San Leandro USD Minutes

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Regular Board Meeting

July 16, 2013
Tuesday, 07:00 PM
San Leandro City Council Chambers
835 E. 14th Street
San Leandro, CA

Attendees

Ron Carey	Board Trustee	
Lance James	Board Trustee	
Mike Katz-Lacabe	Board Trustee	
Corina N. Lopez	Board Trustee	
Diana Prola	Board Trustee	
Vince J. Rosato	Board Trustee	
Jason Toro	Board Trustee	
Song Chin-Bendib	Assistant Superintendent	*non-voting*
Michael McLaughlin, Ed.D.	Superintendent	*non-voting*
Linda Pollard	Administrative Assistant	*non-voting*
John Thompson, Ed.D.	Senior Director II	*non-voting*
Debbie Wong	Assistant Superintendent	*non-voting*

1. CALL TO ORDER / ROLL CALL - 6:00 P.M.

The meeting was called to order by President Prola at 6:00 p.m., noting that all Board members were present, with Trustee Katz-Lacabe arriving at 6:01 p.m.

2. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

There were no public comments on Closed Session items.

3. RECESS INTO CLOSED SESSION - 6:00 P.M.

The Board recessed into Closed Session at 6:01 p.m.

a. Public Employee Discipline / Dismissal / Release / Hiring, Government Code Section 54957

b. Conference with Labor Negotiator (Government Code section 54957.6) Employee organizations: SLTA, CSEA, T / T, Unrepresented Groups, Designated Representative: John Thompson
c. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9, subd. (a))

d. Uniform Complaint Pursuant to Government Code Section 54957: Case #1213-002

4. RECONVENE TO OPEN SESSION - 7:00 p.m.

The Board reconvened into Open Session at 7:00 p.m.

a. Report on Closed Session Action

President Prola said that the Board had been in Closed Session where no reportable action was taken.

b. Pledge of Allegiance

President Prola led the Pledge of Allegiance to the Flag.

c. Approval of Agenda *(V)*

President Prola noted that the Facilities/Technology Committee meeting scheduled for July 3 was cancelled, so she asked that agenda item 8a, Facilities/Technology Committee report, be pulled from the agenda. She also requested that the San Leandro City Council presentation follow the Citizens Bond Oversight Committee Annual Report.

With those changes, the Agenda was approved as amended.

Motion made by: Mike Katz-Lacabe
Seconded by: Lance James

Votes
Unanimously Approved

d. LEGAL STATEMENT

5. PUBLIC TESTIMONY ON NON-AGENDA ITEMS - 7:05-7:10 p.m.

There were no public comments on non-agenda items.

6. PRESENTATIONS - 7:10-8:10 p.m.

a. San Leandro City Council Supports the District with a $1.25M Loan to Purchase the Girls Inc. Building Time Certain: 07:10 PM

San Leandro Mayor Stephen Cassidy and David Baum, City of San Leandro Finance Director, presented the Board of Education with a check in the amount of $1.25M which represents the loan given by the San Leandro City Council to the District for the purchase of the Girls. Inc. building. This loan will allow the District to develop a school-based health center which is generously made possible through the work of County Supervisor Wilma Chan. This low interest loan is yet another example of how the City Council implements its goal to support local schools. The District is grateful for the strong partnership that exists between the City of San Leandro and the school district. Mayor Cassidy expressed enthusiasm for this important project and how the loan will benefit the entire community.

b. Citizens Bond Oversight Committee Annual Report Time Certain: 07:20 PM

Chair Deborah Cox and Steve Parker, of the Citizens' Bond Oversight Committee (CBOC), presented the CBOC's Annual Report to the Board and the community. The

report included an overview of the Committee's responsibilities, which includes providing oversight to both Measure B and Measure M bond measures, updates on the Measure B and Measure M Bond projects, and a report on the 2011-2012 Measure B and M Performance Audit, conducted by Vavrinek, Trine, Day and Co., LLP (VTD). Ms. Cox reported that VTD confirmed that all expenditures were valid bond expenditures, properly assigned and coded and spent for purposes approved under the relevant California Education Code 15282, concluding that San Leandro Unified School District expended Measure B & Measure M bond funds for the year ending June 30, 2012 *only* for the purpose approved by the voters, in accordance with the law. This marks the fifth year in a row that the District received a 100% rating!

The Board thanked the Citizens Bond Oversight Committee for all the work they do for the students and District, adding "Keep up the good work!"

