DRAFT

Mid-Alameda County Special Education Local Plan Area (SELPA)

Adopted by Mid-Alameda County SELPA Regional Policy Board:

Approved by CDE:

MID-ALAMEDA COUNTY
SPECIAL EDUCATION LOCAL PLAN AREA

Local Plan Committee 2012

The Mid-Alameda County SELPA wishes to acknowledge the 2012 Local Plan Committee for the time that they each devoted to developing this revision of the Local Plan. The committee members were:

Julie Avila	Teacher, San Leandro USD
Pamela Brain	Parent, Castro Valley Unified School District, CAC Chairperson
Blaine Torpey	Teacher, Castro Valley USD
Blaine Cowick	Director of Special Services, Castro Valley USD and Mid-Alameda County SELPA
Ed Diolazo	Director of Special Services, San Lorenzo Unified School District
David Poeschl	Director of Special Services, San Leandro Unified School District
Diana Tavares	Principal, San Lorenzo USD

TABLE OF CONTENTS
TOC PAGE #s WILL BE UPDATED ONCE DOCUMENT IS FINALIZED

Item **Page**

Participating Local Educational Agencies

Governance and Administrative Structure

- Regional Policy Board
- Community Advisory Committee
- SELPA Director's Council
- SELPA Director

Regionalized Services and Program Specialists

- Assurances
- NR SELPA Program Specialists

Roles and Responsibilities of Participating Entities

- Administrative Unit
- Local Education Agency (LEA)
- LEA School Board
- LEA Superintendents
- LEA Special Education Administrators

Income Distribution Model and Maintenance of Effort

Annual Budget Plan

Annual Service Plan

Programs for Early Childhood Special Education

Oversight of Nonpublic School Placement

Utilization of General Education Resources

Reading Criteria

Access to Core Curriculum

Low Incidence Funds

Request for SELPA membership by a Charter School

Policies/Procedures/Local Agreements

Interagency Agreements

Amendments to the Local Plan

Parent/Public Input

Dispute Resolution

SELPA/LEA Assurances and Board Approvals	Appendix A
Local Plan Assurance and Policy/Procedure Grid (SED-LP-3)	Appendix B
Elements of the Local Plan (SED-LP-4)	Appendix C
Current Year Budget Plan	Appendix D
Current Year Service Plan	Appendix E
Interagency Agreement between Mid-Alameda County SELPA & RCEB for Early Intervention, Part C	Appendix F
Interagency Agreement between Mid-Alameda County SELPA & CCS	Appendix G
Certifications (SED-LP-1, SED-LP-2)	Appendix H

Participating Local Educational Agencies

The local educational agencies (LEAs) participating in the MAC SELPA are:

- Castro Valley Unified School District
- Hayward Unified School District
- San Leandro Unified School District
- San Lorenzo Unified School District

Governance and Administrative Structure

20 USC§1412(A)(13)
30 EC 56195; 56195.1(b); 56195.5(a)(b); 56205(a)(12)

The Mid-Alameda County Special Education Local Plan Area (SELPA) is a multi-district SELPA comprised of four local educational agencies (LEAs) joined together to provide for the coordinated delivery of programs and services to individuals with disabilities. The Castro Valley Unified School District is designated as the Administrative Unit (AU) for the Mid-Alameda County SELPA. In adopting the local plan, each participating LEA agrees to carry out the duties and responsibilities assigned to it within the plan and to ensure equal access to programs and services to eligible persons requiring special education in the service region.

The governance structure of the SELPA is established by agreement among the school boards of the member LEAs. It consists of the Regional Policy Board, the Director's Council, and the Community Advisory Committee. The SELPA Director may convene additional advisory committees. The SELPA Director is responsible for coordination of the SELPA and implementation of the local plan.

Regional Policy Board

30 EC 56205(a)(12)(A); 56205(a)(12)(D)(i)

The Regional Policy Board is made up of one school board member from each of the four districts. A quorum shall consist of three members. A chair and vice-chair shall be elected annually. The SELPA Director is an ex-officio member.

The Regional Policy Board meets a minimum of three times per school year. All meetings of the Regional Policy Board shall be held according to law and the Brown Act. The notice and minutes of all regular meetings shall be sent to all district superintendents.

It is the responsibility of the Regional Policy Board to review and approve amendments to the local plan, the SELPA annual service and budget plans, program transfers and any changes in the income distribution model. The Regional Policy Board provides input to the Superintendent of the Administrative Unit (AU) related to the evaluation of the SELPA Director.

All Regional Policy Board members have one vote and decisions will be made by a majority vote except in circumstances where state or federal mandates require a unanimous vote. Charter Schools who are considered an LEA will be given a weighted vote.

The Regional Policy Board shall:

- Coordinate and implement the SELPA Local Plan
- Adopt policy for the SELPA
- Provide input related to the evaluation of the SELPA Director
- Approve an agreement with Administrative Unit for services
- Adopt an operations budget for the SELPA including regionalized services and programspecialists funds at an annual cost not to exceed the available funds for such service
- Approve interagency agreements
- Approve the Annual Budget and Allocation Plan for submission to the state
- Approve the Annual Service Plan for submission to the state
- Monitor compliance as required by law
- Provide for an annual audit of all income and expenditures, as required by law
- Receive recommendations from the Community Advisory Committee, Directors' Council, LEA Boards, and other concerned agencies and individuals
- Decide disputes, if any, between participating LEAs that arise concerning special education related matters or related to the interpretation of the Local Plan and other agreements or policies between or among the LEAs

Community Advisory Committee (CAC)

30 EC 56205(b)(6)

The Mid-Alameda County SELPA Community Advisory Committee (CAC) serves in an advisory capacity. The membership of this Committee will be composed of parents of individuals receiving special education services enrolled in public or private, non-sectarian schools, other parents of students enrolled in schools in the SELPA, individuals receiving special education services, general education classroom teachers, teachers providing

special education services, other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals receiving special

education services. All members will be residents of the Mid-Alameda County Special Education Local Plan area (Castro Valley, Hayward, San Leandro, San Lorenzo).

Each district in the SELPA will assign one parent of an individual receiving special education services in their district to serve as a Parent Representative to act as a liaison between the district and other parents within that district.

