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DIVISION OF BUSINESS SERVICES

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

26316 Hesperian Boulevard
Hayward, CA 94545

2012-2013 AGREEMENT

I. District Contracted Program Agreement between San Leandro Unified School District and Eden Area Regional Occupational Program (ROP) from July 1, 2012 to June 30, 2013.

A. General

1. This agreement is entered into by Eden Area Regional Occupational Program (ROP) and San Leandro Unified School District (District) to cover Career/Occupational Training programs prepared and offered by the ROP and delivered by the instructional staff of the District.

2. The title of this program is historically known as the District Contracted Program.

3. Modification to the course offerings and numbers of ADA to be generated will be agreed upon by both the ROP and the District during the month of May for the next school year.

B. Course Offerings

1. ROP programs offered at the high schools by the District must meet all the requirements that apply to any ROP class. Program offerings will consist of State approved ROP programs.

2. For School Year 2012-2013 the attached courses have been approved.

C. Instruction – District Responsibilities

1. The District shall designate instructors from its staffing assignment prior to the beginning of the school year.

2. The District is responsible for instructor compensation.

3. Instructors must possess a Designated Subjects Credential. The ROP will assist district instructors with this process.

4. All District Contracted instructors teaching ROP programs must attend an ROP advisory committee meeting each year.

D. Instruction – ROP Responsibilities

1. The ROP shall provide leadership and coordination services to ensure quality career technical standards are met.
2. The ROP will monitor programs in cooperation with the District to ensure mandated compliance.
3. The ROP Off-Site Coordinator will provide a complete written review of the ROP program by the end of the school year.
4. The ROP will act as the liaison with the career technical unit of the State Department of Education.
5. The ROP will provide data control services for registration, attendance, grades, transcripts, and other student records.
6. The ROP will assist in course development services to include labor market analysis, interest surveys, and curriculum development, with approvals from appropriate agencies as required.
7. The ROP will provide compliance reporting with assistance from assigned ROP instructor for students who successfully complete any of the courses.

E. Materials, Equipment and Facilities

1. The District is responsible for providing equipment and instructional materials for each program.
2. The District shall dedicate appropriate resources to ensure that the program offering is in compliance with the ROP requirements.

F. Attendance Reporting

1. Both the District and the ROP shall reflect student attendance.
2. The District shall provide attendance reporting to the ROP in order that the ROP can file appropriate attendance reports.

G. ADA and Revenue

1. ADA revenue shall be calculated as agreed upon in the Joint Powers Agreement (JPA).

2. It is recommended that Districts enroll 25 students per section in order to generate cost effective revenue.

3. The District will be compensated only for the ADA generated up to the agreed cap of 98 ADA.

4. Projected revenue will be transferred from the ROP to the District monthly, with a final calculation in June. (ROP Business Manager is contact)

H. Projections

1. The ROP anticipates 17 sections (Attachment A) and a cap of 98 ADA. Revenue to be generated by the District is calculated at 75% of $2,933.33 per ADA, total $215,600.

Debbie Scanlon

Business Manager
Eden Area Regional Occupational Program

Song Chin-Bendib

Assistant Superintendent
San Leandro Unified School District

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM OFFSITE MASTER SCHEDULE 2012-2013

strict	High School	Type	Course	Instructor	Period	Semester/ Year	Sections
eandro	San Leandro	DC	Auto Mechanics	Andy Shyers	2	Year	1
eandro	San Leandro	DC	Auto Mechanics	Andy Shyers	3	Year	1
eandro	San Leandro	DC	Auto Mechanics	Andy Shyers	4	Year	1
eandro	San Leandro	DC	Auto Mechanics	Andy Shyers	5	Year	1
eandro	San Leandro	DC	Auto Mechanics	Andy Shyers	7	Year	1
eandro	San Leandro	DC	Graphics	Deborah Reinerio	1	Year	1
eandro	San Leandro	DC	Graphics	Deborah Reinerio	2	Year	1
eandro	San Leandro	DC	Graphics	Deborah Reinerio	3	Year	1
eandro	San Leandro	DC	Graphics	Deborah Reinerio	5	Year	1
eandro	San Leandro	DC	Graphics	Deborah Reinerio	6	Year	1
eandro	San Leandro	DC	Graphics/Graphics Yearbook	Linda Thurston	4	Year	1
eandro	San Leandro	DC	Graphics/Graphics Yearbook	Linda Thurston	6	Year	1
eandro	San Leandro	DC	Graphics/Graphics Yearbook	Linda Thurston	7	Year	1
eandro	San Leandro	DC	Industrial Technology – Woods	Raymond Hothan	2	Year	1
eandro	San Leandro	DC	Industrial Technology – Woods	Raymond Hothan	3	Year	1
eandro	San Leandro	DC	Industrial Technology – Woods	Raymond Hothan	4	Year	1
eandro	San Leandro	DC	Industrial Technology – Woods	Raymond Hothan	7	Year	1
					District Contracted Courses		**17**