The Board and Superintendent also congratulated Ms. Cox for being selected by California State Assemblymember Rob Bonata as "Woman of the Year" for the 18th Assembly District, which includes the communities of Oakland, Alameda and San Leandro.

c. Bond Measure Update Presentation Time Certain: 07:30 PM

Associate Superintendent of Business and Operations, Song Chin-Bendib; John Dominguez, Director of Bond Projects; Robin Michel, Communication Outreach Specialist, and Kurt Weidmann, Program Manager with Harris and Associates, provided a Facilities and Construction presentation to the Board that included an overview of the three District Bonds (Measure A, B, & M), and a more in-depth overview of Measure B and Measure M, including projects completed, and those currently underway, funding sources for each, and information on the final bond issuance, which will close August 1, 2013. Highlights of the presentation included:

- **Measure B**
  - All original new construction projects have been completed
  - All original modernization projects have been completed
  - State Matching Funds made it possible for the District to
    - Purchase 9th grade campus land
    - Increase Arts Education Center (AEC) theater seats to 550 seats
    - Purchase PG&E parking lot land
    - Create the Career Technical Education Center
    - Create the Business Academy
  - Phase I Measure B Savings Projects
    - Voluntary seismic upgrades
    - Windows and skylights replacements
    - Washington Elementary School Modular Classrooms Project
    - Madison Elementary School/District Office modernization
    - Exterior doors
    - Lincoln High School large classroom (multi-purpose) building
    - School-Based Health and Wellness Center
      - Funding sources included the City of San Leandro loan to purchase the Girls Inc. building; Alameda County Health Care Services Agency grant; Measure B Savings (grant match) along with Alameda County Behavioral Health Care Services Agency; Center for Heath Schools and Communities, and others...

        - The District will take possession of the building by the end of July 2013
    - Phase II Measure B Savings
        - Projects are on schedule, on budget, and include:
            - Seismic retrofits of District facilities
            - Adult School Modular building
            - Facility improvements that could improve safety and security
            - High priority deferred maintenance needs
            - Wireless technology needs to get all school up to a District standard

All Measure B Savings Projects, Phase I and Phase II, are expected to be completed by the end of 2014, noting that completion of the school-based health center may extend into 2015 due to planning, programing, and construction.

- **Measure M Projects**
    - **2013**
        - SLUSD Pacific Sports Complex and Burrell Field
        - SLHS Swim Center, track and field
        - Electronic Billboard at Burrell Field
        - John Muir Middle School sports field with synthetic turf and track
        - Bancroft Middle School parcourse
        - Athletic exteriors, including new playground equipment and resilient surfacing at all elementary schools
    - **2014**
        - District-wide fencing and security lights
        - Sustainability/Solar projects

The Board thanked staff for providing a thorough overview of the progress of the Bond projects, adding that this is "an exciting time for San Leandro," and "it is great to see the projects come to fruition in a timely manner and within budget." They acknowledged the construction crew and those who worked on preparing Burrell Field for the first graduating class this past June.

A concern was raised regarding construction debris and equipment at the school sites. Recognizing that although the facilities are closed and fenced off, people still manage to access the facilities after hours, adding that if excess debris is disposed of and equipment is in a secure place, it will be safer for the District, liability wise, and for the members of the community.

Superintendent McLaughlin thanked the team, for all of their work, and acknowledged former Superintendent Cindy Cathey and Assistant Superintendent Debbie Wong for their efforts in this process, adding that "Having gone through fours years of construction at my former district, I want to thank you for getting most of the work completed before my arrival."

PUBLIC COMMENT

San Leandro Mayor Stephen Cassidy addressed the Board regarding the lack and/or non-existence of landscaping at the back side area near classrooms on the John Muir Middle School campus. He urged the Board to consider allocating excess funds from

Measure M, which fits within the scope to improve and modernize our schools, for this project.

In response, Associate Superintendent Song Chin-Bendib said that some landscaping had been completed on the eastern side of the campus with the western side (the area of concern raised by Mayor Cassidy) still needing to be addressed. Trustee Prola suggested including the project in Beautification Day in the fall. In response to Trustee Prola, Trustee Toro said that Belen Magers, John Muir Middle School Principal, indicated to him that landscaping was a targeted area for Beautification.