At least a majority of the CAC shall be composed of parents of students enrolled in schools participating in the Local Plan and at least a majority of such parents shall be parents of individuals receiving special education services.

The SELPA Director, or designee, serves as a voting ex officio member of the CAC and acts as the liaison between the CAC and the SELPA Regional Policy Board.

CAC responsibilities include:

- Advise the Mid-Alameda County Special Education Local Plan Area Council of Administrators
- Review the description of programs included in the Local Plan
- Recommend annual priorities to be addressed under the Local Plan
- Assist in parent education and in recruiting parents and other volunteers
- Encourage public involvement in the development and review of the Local Plan
- Act in support of individuals with exceptional needs.

The CAC shall have five (5) meetings per academic year. In addition to regularly scheduled meetings, the CAC shall host four (4) parent education trainings/workshops per academic year. The CAC will also host an annual Excellence in Education Awards recognition ceremony each academic year.

The SELPA Director (or designee) will present the CAC's input to the Regional Policy Board for consideration.

Announcements of CAC meetings and activities will be distributed to parents of children receiving special education in the SELPA by various methods, including but not limited to:

- Annual CAC brochures distributed widely at the beginning of the academic year, and throughout the year as appropriate
- Posting on the SELPA/CAC webpage, linked to each district within the SELPA
- Mass phone messaging in each district (ie: Robocall, Phonevite, Protus, etc.)
- Emails sent to a current list of CAC participants compiled from attendees at past events/meetings, and by request

SELPA Directors Council
30 EC 56205(a)(12)(D)(ii)(iii)

The SELPA Directors' Council consists of a special education administrator from each participating LEA and is convened as determined necessary by the SELPA Director. The purpose of the directors' council is to provide input to the SELPA Director regarding special education program needs; policies, procedures, agreements, and forms; and the development and implementation of personnel development programs. Meetings of the director's council also provides participants with a venue for sharing ideas regarding issues such as IEP development and implementation, curriculum scope and sequence, student performance targets, assessments, instructional best practices, and day-to-day operations.

SELPA Director
30 EC 56205(a)(12)(D)(ii); 56836.23

The AU is responsible for the recruitment of the SELPA Director. The selection of a candidate for the position of SELPA Director shall be the responsibility of the AU. The AU conducts the evaluation of the SELPA Director and the Regional Policy Board provides input.

The SELPA Director assures equal access to all programs and services in the SELPA and provides advice to members of the public, including parents or guardians of students with disablities who are receiving services under the local plan, on the availability of established due process and legal service options and procedures. In cooperation with the State Department of Education, the SELPA Director provides information to assure that all special education pupils receive due process of law. Specific duties include, but are not limited to:

- Develop and monitor Interagency involvement
- Develop and monitor Non-public school/agency contracts and services
- Determine and evaluate Program Specialist services
- Complete evaluation, program review, and data collection
- Assist in curriculum and program development
- Hire, monitor and evaluate SELPA personnel
- Assist and conduct staff development
- Allocate resources according to SELPA policy
- Participate in dispute resolution
- Coordinate necessary services for individuals with exceptional needs and LEAs

Regionalized Services and Program Specialists

Assurances
30 EC 56205(a)(12)(B)

As a condition of receiving funds for regionalized services and the direct instructional support of program specialists, the SELPA assures that all regionalized operations and services listed below are provided in accordance with the local plan:

- A coordinated system of identification and assessment
- A coordinated system of procedural safeguards
- A coordinated system of staff development and parent education
- A coordinated system of curriculum development and alignment with the core curriculum
- A coordinated system of internal program review, evaluation of the effectiveness of the local plan, and implementation of a local plan accountability mechanism
- A coordinated system of data collection and management.
- Coordination of interagency agreements
- Coordination of services to medical facilities
- Coordination of services to licensed children's institutions and foster homes
- Preparation and transmission of required SELPA reports
- Fiscal and logistical support of the CAC
- Coordination of career, vocational and transition services
- Coordination of transportation services for students with disabilities.
- Means by which full educational opportunity is ensured
- Fiscal administration and the allocation of state and federal funds

Mid-Alameda County SELPA Program Specialist
30 EC 56205(a)(12)(B); 56368

The Mid-Alameda County SELPA Program Specialists are employed through each respective LEA and serve the SELPA under the direction of the SELPA Directors' Council.

The program specialist must hold at least one of the following: a valid California Education Specialist credential, a California Special Education credential, a basic Pupil Personnel Services credential, or a Pupil Personnel Services credential in School Psychology, Counseling, or Social Work. The SELPA Program Specialist shall have advanced training and related experiences in the education of individuals with disabilities and a specialized in-depth knowledge in one or more areas of disabling condition. A

program specialist may do all of the following:

- Plan and implement staff development and innovation of special methods and approaches for the instruction of individuals with exceptional needs.
- Assist districts in the identification, selection, and use of instructional materials, curriculum and methodologies.
- Assist in supervision of selected support staff within the member districts to assure quality services are provided to students and parents.
- Serve as intake coordinator for SELPA Alternate Dispute Resolution Program.
- Serve as liaison between member districts, SELPA, and other public agencies to ensure timely services are provided.
- Assist districts in monitoring compliance with state and federal laws.
- Assist in the development of SELPA policies, local plan, and procedures related to the provision of special education and related services.
- Provide coordination and consultation in program development within member districts.
- Assist in placement of students outside of their districts of residence into member districts, neighboring SELPAs, nonpublic schools, etc.
- Provides other services as directed by the Director of Mid-Alameda County SELPA.

