CALIFORNIA STATE UNIVERSITY
EAST BAY

CALIFORNIA STATE UNIVERSITY, EAST BAY
25800 Carlos Bee Blvd, Hayward, CA 94542
Procurement Services
Telephone: (510) 885-3842 Fax: (510) 885-7484

May 15, 2012

SAN LEANDRO UNIFIED SCHOOL DISTRICT
Attn: Cindy M Cathey, Superintendent
14735 Juniper Street
San Leandro CA 94579

RE: CSU, East Bay – Student Teaching Agreement

Dear Superintendent:

The Student Teaching Experience Agreement with your school district will expire on June 30, 2012 for 2011/2012 fiscal year. To allow placement of California State University East Bay students to continue their student placement experiences. The university would like to implement the renewal process before the expiration date.

The renewal Student Teaching Experience Agreement between your school district and California State University, East Bay would cover Five (5) fiscal years: 2012/2013 thru 2016/2017.

Please forward three (3) copies of California State University, East Bay Student Teaching Experience Agreement to the appropriate persons for review, sign and return all copies for final execution of the agreement. Upon final execution, one complete agreement will be return for your records

Thank you for your prompt attention to this matter. We look forward to a successful affiliation with your School District. If you have any questions, please email me at deborah.haynes@csueastbay.edu.

Mail all documents to:

CALIFORNIA STATE UNIVERSITY, EAST BAY
Procurement Office – SA 2750
Attn: Deborah Haynes, Buyer II
25800 Carlos Bee Blvd
Hayward, CA 94542

Sincerely,

Deborah C. Haynes

Deborah Haynes
Buyer II/Small Business Coordinator
510- 885-3842/FAX: 510-885-7474
deborah.haynes@csueastbay.edu

Agreement No. C120826

CALIFORNIA STATE UNIVERSITY, EAST BAY
STUDENT TEACHING EXPERIENCE AGREEMENT

THIS AGREEMENT entered into by and between the State of California through the Trustees of The California State University on behalf of California State University, East Bay, hereinafter called University, and San Leandro Unified School District, noted below, hereinafter called the District.

WITNESSETH

WHEREAS, the District is authorized to enter into agreements with the University, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

SPECIAL PROVISIONS

The TERM of the Agreement is for a period of five (5) fiscal years: July 1, 2012 through June 30, 2017
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GENERAL TERMS

The District shall provide to University students teaching experience through practice teaching in schools and classes of the District not to exceed the units of practice teaching set forth in the Special Provisions, Such practice teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

It is understood and agreed by the parties that all students shall be considered learners and are not covered by Workers Compensation of either party. They shall not replace District staff except as may be necessary as a part of their educational training and subject to any and all applicable laws.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of any student of the University to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provision credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, a semester unit is approximately 20 minutes of practice teaching daily three (3) days a week for eighteen (18) weeks during regular session.

University students assigned to practice teaching in schools or classes of the District shall be, at the discretion of the University, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classes.

University students assigned to practice teaching in the District shall be effective for this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

UNIVERSITY shall be responsible for damages caused by the negligence of its officers, employees and agents. FACILITY shall be responsible for damages caused by the negligence of its officers, employees and agents.

Execution of this contract is hereby requested.

CALIFORNIA STATE UNIVERSITY, EAST BAY

Deborah A Haynes, Buyer II

By _____

_____

Procurement & Support Services

San Leandro Unified School District

By _____

_____

Superintendent/Designee/Printed Name / Title

CALIFORNIA STATE UNIVERSITY, EAST BAY

Laura Learned, Contract Administrator

By _____

_____

Procurement and Support Services

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CERTIFICATION

I, the duly appointed and acting clerk or Secretary of the Governing board of the School District listed below, do hereby certify that the
following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on:

_____, 20_____.

Month/Day

"It was moved, seconded and carried that the attached contract with the Trustees of The California State University, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the _____ is hereby authorized to execute the same."

_____ School District

_____ County

By _____

Clerk, Secretary (strike one) of the Governing Board of the School District