7. REPORTS - 8:10-8:25 p.m.

a. Correspondence

Trustee Carey reported receipt of the following emails from June 18, 2013, to July 15, 2013. From Sukhi Sidhu regarding "Finance Committee Meeting, June 20, 2013," Finance Committee - July 30 at 6:15 p.m.,"2013-2014 Adoption Budget Report," and "Facilities and Technology Committee Agenda - July 17, 2013"; from Robin Michel regarding "Press Release: Come Walk With Us at the San Francisco Pride Parade on June 30"; "In the News: Coach Ellison Named East Bay Girls Track and Field Coach of the Year!"; and "Board Meeting Highlights: June 25, 2013"; from Carol Delton regarding "ADA Projection"; from Song Chin-Bendib regarding "ADA Projection"; from Angela Foxall regarding "FW: Letter of Complaint"; from Debbie Wong regarding "SF Pride Parade Logistics"; from Chris Zapata regarding "Congratulations and Welcome to San Leandro"; from Josie Hamilton regarding "2012-13 Annual Report - Health Services"; from Thomas Combs regarding "Time-Critical Public Park/School Playground Issue"; from Keep Music Rockin' Foundation regarding "Lenny Williams Golf Classic - Last Call for Golfers"; from Senator Corbett regarding "You're Invited: Senator Corbett Mobile Office Hours"; from Mia Ousley regarding "The Broadmoor Beacon - July/August 2013"; and from Carol Alvarez regarding "CSEA Wants to MEET You".

b. Union Representative Reports

There were no union representative reports.

c. Superintendent's Report

Superintendent McLaughlin acknowledged and thanked Superintendent Cindy Cathey for all of her help making the transition seamless. He also thanked Assistant Superintendent Debbie Wong for agreeing to stay on a little longer to help with the transition for the new Assistant Superintendent position, stating, "they have truly made me feel welcome and I hope that they will continue to be involved in the School-Based Health and Wellness Center.

Superintendent McLaughlin reported that his first week began with a brief introduction with the District Office staff at the E. 14th St. office, and meeting with his Cabinet. He plans on meeting with the staff at the Juniper Street office and other groups as well.

The Superintendent will be participating in Keep the Music Rockin Foundation Lenny Williams Golf Classic this upcoming weekend, concluding "That it has been a great beginning, San Leandro Unified has a great staff, and I am excited to be here."

8. BOARD COMMITTEE REPORTS-8:25-8:30 p.m.

a. Facilities/Technology

This was item was pulled, as the Facilities/Technology Committee scheduled to meet on July 3 was cancelled.

9. CONSENT ITEMS - 8:30-8:40 p.m.

a. Approval of Consent Items *(V) (C)*

The Board approved the Consent Items.

Motion made by: Mike Katz-Lacabe

Votes

Unanimously Approved

10. General Services

a. Approval of Minutes - June 25, 2013 *(V) (C)*

b. Resolution #13-40 In Support of and Commitment to Ongoing Funding for the Eden Area Regional Occupational Program *(V) (C)*

c. Resolution #13-41 Mid-Year Revision - Signature Card - Authorized Agents on Payroll Warrants and Disbursements *(V) (C)*

d. Resolution #13-42 Mid-Year Revision - Signature Card - Authorized Agents on Official Documents and Reports *(V) (C)*

11. Human Resources

a. Certificated Personnel Report *(V) (C)*

b. Classified Personnel Report *(V) (C)*

c. Student Teaching Agreements *(V) (C)*

12. Educational Services

a. Mid-Alameda County Special Education Local Plan Area (SELPA)Plan *(V) (C)*

b. Contracted Services Agreement Between San Leandro Unified School District and First 5 Alameda County for the Summer Pre-Kindergarten Program for Summer 2013 and Summer 2014 *(V) (C)*

c. 2013-2014 Non-Public School/Agency Contracts *(V) (C)*

13. Business and Operations

a. Ratification of Payroll *(V) (C)*

b. Approval of Bill Warrants *(V) (C)*

c. Intra-Budget Transfers and Revisions *(V) (C)*

d. Contract Services with Orbach, Huff & Suarez LLP (Bond legal services) for the 2013-2014 School Year *(V) (C)*

e. Contract Services with Dora J. Dome for the 2013-2014 School Year *(V) (C)*

f. Legal Services Agreement with Dannis, Woliver & Kelley, LLP for fiscal year 2013-2014 *(V) (C)*

g. Agreement for 2013-2014 for Career/Occupational Training Program with Eden Area Regional Occupational Program (ROP) *(V) (C)*