Roles and Responsibilities of Participating Entities

Administrative Unit (AU)
30 EC 56195; 56195.1; 56195.5; 56205(a)(12)(D)

The AU is the SELPA's fiscal agent and is responsible for implementing the following functions:

- Receipt and distribution of special education funds for the operation of special education programs and services, pursuant to state and federal law
- Administrative support, including establishing and maintaining an office for SELPA staff
- Employment of SELPA staff to coordinate implementation of the local plan

Local Educational Agency (LEA)
30 EC 56205(a)(12)(D)(i)

Board policy of each LEA member of the Mid-Alameda County SELPA Local Plan shall indicate that the LEA is responsible for educating children with disabilities in the least restrictive environment. Placement in special education programs or services occurs only when the nature or severity of the disability is such that the child's education, even with the use of modifications of the general education program or use of supplementary aids or programs, cannot be achieved satisfactorily. Children with disabilities are served in their home districts whenever the needs identified on the individualized education program can be met within the home district. However, it is recognized that some students have unique educational needs that cannot be met in their home districts. Because of such identified unique educational needs, some students receive services from other districts within the SELPA. LEA responsibilities include, but are not limited to:

- Coordinating and conducting child find activities
- Developing and providing programs and services for all eligible students residing in the district and for students at private schools located in the district
- Identifying and serving students in medical, foster or LCI facilities
- Participating in state/district-wide assessments
- Operating all special education programs and services in accordance with state and federal laws and regulations
- Responding to compliance and due process complaints and implementing the decisions of compliance investigations or due process hearings
- Utilizing the same management information system, forms, procedures and guidelines as all other districts within MAC SELPA.
- Collecting and completing state and federal report requirements; including California Special Education Management Information System (CASEMIS) reports, self-reviews, and verification reviews

LEA School Board
30 EC 56205(a)(12)(D)(i)

The school board of each LEA shall approve its participation in the Mid-Alameda County Local Plan for Special Education.

The local school board responsibilities include, but are not limited to:

- Approval of the Local Plan
- Adoption of policies and procedures for special education programs and services within their districts
- LEA compliance with all elements of the local plan
- Input on SELPA policies and procedures through the superintendent of the LEA

LEA Superintendents
30 EC 56205(a)(12)(A)

Superintendents of each LEA are responsible to their respective school boards. In addition, district superintendents:

- Assist in the identification of special education program and service needs for the Mid-Alameda County SELPA by communicating with the superintendent of the AU, the LEA representative on the Regional Policy Board and Directors' Council.
- Communicate SELPA information to their school boards

LEA Special Education Administrators
30 EC 56205(a)(12)(D)(i)(ii)

LEA special education administrators are responsible for the coordination of special education services and programs within their agencies. LEA administrators are also responsible for the implementation of the local plan, and participation in the Mid-Alameda County SELPA Directors' Council.

Income Distribution Model and Maintenance of Effort (MOE)
20 USC §1413(a)(2)(A)

An income distribution model has been adopted by the Mid-Alameda County SELPA and shall be reviewed and revised on a regular schedule. The model distributes all funds pursuant to applicable state and federal regulations. Districts acknowledge the obligation to maintain the level of general fund contribution towards the provision of

special education services at a level equal to or greater than that of the prior year (Maintenance of Effort), in compliance with state and federal mandates.

Annual Budget Plan
30 EC 56205(b)(1)

The Mid-Alameda County SELPA shall adopt an Annual Budget Plan at a public hearing scheduled at a Regional Policy Board meeting in compliance with all legal mandates. The annual budget plan shall identify expected income and expenditures as required by state and federal laws. See Appendix D.

Annual Service Plan
30 EC 56205(b)(2)

The Mid-Alameda County SELPA shall adopt an Annual Service Plan at a public hearing scheduled at a Regional Policy Board meeting in compliance with all legal mandates. The service plan provides an overview of the programs and services available within the Mid-Alameda County SELPA. See Appendix E.

Programs for Early Childhood Special Eaducation
30 EC 56205(b)(3)

See Memorandum of Understanding between Mid-Alameda County SELPA and Regional Center of the East Bay in the Exhibits section related to services for children aged birth to three years. For a description of programs for early childhood special education programs and services for children aged three through five years of age, see the Annual Service Plan. See Appendix F.

Non-public School Placements
30 EC 56366

Each LEA that contracts with a nonpublic, nonsectarian school shall evaluate the placement of its pupil(s) in such schools on at least an annual basis as part of the annual IEP review. The LEA representative shall also review the master contract, the individual services agreement, and the IEP to ensure that all services agreed upon and specified in the IEP are provided.

Nonpublic, nonsectarian schools are required by the master contract and the IEP to annually evaluate the pupil to determine if they are making appropriate educational progress. The LEA representative shall collaboratively review with the nonpublic, nonsectarian school the evaluations conducted by the nonpublic, nonsectarian school to ensure that they were appropriate and valid for measuring pupil progress. The LEA may choose to administer additional assessments as necessary, with parent consent where

required, to determine whether the pupil is making adequate educational progress.

Utilization of General Education Resources
30 EC 56303

Each LEA shall ensure that a pupil is referred for special educational instruction and services only after the resources of the general education program have been considered and, where appropriate, utilized. Such resources may include, but not be limited to, response to intervention models, student success teams, early literacy programs, and remedial programs.

Reading Criteria State Board Requirement

Each LEA shall ensure that all eligible children with disabilities will participate in the California Reading Initiative in order to improve their educational results. Special education instructional personnel will participate in staff development in-service opportunities in the area of literacy that includes:

- Information about current literacy and learning research
- State adopted standards and frameworks
- Increased participation of students with disabilities in statewide student assessments
- Research-based instructional strategies for teaching reading to a wide range of diverse learners in order to increase the percentage of children with disabilities who are literate

Access to Core Curriculum
30 CFR §300.39(b)(3)(ii)

Each LEA shall ensure that students with disabilities will have access to:

- All required core curriculum including state adopted core curriculum and supplementary materials
- Instructional materials and support

Low Incidence Funds
30 EC 56836.22; 56022.5

Funds for low incidence equipment, materials, and supplies as well as for low incidence services are restricted for support of students in the following disability categories: hard-of-hearing, deaf, visual impairment, orthopedic impairment, and deaf-blindness. Member LEAs are responsible for approving and keeping record of all low incidence expenditures.

Request for Mid-Alameda County SELPA Membership by Charter School
30 EC 56207.5

A request by a charter school to participate as an LEA in the Mid-Alameda County SELPA will not be treated differently from a similar request made by a school district. In reviewing and approving such a request, the following requirements shall apply:

- The charter school shall participate in state and federal funding for special education and the receive funding in the same manner as other LEAs of the Mid-Alameda County SELPA as specified in the Mid-Alameda County SELPA income distribution model.

