lincoln	1.0	3/12/12	
RESIGNATION						
1070	Robert Brown	Teacher	SLHS	1.0	6/16/12	
APPOINTMENTS						
	Carmen Gamboa	Girls Basketball Coach	Bancroft		November – February	
	Leon Chang	Wrestling Coach	Bancroft		November - February	

TO: Board of Education **REVISED**

FROM: John Thompson Ed.D, Senior Director II-Human Resources

DATE: March 20, 2012

RE: Acceptance of Personnel Report

Following is Personnel Report that reports details of personnel assignments, employment and terminations.

CLASSIFIED EMPLOYEES

POS. # Funding	NAME	POSITION	LOCATION	FTE	FROM	TO
Appointment						
541-Title III-LEP	Emilie Thomas	Para Educator ELD I	McKinley	.80	3/14/12	
Short-term Unrestricted	Katherine Wynen	Intervention	Roosevelt	.266	3/21/12	To 6/4/12
1366- .25% Measure B .25% Measure M	Juanita Oyola	Office Clerk IV	D.O. Business	.50	3/24/12	
753-Idea Local Assistance	Sheryl Fontes	Para Educator – Mild/Moderate	SLHS	.20	3/21/12	
Unpaid LOA						
963-Idea Local Assistance	Maria Venus Pineda	Para Educator Mild/Moderate	SLHS	.667	3/22/12	To 4/5/12