h. Payment to Alameda County Office of Education for the Use of Escape Online 5 including Maintenance, Data Processing and Technical Support for Fiscal Year 2013-2014 *(V) (C)*

i. Resolution #13-43 to Declare Certain Equipment Surplus and/or Obsolete *(V) (C)*

j. Agreement between the San Leandro Adult School and the Napa/Solano Plumbers and Steamfitters, JATC Local 343 *(V) (C)*

k. Contracts for amounts $5,000 or less for fiscal year 2013-2014 *(V) (C)*

14. Facilities and Construction

a. Contracts for Services related to Maintenance and Repairs *(V) (C)*

15. ACTION ITEMS - 8:40-8:50 p.m.

a. Approval of Action Items

16. Human Resources

a. Resolution #13-44 Reducing and/or Eliminating Specially Funded and General Funded Classified Services *(V)*

The Board adopted Resolution #13-44 Reducing and/or Eliminating Specially Funded and General Funded Classified Services.

Motion made by: Mike Katz-Lacabe
Seconded by: Jason Toro

Votes

Ron Carey	Yes
Lance James	Yes
Mike Katz-Lacabe	Yes
Corina N. Lopez	Yes
Diana Prola	Yes
Vince J. Rosato	No
Jason Toro	Yes

17. INFORMATION ITEMS - 8:50-8:55 p.m.

a. Information Items

18. Business and Operations

a. Miscellaneous Receipts

Miscellaneous Receipts in the amount of $23,147,897.99 have been deposited in the Treasury of Alameda County.

b. Final Sale of Measure B and Measure M General Obligation Bond

The Board received for information the final sale of Measure B and Measure M General Obligation Bonds. The last series for Measure B is $11.67M and Measure M $20.1M.

19. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS-8:55 p.m.

The Board welcomed Superintendent McLaughlin to the District, adding that they are looking forward to working with him.

Trustee James returned from vacation and is looking forward to gearing up for the new school year.

Trustee Carey commented that he will be attending the San Leandro City Council work session featuring a program entitled: "Today's Media Climate: An Overview of Meidums. Their Challenges and Opportunities" on Monday, July 22, from 6:00-7:00 p.m. He also commented that his son is now in graduate school and is "getting paid to get his masters degree."

Trustee Toro attended the San Francisco Pride Parade, commenting that it was an amazing event. He acknowledged Assistant Superintendent Wong for coordinating the logistics, noting that San Leandro Unified was the only public school district to be part of the celebration.

Trustee Rosato attended the 2013 National Education Association and Representative Assembly in Atlanta, Georgia, June 30-July 7. He also commented that he is exploring foreign exchange student possibilities for the district. He distributed a flyer announcing the "United 4 Safety" - 2nd Annual San Leandro Police Department Open House on July 27, 9 a.m., as well as an invitation to National Night Out on August 6. He also asked for consensus:

- To recognize the Adult School Principal Bradley Frazier and his staff for his excellent response during a police incident on the Adult School campus recently. (Consensus received)
- To have the District look into a policy regarding disallowing the appearance of underwear as part of the dress code. There was a brief discussion regarding the process, ways to approach the matter, district and staff support and enforcement, as well as a consideration to have a broader discussion that includes an overall look at the current dress code. A alternate request for consensus was made by Trustee James, directing the Superintendent to send the District's current dress code policy and administrative regulations to the Board for their information. (Consensus received)

Trustee López commented on how excited and proud she is with the many wonderful things that are occurring in San Leandro and in the school district. She acknowledged the City for helping to facilitate the purchase of the Girls Inc. building (the future home of the School-Based Health Center) and Assistant Superintendent Debbie Wong for all of her work towards its fruition, stating that "this will be your legacy." Trustee Lopez reported that she will be attending the School and Finance Management Conference on Thursday, July 17, along with Trustee James, Superintendent McLaughlin, and Associate Superintendent Chin-Bendib. She also noted that she spoke with the City Manager regarding the August upgrades being done to the City Council Chambers, reporting that there is a planned "practice period" on the new equipment, and she hopes that the Board and District staff can be included in the training.

Trustee Prola thanked Assistant Superintendents Debbie Wong and John Thompson and Associate Superintendent Song Chin-Bendib for their help during the transition. Trustee Prola attended the San Leandro Art Association Awards ceremony where there was a lot of student artwork on display. The event is held at Casa Peralta every year.