- The charter school shall participate in the governance of the Mid-Alameda County SELPA in the same manner as other LEAs of the Mid-Alameda County SELPA.

- The addition of new members to the Mid-Alameda County SELPA, as approved by the Regional Policy Board, shall be followed by an amendment to the local plan.

Policies/Procedures/Local Agreements
30EC 56205

Mid-Alameda County SELPA policies, procedures, and local agreements necessary to support the implementation of the local plan, and as required by legal mandates, have been developed and are available upon request. These documents can be requested through the Mid-Alameda County SELPA office.

Interagency Agreements
17 CCR 52140; 60310

Interagency agreements necessary to support the implementation of the local plan, and as required by legal mandates, have been developed with the following agencies:

- Regional Center of the East Bay (RCEB)
- California Children's Services (CCS)
- Early Head Start/YMCA of the East Bay

Other interagency agreements will be developed as needed. Copies of these documents can be requested through the Mid-Alameda County SELPA office.

Amendments to the Local Plan
30 EC 56195.9

The Mid-Alameda County SELPA Director shall be responsible for the coordination of the development of any proposed amendments to the local plan.

Amendments to the permanent portion of the local plan may be considered at any time. The Regional Policy Board may adopt changes to the local plan on an interim basis, not to exceed one school year. To formally adopt proposed and interim amendments the following procedure shall be followed:

- A committee comprised of special and regular education teachers and administrators as well as CAC representatives shall be convened to provide input and make recommendations regarding the proposed or interim amendments to the local plan.
- The CAC and other advisory groups as determined appropriate by the MAC SELPA Director will review the recommended amendments to the local plan, as presented by the committee, and provide additional input and revision, if needed.
- The Regional Policy Board will review the recommended amendments, propose any final revisions, and submit the final draft to the Regional Policy Board for approval.
- The Regional Policy Board will review and approve the final draft amendments of the local plan and submit to the LEA school boards for approval.
- LEA school boards will review and take action on the recommended amendments to the local plan within 45 days of submission from the Regional Policy Board.
- Amendments require the approval of each LEA school board.
- Following approval by all LEA school boards, the SELPA will submit the local plan to the State Department of Special Education for submission to the State Board of Education.

Public/Parent Input
30 EC 56205(b)(4)

All LEA Boards within the Mid-Alameda County SELPA have public comment sections on their agendas, as does the Mid-Alameda County SELPA Regional Policy Board.

The Mid-Alameda County SELPA Administrator and the LEA Special Education Directors are also available to meet with parents or members of the public who may have questions or concerns.

Dispute Resolution
30 EC 56205(b)(5)

If a dispute arises over the responsibility for service provision, governance activities, program transfer, or distribution of funding; or if a school district, including any charter LEA or group of school districts believes that an action taken by the Mid-Alameda County SELPA Regional Policy Board will create an undue hardship on the LEAs; or that an action taken exceeds the authority granted the Regional Policy Board within the Local Plan and/or state or federal statute, the aggrieved district(s) may submit the matter for dispute resolution.

The goal of the Mid-Alameda County SELPA is for disputes to be resolved at the lowest possible level. The first step in the dispute resolution process, therefore, is for the aggrieved party(s) to contact the other party(s) and attempt to resolve the matter informally. If the matter is not resolved at this level, the aggrieved party(s) may request formal mediation. Any request for mediation must be submitted in writing to the Mid-Alameda County SELPA Director. If the issue is related to an action taken by the Regional Policy Board, the request must be submitted within thirty (30) days of the action taken by the Regional Policy Board. The written request must clearly identify the reason(s) for the request and the potential resolution(s) to the problem. If mediation is not successful, the aggrieved party(s) may request a review by an independent review panel of the results of the mediation. A request for review by an independent review panel must be submitted in writing to the Mid-Alameda SELPA Director within thirty (30) days of the completion of the mediation process, and must include the reason(s) for the request and the potential resolution(s) to the problem.

APPENDIX A

SELPA/LEA ASSURANCES AND BOARD APPROVALS

MID ALAMEDA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

¤ Castro Valley Unified ¤ Hayward Unified ¤ San Leandro Unified ¤ San Lorenzo Unified
Administrative Unit: Castro Valley Unified School District
4400 Alma Avenue
Castro Valley, CA 94546
510-537-3000 ext. 1220

SPECIAL EDUCATION LOCAL PLAN AREA
LOCAL EDUCATION AGENCY ASSURANCES

1. **Free Appropriate Public Education 20 *United States Code* (*USC)* Section (§) 1412 (a)(1)**

   It shall be the policy of this local educational agency (LEA) that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

2. **Full Educational Opportunity 20 *USC* § 1412 (a)(2)**

   It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

3. **Child Find 20 *USC* § 1412 (a)(3)**

   It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

4. **Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP) 20 *USC* § 1412 (a)(4)**

   It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in

order to benefit from his/her individualized education program. It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

5. Least Restrictive Environment 20 *USC* § 1412 (a)(5)

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

6. Procedural Safeguards 20 *USC* § 1412 (a)(6)

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

7. Evaluation 20 *USC* § 1412 (a)(7)

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

8. Confidentiality 20 *USC* § 1412 (a)(8)

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

9. Part C, Transition 20 *USC* § 1412 (a)(9)

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition process shall be smooth, timely and effective for the child and family.

10. Private Schools 20 *USC* § 1412 (a)(10)

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

11. Local Compliance Assurances 20 *USC* § 1412 (a)(11)

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act (IDEA), the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California *Education Code*, Part 30.

12. Interagency 20 *USC* § 1412 (a)(12)

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

13. Governance 20 *USC* § 1412 (a)(13)

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

14. Personnel Qualifications 20 *USC* § 1412 (a)(14)

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law,

including that those personnel have the content knowledge and skills to serve children with disabilities.

This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications.

15. Performance Goals and Indicators 20 *USC* § 1412 (a)(15)

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

16. Participation in Assessments 20 *USC* § 1412 (a)(16)

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

17. Supplementation of State/Federal Funds 20 *USC* § 1412 (a)(17)

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds those funds.

