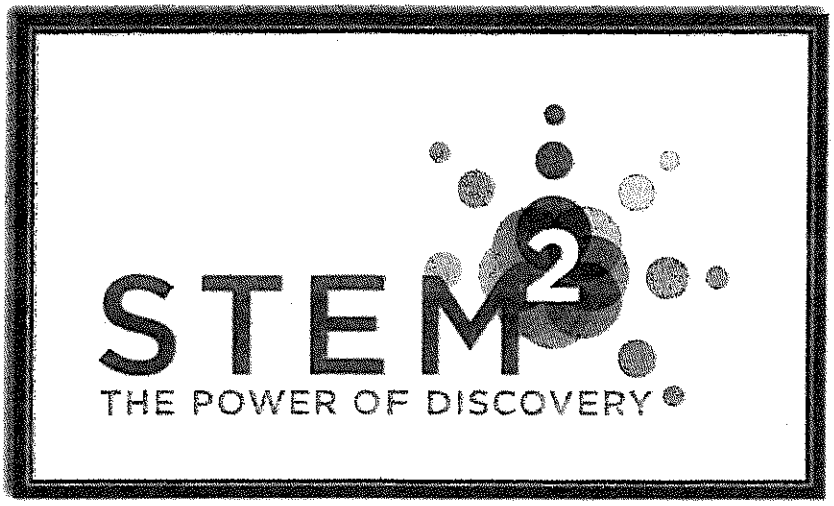


LETTER OF AGREEMENT COMPONENTS

This Letter of Agreement (LOA) is intended to serve as an agreement between the Greater Bay Area Regional Innovation Support Provider (Alameda County Office of Education, Gateways East Bay STEM Network and The Tech Museum) and

_____.

The purpose of this Letter of Agreement to ensure a commitment by both parties to carry out the vision and mission of the *Power of Discovery: STEM²*. In doing so, both parties will work collaboratively with each other, as well as with local and regional partners to provide support and resources necessary to advance quality STEM learning opportunities to students in California's Out-of-School time programs.

The Power of Discovery: STEM² is part of the California After School Network (CAN) and California STEM Learning Network's (CSLNet) effort to mobilize a broad coalition of stakeholders who will work together to increase quality STEM (Science, Technology, Engineering and Mathematics) learning opportunities in Out-of-School Time (OST) programs. This initiative focuses on the creation and implementation of a robust, statewide system of **Regional Innovation Support Providers and Virtual Innovation Supports.** These Regional and Virtual Innovation Supports will work together to implement a comprehensive multi-year strategic plan that will facilitate cross-sector partnerships and increase the professional capacity of OST programs to offer high-quality STEM learning opportunities.

This initiative is made possible by the generous support and partnership from the S.D. Bechtel Jr. Foundation, the Noyce Foundation, and the Samueli Foundation

Both parties will review the Letter of Agreement annually.

ROLES AND RESPONSIBILITIES

Regional Innovation Support Provider (RISP) will:

- Assist OST Providers with the completion of the Needs and Readiness Assessment.
- Provide direct assistance to OST Providers in drafting a *The Power of Discovery: STEM²* Program Plan based on review of Needs and Readiness Assessment.
- Assist in matching OST Provider needs with STEM partner resources.
- Provide guidance on alignment with the regular day, integration with Common Core State Standards and awareness of Next Generation Science Standards.
- Provide and connect to regional resources for on-going professional development.
- Provide support to build connections with other local STEM districts/agencies.
- Collaborate with University of California, Irvine evaluation team to assist OST Providers in collecting program data.
- Collect and disseminate information on promising practices, and available resources.
- Facilitate communities of practice within the region.
- Provide support and access to resources for assessment and continuous improvement
- Address additional areas of support as indicated by the OST Provider.
- Assist OST Provider in creating a sustainability plan for continuing STEM learning opportunities beyond the period of this agreement.

Out-of-School Time Provider and Collaborative Partners will:

- Complete the *Power of Discovery: STEM²* Needs and Readiness Assessment.
- Create and carry out a *Power of Discovery: STEM²* Program Plan to include:
    - Work with Regional Innovation Support Provider to identify local STEM providers and resources to include in *The Power of Discovery: STEM²* Program Plan.
    - Include steps to align STEM program with the core instructional day and the Common Core State Standards with attention to proposed Next Generation Science Standards.
    - Include Professional Development plan to support implementation of STEM goals to a point of self-sufficiency through a local capacity model.
    - Include a plan to support staff around program quality through observations and coaching sessions to assess and improve program quality.
    - Work with Regional Innovation Support Provider to identify and leverage local partnerships
- Participate in evaluation and on-going regional STEM outcomes as required by the University of California, Irvine's evaluation team including:
    - Program Outcomes
    - Staff Outcomes

- Student Outcomes

- Work directly with Regional Innovation Support Provider to review progress, surface promising strategies, and address challenges.
- Participate in local and regional communities of practice networks.
- Create a sustainability plan for continuing STEM learning opportunities beyond the period of this agreement.

School Sites Covered by LOA

School Site	Address	Contact Person (Email and phone)	Estimated Number of Students Served
Bancroft M.S.	1150 Bancroft Ave.	Bryant Hicks	100
John Muir M.S.	1444 Williams St.	Carolina Valverde	100
Washington E.S.	250 Dutton Ave.	Edgar Torrico	100
McKinley E.S.	401 Marina Blvd.	Don Ryken	100
Jefferson E.S.	14300 Bancroft Ave.	Susan Dinh	100
Wilson E.S.	1300 Williams St.	Mary Gebreab	100
Monroe E.S.	3750 Monterey Blvd.	Maira Gomez	100
Garfield E.S.	13050 Aurora Dr.	Esmeralda Fernandes	100

SIGNATORIES:

Regional Innovation Support Provider

_____
Name (Print)

_____
Signature

_____
Organization

_____
Title

_____
Address

_____
Phone Number

_____
Email Address

Alameda County Office of Education
Attn. Jackie Shonerd
313 West Winton Ave.
Hayward, CA 94544

Gateways East Bay STEM Network
Attn. Bruce Simon
CSU East Bay
25800 Carlos Bee Blvd.
Hayward, CA 94542

The Tech Museum
Attn. Julie Smith
201 South Market Street
San Jose, CA 95113

Out-of-School Time Provider (District and Agency partnership)

_____
Name (Print)

_____
Signature

_____
Organization

_____
Title

_____
Address

_____
Phone Number

_____
Email Address

CBO Partner:
Tiina Rosselle
Jiina Rosselle
Boys & Girls Clubs of San Leandro
Director of Program Operations
401 Marina Blvd.
San Leandro, CA 94577
510.483.5581
Trosselle@bgcsl.org