MEMORANDUM of UNDERSTANDING
BETWEEN
SAN LEANDRO UNIFIED SCHOOL DISTRICT
AND
EAST BAY AGENCY FOR CHILDREN (EBAC)

PURPOSE

This Memorandum of Understanding (MOU) is entered into by and between San Leandro Unified School District (SLUSD) and East Bay Agency for Children (EBAC) for the purpose of providing mental health services for SLUSD students during the 2012-2013 school-year. MOU is effective as of September 1, 2012.

SERVICES PROVIDED

CRISIS SUPPORT SERVICES will:

1. Provide district with one mental health intern who will provide direct clinical services to San Leandro students on school campuses. East Bay Agency for Children will also provide weekly clinical supervision and training for the clinician assigned to each school. Note: If computer access on campus is not available to the clinician for clinical documentation, such documentation will need to occur at the East Bay Agency for Children office. Interns will provide individual mental health services to students and to their families as appropriate at the following school:

    - Woodrow Wilson Elementary School: 16 hours per week

2. Routinely and frequently evaluate the amount of mental health service utilization and delivery hours at the school sites through collaboration with Coordination of Services Team (COST) members and participation in COST meetings as schedules permit.
3. Act as a mental health resource to school staff and to families of students at their respective sites as needed. Deliver informal mental health consultation services to school personnel.
4. Explore the possibility of providing mental health support groups for students and/or families on relevant topics as identified by East Bay Agency for Children mental health clinician, students, families, and school staff.
5. Maintain clinical records in accordance with professional standards.
6. Work collaboratively to share space and maintain client confidentiality.
7. Provide SLUSD Office of Student and Family Wellness (OSFW) with names and schedules of interns prior to their beginning services and update OSFW as changes in these schedules occur.
8. Ensure that mental health Interns providing services on the school site submit fingerprints in a manner authorized by the Department of Justice, together with the requisite fees as set forth in Education Code Section 45125.1
9. Not permit any Intern to come in contact with students until the Department of Justice has ascertained that the mental health Intern has not been convicted of a serious or violent felony.

San Leandro Unified School District/ School Sites will:

1. Conduct outreach to identify those students in need of mental health services.
2. Refer students to mental health services as appropriate and help to facilitate the receipt of referrals by school staff, families and the community through the COST process.

3. Ensure that a private, confidential space is made available for all regularly scheduled mental health service hours.
4. Ensure that the designated mental health space includes a telephone (or other reliable device or process for calling students from class).
5. Ensure that the East Bay Agency for Children clinician is provided with a current campus disaster/emergency plan and evacuation procedure protocols.
6. Obtain and distribute keys for East Bay Agency for Children intern as needed.
7. Direct concerns regarding East Bay Agency for Children mental health policies, procedures, and requests for modifications to agreed upon services to the East Bay Agency for Children Director of School and Community Services.

BILLING AND COLLECTIONS

Wilson Elementary School will pay $3,000 out of their site based funds for the school year 2012-2013. These funds will be dispersed to EBAC in September 2012. EBAC will invoice the district.

INSURANCE AND LIABILITY

East Bay Agency for Children will be responsible for liability and malpractice insurance for all East Bay Agency for Children staff. Upon request by SLUSD, East Bay Agency for Children will furnish copies of its Certificate of Insurance which specifies levels of relevant insurance coverage.

East Bay Agency for Children will indemnify and hold harmless SLUSD against all liability, including liability for attorneys' fees and court costs arising out of, or in connection with, East Bay Agency for Children's performance of its duties under this agreement. SLUSD will indemnify and hold harmless East Bay Agency for Children against all liability, including liability for attorneys' fees and court costs arising out of, or in connection with, SLUSD's performance of its duties under this agreement. Each partner will give the other prompt notice of any demand, claim, or suit against it.

DURATION

This agreement shall commence on September 1, 2012 and shall continue for the remainder of the 2012-2013 school year (June 30, 2013).

San Leandro Unified School District	East Bay Agency for Children (EBAC)
_____	_____
Cindy M. Cathey, Superintendant San Leandro Unified School District	Kristin Wagner, LCSW, Director of School and Community Services--East Bay Agency for Children
Date: _____	Date: _____
Address: 14735 Juniper Street San Leandro, CA 94579	Address: 303 Van Buren Ave. Oakland, CA 94610