18. Maintenance of Effort 20 USC § 1412 (a)(18)

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

19. Public Participation 20 *USC* § 1412 (a)(19)

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

20. Rule of Construction 20 *USC* § 1412 (a)(20)

(Federal requirement for State Education Agency only)

21. State Advisory Panel 20 *USC* § 1412 (a)(21)

(Federal requirement for State Education Agency only)

22. SUSPENSION/EXPULSION 20 USC § 1412 (a)(22)

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

23. Access to Instructional Materials 20 *USC* § 1412 (a)(23)

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

24. Overidentification and Disproportionality 20 *USC* § 1412 (a)(24)

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

25. Prohibition on Mandatory Medicine 20 *USC* § 1412 (a)(25)

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as

a condition of attending school or receiving a special education assessment and/or services.

26. Distribution Of Funds 20 USC § 1411(e),(f)(1-3)

(Federal requirement for State Education Agency only)

27. Data 20 *USC* § 1418 (a-d)

It shall be the policy of this LEA to provide data or information to the CDE that may be required by regulations.

28. Reading Literacy (State Board requirement, 2/99)

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, Special Education Local Plan Area's (SELPA) Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

29. Charter Schools *EC* 56207.5 (a-c)

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

Castro Valley Unified School District

BOARD OF EDUCATION
Jo A.S. Loss, President
George Granger, Vice-President/ Clerk
Charmaine Banther
John J. Barbieri
Janice Friesen

SUPERINTENDENT
Jim Negri

P.O. BOX 2146 • CASTRO VALLEY, CALIFORNIA 94546 • (510) 537-3000 • Fax (510) 886-8962

This is to certify that in accordance with Federal and State laws and regulations, the Mid-Alameda County SELPA Local Plan has been adopted by the Castro Valley Unified School Board of Education, at its regular meeting on [insert date here] and is the basis for the operation and administration of special education programs. The agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 *CFR*, Parts 300 and 303, 29 USC 794, 705 (20), 794-794bm the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California *Education Code*, Part 30 and Chapter 3, Division 1 of Title V of the California *Code of Regulations*.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules and regulations, which ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this _____ day of _____, 2013.

Yeas: _____ Nays: _____

Signed: _____

Title: President, Castro Valley Unified School Board of Education

HAYWARD UNIFIED SCHOOL DISTRICT

The 3 R's for 21st Century Success: Rigor, Responsibility, Results

Dr. Donald Evans
Superintendent

Dr. Matt Wayne
Assistant Superintendent,
Educational Services

Dr. Mark Miller
Assistant Superintendent,
Human Resources

Leticia Salinas
Executive Director,
Elementary Education

Dr. Yetunde Reeves
Executive Director
Secondary Education

Chien Wu-Fernandez
Executive Director,
Student, Family and
Community Services

Kathryn Benson
Executive Director,
Personnel Commission

This is to certify that in accordance with Federal and State laws and regulations, the Mid-Alameda County SELPA Local Plan has been adopted by the Hayward Unified School Board of Education, at its regular meeting on [insert date here] and is the basis for the operation and administration of special education programs. The agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 *CFR*, Parts 300 and 303, 29 USC 794, 705 (20), 794-794bm the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California *Education Code*, Part 30 and Chapter 3, Division 1 of Title V of the California *Code of Regulations*.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules and regulations, which ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this _____ day of _____, 2013.

Yeas: _____ Nays: _____

Signed: _____

Title: President, Hayward Unified School Board of Education

SAN LEANDRO UNIFIED SCHOOL DISTRICT

Cindy Cathey
Superintendent

SPECIAL SERVICES
DAVID POESCHL, DIRECTOR
dpoeschl@sanleandro.k12.ca.us
14735 Juniper Street
San Leandro, CA, 94579
(510) 667-3507
Fax (510) 614-1075

This is to certify that in accordance with Federal and State laws and regulations, the Mid-Alameda County SELPA Local Plan has been adopted by the San Leandro Unified School Board of Education, at its regular meeting on [insert date here] and is the basis for the operation and administration of special education programs. The agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 *CFR*, Parts 300 and 303, 29 USC 794, 705 (20), 794-794bm the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California *Education Code*, Part 30 and Chapter 3, Division 1 of Title V of the California *Code of Regulations*.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules and regulations, which ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this _____ day of _____, 2013.

Yeas: _____ Nays: _____

Signed: _____

Title: President, San Leandro Unified School Board of Education

Educating for Success
SINCE 1859

San Lorenzo Unified School District

BOARD OF EDUCATION
Norman D. Fobèrt, President
Helen K. Foster, Vice President/Clerk
Penny Peck
Isabel Polvorosa
Helen T. Randall

SUPERINTENDENT
Dr. Dennis D. Byas

ASSISTANT SUPERINTENDENT
Lowell Shira, Ph.D., Business Services
Sharon J. Lampel, Personnel Services

This is to certify that in accordance with Federal and State laws and regulations, the Mid-Alameda County SELPA Local Plan has been adopted by the San Lorenzo Unified School Board of Education, at its regular meeting on [insert date here] and is the basis for the operation and administration of special education programs. The agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 *CFR*, Parts 300 and 303, 29 USC 794, 705 (20), 794-794bm the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California *Education Code*, Part 30 and Chapter 3, Division 1 of Title V of the California *Code of Regulations*.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules and regulations, which ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this _____ day of _____, 2013.

Yeas: _____ Nays: _____

Signed: _____

Title: President, San Lorenzo Unified School Board of Education

APPENDIX B

LOCAL PLAN ASSURANCE AND POLICY/PROCEDURE GRID (SED-LP-3)

Mid-Alameda County
Special Education Local Plan Area

Local Plan Assurance and Policy/Procedure Grid for Federal, State and Local Requirements

