**Memorandum of Understanding**

**Alameda County Office of Education, San Leandro Unified School District, San Lorenzo Unified School District, Hayward Unified School District, and Bay Area American Indian Council, dba Indigenous Nations Child and Family Agency, Implementation of the Title VII Indian Education Program**

This operational Agreement stands as evidence that Alameda County Office of Education (ACOE) as lead agency for Title VII consortium including San Leandro Unified School District (SLUSD), San Lorenzo Unified School District (SLZUSD), and Hayward Unified School District (HUSD), has contracted in school year 2012-13 with the Bay Area American Indian Council, dba Indigenous Nations Child and Family Agency (INCFA), to work together toward the mutual goals of providing academic support, tutoring and cultural activities to Native American children and their families in the Consortium school districts.

Meetings between ACOE and INCFA will be held quarterly to discuss strategies, timetables, implementation of services, and future funding. Meetings with the superintendents or their delegates from Consortium districts will be held annually and as needed with ACOE and INCFA to ensure that needs and expectations of member school districts are clearly understood and being met with sufficient progress. To this end, each district agrees to participate in the Title VII Indian Education Consortium by coordinating together and providing the following services, support, and information needed for the Title VII Program to work effectively:

1) ACOE as lead agency submits proposals for funding, receives and manages funding, administers program components, and submits reports of eligibility, services provided, and expenditures for the Title VII Indian Education grant on behalf of the member districts of the Consortium.

2) Each Member of the Consortium provides to ACOE through the contracting agency INCFA:
   a) Federal 506 Native American Education Program student eligibility forms
   b) Student referrals for program support from teachers
   c) Contact telephone and mailing address information for the parents/guardians of eligible students
   d) Classroom space as available to provide weekly services to children
   e) Meeting space as available and appropriate for special Title VII activities involving families

3) INCFA provides the following services to children in the Title VII Indian Education Programs school districts as specified in the federal funding proposal:.
   a) Homework help

b) Tutoring in Math and Language Arts
c) College preparation assistance
d) Native American Cultural Activities
e) Summer Enrichment Program

We, the undersigned, as authorized representatives of the Alameda County Office of Education, San Leandro Unified School District, San Lorenzo Unified School District, Hayward Unified District and Indigenous Nations Child and Family Agency, do hereby approve this document:

Sheila Jordan, Superintendent, Alameda County Office of Education Date

Dennis Byas, Superintendent, San Lorenzo Unified School District Date

Cindy M. Cathey, Superintendent, San Leandro Unified School District Date

Donald E. Evans, Superintendent, Hayward Unified School District Date

Nancy Whitney, Executive Director, Indigenous Nations Child and Family Agency Date

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