Federal Requirements	Federal Reference(s)	State Ed Code Reference(s)	Signed Assurances Submitted to CDE	Local Policy/Procedures Submitted to CDE	Administrative Regulations or Procedures for Implementation (held on file locally)
1. Free Appropriate Public Education (FAPE)	20 USC§1412 (a)(1), 34 CFR 300.34, 300.101,300.320-300.325 of Part B Regulations	56205(a)(1), 5CCR Chap 3, Part 1,3001(b)	X		X
2. Full Educational Opportunity	20 USC§1412 (a)(2)	48926,56205(a)(2), 56205(c), 56345(b)(3), 56368(b)(5)	X		X
3. Child Find	20 USC §1412 (a)(3), 34 CFR 300.111	56205(a)(3), 56301	X		X
4. Individualized Educational Program (IEP and Individualized Family Service Plan (IFSP)	20 USC§1412(a)(4), 34 CFR 300.321, 300.322	56195.7(a), 56195.8(a)(3), 56205(a)(4), 56301	X		X
5. Least Restrictive Environment	20 USC§ 1412 (a)(5)	56205(a)(5), 56031,56201, 56206,56303, State Board Policy (10/10/1986)	X		X
6. Procedural Safeguards	20 USC §1412 (a)(6)	56205(a)(6), 56195.7(b), 56195.8(a)(3), 56600	X		X

7. Evaluation	20 USC §1412 (a)(7), 34 CFR 300.112	56205(a)(7), 56320-333, 56380(a), CCR	X		X

8/31/12

Local Plan Assurance and Policy/Procedure Grid for Federal, State and Local Requirements

		Title 5, 3021-3029			
8. Confidentiality	20 USC§1412 (a)(8)	56205(a)(8)	X		X
9. Part C, Transition	20 USC§1412 (a)(9)	56205(a)(9), 56429, 17 CCR 52140	X	X	X
10. Private Schools	20 USC§1412 (a)(10), 34 CFR 300.137	56205(a)(10)	X		X
11. Local Compliance Assurances (See SED-LP-1)	20 USC§1412	56205(a)(11)	X		X
12. Interagency	20 USC§1412	56195.1(e), 56195.7(d-g)	X		X
13. Governance	20 USC§1412 (a)(13)	56195.1,56205 (a)(12)	X		X
14. Personnel Qualifications	20 USC§1412 (a)(14)	56205(a)(13), State Board Policy 6/11/98	X		X
15. Performance Goals & Indicators	20 USC§1412 (a)(15)	56205(a)(14)	X		X
16. Participation in Assessments	20 USC§1412 (a)(16)	56205(a)(15)	X		X
17. Supplementation of State/Federal Funds (Annual Budget Plan)	20 USC§1412 (a)(17)	56205(a)(16)	X		X
18. Maintenance of Effort (Annual Budget Plan)	20 USC§1412 (a)(18), 34 CFR	56205(a)(17)	X		X
19. Public Participation	20 USC §1412 (a)(19)	56205(a)(18)	X		X

20. Rule of Construction	20 USC §1412 (a)(20)				
21. State Advisory Panel	20 USC §1412	33590			

8/31/12

Local Plan Assurance and Policy/Procedure Grid for Federal, State and Local Requirements

	(a)(21)				
22. Suspension/Expulsion (See SED-LP 1)	20 USC §1412 (a)(22)	56205(a)(19)	X	X Via Casemis	X
23. Access to Instructional Materials	20 USC§1412 (a)(23)	56205(a)(20)	X		X
24. Overidentification and Disproportionality	20 USC§1412 (a)(24)	56205(a)(21)	X		X
25. Prohibition on Mandatory Medicine	20 USC§1412 (a)(25)	56205(a)(22)	X		X
26. Distribution of Funds	20 USC§1411 (e-f)(1-3)	State Req Only			
27. Data	20 USC §1418	56195.7(c)(4)	X		X
STATE					
28. Governance		56205.(a)(12)(A) 56205(a)(12)(D) (i-iii)		X	ADVISED TO MAINTAIN COPY POLICIES/PROCEDU
29. Regionalized Services		56205(a)(12)(B) 56195.7(c)(1-6)		X	
30. Verification that a Community Advisory Committee (CAC) has been established in accordance with EC 56190		56205(a)(12)(C)		X	
31. Supplementation of State/Fed Funds		56205(a)(16)		X	
32. Maintenance of Financial Effort		56205(a)(17)		X	
33. Public Participation		56205(a)(19) 56205(b)(4)		X	
34. Annual Budget Plan		56205(b)(1) (A-G)56195.7(h)		X	
35. Annual Service Plan		56205(b)(2)		X	

36. Early Education Program Description(birth – 5 yrs)		56205(b)(3)		X	

8/31/12

Local Plan Assurance and Policy/Procedure Grid for Federal, State and Local Requirements

37. Community Advisory Committee Certification (SED-LP-2)		56205(b)(6)	X		
38. Charter Schools		56207.5(a-c) 56195.1(f)		X	
39. Reading Literacy		State Brd Req 2/99		X	
40. Part C – Early Intervention Services		56205(b)(3) 56429 14 GC 95000 et seq., 17 CCR 52000-52175		X	
LOCAL					
ALL				X	
41. Determine Local Plan Options Based on Size & Scope		56195.1(a)		X	
42. SELPA Definition		56195.1(d)		X	
43. Contractual Agreements		56195.1(e)		X	
44. Charter School Participation in Local Plans		56195.1(f)		X	
45. Developing a Local Plan		56195.3		X	
46. Teacher & Parent Involvement in Local Plan Development		56195.3(a)		X	
47. Cooperation in Planning Options; Intent to Elect an Alternative Option		56193.5(b)		X	
48. Cooperate with County Office to Assure Compatibility with Other Local Plans		56193.5(c)		X	
49. Submit to County Office for Review any Local Plan Developed		56195.3(d)		X	
50. County Office/District Governing Board Authority over Programs		56195.5(a)		X	

51. Provision of Services for Pupils		56195.5(b)		X	Agreement

8/31/12

Local Plan Assurance and Policy/Procedure Grid for Federal, State and Local Requirements

Who Reside in other Districts or Counties					
52. Coordinated Identification/Referral/ Assessment/Instructional Planning/Implementation/Review		56195.7(a) 56205(b)(7) 56300-56382 5 CCR 3030			Agreement
53. Procedural Safeguards to Local Programs		56195.7(b)			Agreement
54. Regionalized Services		56195.7(c)(1-6) 56205(a)(12)(B)			Agreement
55. Coordination with Other Agencies		56195.7(d-g)			Agreement
56. Hospital, LCI, Agencies Juvenile Court		56195.7(d-g)			Agreement
57. Budget for Sp Ed & Related Services		56195.7(h)(1-4)			Agreement
58. Procedure for Ongoing Program Review & Mechanism for Correcting Identified Problems		56195.7(c)(6) 56195.7(j)(1-3)			Agreement
ALL ENTITIES					
59. Adoption of Policies		56195.8(a)			Agreement
60. NPS Monitoring		56195.8(b)(1) 56205(c)			Policy
61. Review of Class Assignment at Teacher's Request		56195.8(b)(2)			Policy
62. Procedural Safeguards (under IDEA)		56195.8(b)(3) 56500			Policy
63. Transportation		56195.8(b)(5)			Policy
64. Information on Number of Pupils Being Provided Sp Ed/Related Services		56195.8(b)(6)			Policy
65. Caseloads for Speech/Language Therapists Ages 3 - 5		56195.8(b)(7)			Policy

66. Involvement of District/County Governing Board Members in Any		56195.8(c)			Policy

8/31/12

Local Plan Assurance and Policy/Procedure Grid for Federal, State and Local Requirements

Due Process Hearing Procedures (*may be optional depending on the governance structure of the SELPA)					
67. Sp Ed Local Plan Developed & Updated Cooperatively by		56195.9 56205(d)		X	
68. Specialized Equipment & Services		56206		X	
69. Program Transfer Plan		56207			Agreement or Policy
70. Behavioral Intervention Plan		5 CCR 3052(j)			Policy
MULTI-DISTRICT SELPAS					
71. Copies of Joint Powers Agreements (See Governance)		56195.1(b) 56205(a)(12)(d)(iii)		X	Agreement
72. Provision of a Governance Structure & Any Necessary Administrative Support to Implement the Plan		56195.1(b)(1) 56205(12)(D)(i-ii)		X	
73. Determination of Participating Agency Responsibilities		56195.1(b)(2)		X	
74. Designation of a Responsible Local Agency or Administrative Unit		56195.1(b)(3)		X	
75. Description of Policymaking Process/Method of Distributing Funds		56195.7(i)		X	
76. Dispute Resolution Process Regarding Distribution of Funding		56205(b)(5)		X	Agreement
77. Distribution of State & Local Funds		56195.1		X	

APPENDIX C

ELEMENTS OF THE LOCAL PLAN (SED-LP-4)

Mid-Alameda County
Special Education Local Plan Area

California Department of Education
SED-LP-4
Revised November 2007

ELEMENTS OF THE LOCAL PLAN

CHAPTER 3. ELEMENTS OF THE LOCAL PLAN	**Cross Reference**	**Page # where criteria can be located in Local Plan**	**Compliance Checklist** (For CDE use)
Article 1. 1 State Requirements			
56205 (a) Each special education local plan area submitting a local plan to the superintendent under this part shall demonstrate, in conformity with subsection (a) of Section 1412 of, and paragraph (1) of subsection (a) of section 1413 of, Title 20 of the United States Code, that it has in effect policies, procedures, and programs that are consistent with state laws, regulations, and policies governing the following:	56195.1 (a)(12)(D)	Pg. 1	
56205 (a) (12) (A) A description of the governance and administration of the plan, including identification of the governing body of a multi-district plan or the individual responsible for administration in a single district plan, and of the elected officials to whom the governing body or individual is responsible.	56195.1 (a)(12)(D)	Pg. 1	Yes ( ) No ( )
56205 (a) (12) (B) A description of the regionalized operations and services listed in Section 56836.23 and the direct instructional support provided by program specialists in accordance with Section 56368 to be provided through the plan		Pg. 4-5	Yes ( ) No ( )
56205 (a) (12) (C) Verification that a community advisory committee has been established pursuant to Section 56190.		Pg. 2	Yes ( ) No ( )

CHAPTER 3. ELEMENTS OF THE LOCAL PLAN	**Cross Reference**	**Page # where criteria can be located in Local Plan**	**Compliance Checklist** (For CDE use)
Article 1. 1 State Requirements			
Multidistrict SELPAs **56205 (a) (12) (D)** Multidistrict plans, submitted pursuant to subdivision (b) or (c) of Section 56195.1, shall do the following:			
56205 (a) (12) (D) (i) Specify the responsibilities of each participating county office and district governing board in the policymaking process, the responsibilities of the superintendents of each participating district and county in the implementation of the plan, and the responsibilities of district and county administrators of special education in coordinating the administration of the local plan.	56195.1	Pg. 1	Yes ( ) No ( )
56205 (a) (12) (D) (ii) Identifying the respective roles of the administrative unit and the administrator of the special education local plan area and the individual local education agencies within the special education local plan area in relation to the following:	56195.1 (b)	Pg. 6-7	
56205 (a) (12) (D) (ii) (I) The hiring supervision, evaluation, and discipline of the administrator of the special education local plan area and staff employed by the administrative unit in support of the local plan.		Pg. 3, 6	Yes ( ) No ( )
56205 (a) (12) (D) (ii) (II) The allocation from the state of federal and state funds to the special education local plan area administrative unit or to local education agencies within the special education local plan area.	56195.1 (b)	Pg. 4, 6	Yes ( ) No ( )
56205 (a) (12) (D) (ii) (III) The operation of special education programs.		Pg. 6	Yes ( ) No ( )
56205 (a) (12) (D) (ii) (IV) Monitoring the appropriate use of federal, state, and local funds allocated for special education programs.		Pg. 5, 6-7	Yes ( ) No ( )
56205 (a) (12) (D) (ii)(V) The preparation of program and fiscal reports required of the special education local plan area by the state.		Pg. 6-7	Yes ( ) No ( )

CHAPTER 3. ELEMENTS OF THE LOCAL PLAN	**Cross Reference**	**Page # where criteria can be located in Local Plan**	**Compliance Checklist** (For CDE use)
Article 1. 1 State Requirements			
56205 (a) (13) Copies of joint powers agreements or contractual agreements, as appropriate, for districts and counties that elect to enter into those agreements pursuant to subdivision (b) or (c) of Section 56195.1.		Pg. 11	Yes ( ) No ( )
56205 (b) (1) Each local plan submitted to the superintendent under this part shall also contain all the following:		Pg. 8 Appendix D	
(1) An Annual Budget Plan that shall be adopted at a public hearing held by the special education local plan area. Notice of this hearing shall be posted in each school in the local plan area at least 15 days prior to the hearing. The annual budget plan may be revised during any fiscal year according to the policymaking process established pursuant to subparagraph (D) and (E) of paragraph (12) of subdivision (a) and consistent with subdivision (f) of Section 56001 and Section 56195.9. The annual budget plan shall identify expected expenditures for all items required by this part which shall include, but not be limited to, the following:		Pg. 8 Appendix D	
56205(b) (1) (A) Funds received in accordance with Chapter 7.2 (commencing with Section 56836).		Pg. 8 Appendix D	Yes ( ) No ( )
56205(b) (1) (B) Administrative costs of the plan.		Pg. 8 Appendix D	Yes ( ) No ( )
56205(b) (1) (C) Special education services to pupils with severe disabilities and low incidence disabilities.		Pg. 8 Appendix D	Yes ( ) No ( )
56205(b) (1) (D) Special education services to pupils with nonsevere disabilities.		Pg. 8 Appendix D	Yes ( ) No ( )
56205(b) (1) (E) Supplemental aids and services to meet the individual needs of pupils placed in regular education classrooms and environments.		Pg. 8 Appendix D	Yes ( ) No ( )

CHAPTER 3. ELEMENTS OF THE LOCAL PLAN	**Cross Reference**	**Page # where criteria can be located in Local Plan**	**Compliance Checklist** (For CDE use)
Article 1. 1 State Requirements			
56205(b) (1) (F) Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2.		Pg. 8 Appendix D	Yes ( ) No ( )
56205(b) (1) (G) The use of property taxes allocated to the special education local plan area pursuant to Section 2572.		Pg. 8 Appendix D	Yes ( ) No ( )
56205 (b) (2) An Annual Service Plan shall be adopted at a public hearing held by the special education local plan area. Notice of this hearing shall be posted in each school district in the special education local plan area at least 15 days prior to the hearing. The annual service plan may be revised during any fiscal year according to the policymaking process established pursuant to subparagraphs (D) and (E) and paragraph (12) of subdivision (a) and consistent with subdivision (f) of Section 56001 and with Section 56195.9. The annual service plan shall include a description of services to be provided by each district and county office, including the nature of the services and the physical location at which the services will be provided, including alternative schools, charter schools, opportunity schools and classes, community day schools operated by school districts, community schools operated by county offices or education, and juvenile court schools, regardless of whether the district or county office of education is participating in the local plan. This description shall demonstrate that all individuals with exceptional needs shall have access to services and instruction appropriate to meet their needs as specified in their individualized education programs.		Pg. 8 Appendix E	Yes ( ) No ( )

CHAPTER 3. ELEMENTS OF THE LOCAL PLAN	**Cross Reference**	**Page # where criteria can be located in Local Plan**	**Compliance Checklist** (For CDE use)
Article 1. 1 State Requirements			
56205 (b) (3) A description of programs for early childhood special education from birth through five years of age.		Pg. 8 Appendix E	Yes ( ) No ( )
56205 (b) (4) A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the plan, may address questions or concerns to the governing body or individual.	56205 (b) (1) 56205 (b) (2)	Pg. 8 Appendix E	Yes ( ) No ( )
56205 (b) (5) A description of a dispute resolution process, including mediation and final binding arbitration to resolve disputes over the distribution of funding, the responsibilities for service provision, and the other governance activities specified within the plan.		Pg. 8 Appendix E	Yes ( ) No ( )
56207.5 A request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district. In reviewing and approving a request by a charter school to participate as a local educational agency in a special education local plan area, the following requirements shall apply:			
56207.5 (a) The special education local plan area shall comply with Section 56140.		Pg. 10	Yes ( ) No ( )
56207.5 (b) The charter school shall participate in state and federal funding for special education and the allocation plan developed pursuant to subdivision (i) of Section 56195.7 or Section 56836.05 in the same manner as other local educational agencies of the special education local plan area.	56195.1 (f) 56203	Pg. 10	Yes ( ) No ( )
56207.5 (c) The charter school shall participate in governance of the special education local plan area in the same manner as other local educational agencies of the special education local plan area.	56195.1 (f) 56203	Pg. 10	Yes ( ) No ( )

CHAPTER 3. ELEMENTS OF THE LOCAL PLAN	**Cross Reference**	**Page # where criteria can be located in Local Plan**	**Compliance Checklist** (For CDE use)
Article 1. 1 State Requirements			
Reading Criteria: In order to improve the educational results for students with disabilities, SELPA Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative. Further, SELPA Local Plans shall include assurances that special education instructional personnel will participate in staff development inservice opportunities in the area of literacy that includes:	State Board Requirement 2/10/99		
a. Information about current literacy and learning research		Pg. 9-10	Yes ( ) No ( )
b. State adopted standards and frameworks		Pg. 9-10	Yes ( ) No ( )
c. Increased participation of students with disabilities in statewide student assessments		Pg. 9-10	Yes ( ) No ( )
d. And, research based instructional strategies for teaching reading to a wide range of diverse learners in order to increase the percentage of children with disabilities who are literate.		Pg. 9-10	Yes ( ) No ( )
Local Plans shall also include assurances that students with disabilities will have full access to:			
a. All required core curriculum including state adopted core curriculum text books and supplementary text books		Pg. 10	Yes ( ) No ( )
b. Instructional materials and support in order that students with disabilities attain higher standards in reading		Pg. 10	Yes ( ) No ( )

APPENDIX D

CURRENT YEAR BUDGET PLAN

Kept on file at

Mid-Alameda County SELPA Office

APPENDIX E

CURRENT YEAR SERVICE PLAN

Kept on file at

Mid-Alameda county SELPA Office

APPENDIX F

INTERAGENCY AGREEMENT BETWEEN MAC SELPA & RCEB FOR EARLY INTERVENTION, PART C

Kept on file at
Mid-Alameda County SELPA Office

APPENDIX G

INTERAGENCY AGREEMENT BETWEEN MAC SELPA & CCS

Kept on file at
Mid-Alameda County SELPA Office

APPENDIX H

CERTIFICATIONS (SED-LP-1, SED-LP-2) Kept

on file at

Mid-Alameda County SELPA Office