20. ANNOUNCEMENT

a. Board of Education Meetings

- Regular Board Meeting - August 6, 2013
- Regular Board Meeting - August 20, 2013
- **Regular Board Meeting - Wednesday, September 4, 2013**
- Special Board Meeting - September 10, 2013
- Regular Board Meeting - September 17, 2013
- Regular Board Meeting - October 1, 2013
- Tentative Board Meeting/Work Session - October 8, 2013
- Regular Board Meeting - November 5, 2013
- Tentative Board Meeting/Work Session - November 12, 2013
- Regular Board Meeting - November 19, 2013
- Regular Board Meeting - December 3, 2013
- Special Board Meeting - December 10, 2013
- Regular Board Meeting - January 14, 2014
- Tentative Board Meeting/Work Session - January 21, 2014
- Regular Board Meeting - January 28, 2014 - **District Office**
- Regular Board Meeting - February 4, 2014
- Tentative Board Meeting/Work Session - February 11, 2014
- Regular Board Meeting - February 25, 2014 - **District Office**
- Regular Board Meeting - March 4, 2014
- Special Board Meeting - March 11, 2014
- Regular Board Meeting - March 18, 2014
- Regular Board Meeting - April 1, 2014
- Regular Board Meeting - April 22, 2014 - **District Office**
- Regular Board Meeting - May 6, 2014
- Tentative Board Meeting/Work Session - May 13, 2014
- Regular Board Meeting - May 20, 2014
- Regular Board Meeting - June 3, 2014
- Regular Board Meeting - June 17, 2014
- Special Board Meeting - June 24, 2014

21. ADJOURNMENT*

a. Time *(V)*

The meeting was adjourned at 8:37 p.m.

Motion made by: Lance James
Seconded by: Corina N. Lopez

Votes
Unanimously Approved

Respectfully submitted,

Ron Carey, Clerk

Board Approved: 8/13/13

TO: Board of Education

FROM: John Thompson, Ed.D., Assistant Superintendent of Human Resources

DATE: July 16, 2013

RE: Acceptance of Personnel Report

The following is the Personnel Report that reports details of personnel assignments, employment and terminations.

CERTIFICATED EMPLOYEES

POS.#	NAME	POSITION	LOCATION	FTE FROM	FTE TO	FROM	TO
APPOINTMENTS – SUMMER SCHOOL							
	Julie Avilla	ESY-TSA- Admin Intern	Jefferson			6/17/13	7/25/13
	Soraya Sablo-Sutton	ESY-TSA- Admin Intern	Jefferson			6/21/13	7/25/13
APPOINTMENTS							
1421	Tracey Lewis	Coordinator Education Services	D. O.	1.0		7/24/13	
1245	Sonal Patel	Associate Principal	FTK	1.0		7/23/13	
1254	Soraya Sablo-Sutton	Vice Principal	Wilson & Jefferson	1.0		8/9/13	
UNPAID LEAVE OF ABSENCE							
240	Tiffani Augusta	SDC	Roosevelt	1.0	to 0	2013-14 school year	
21/1026	Elena Ball	EL Specialist	D. O. & Wilson	1.0	to .80	2013-14 school year	
1150	Ann D'Antonio	Teacher	Garfield	1.0	to .50	2013-14 school year	
239	Arcy DeVera	Teacher	Muir	1.0	to .80	2013-14 school year	
180	Thea Wong	Teacher	Muir	1.0	to .60	2013-14 school year	
RESCIND UNPAID LEAVE OF ABSENCE							
299	Leah Schwartz	Teacher	LOA	0	to .50	2013-14 school year	
RESIGNATIONS							
1257	Andrew Gordon, Jr.	Coordinator Categorical Programs	D. O.	1.0		7/1/13	
1378	Margaret Heredia-Peltz	Principal of Special Assignment	D. O. & Wilson	1.0		7/1/13	
274	Ann Marie Mitchell	Teacher	McKinley	1.0		6/15/13	
RETIREMENTS							
174	Marcelo German	Teacher	SLHS	1.0		6/15/13	
1265	Debra Wong (Change of date)	Asst. Superintendent	D. O.	1.0		8/10/13	

To: Board of Education

From: John Thompson, Ed.D. Assistant Superintendent of Human Resources

Date: July 16, 2013

Re: Acceptance of Personnel Report

Following is a Personnel Report that reports details of personnel assignments, employment and terminations.

CLASSIFIED EMPLOYEES

POS # Funding	NAME	POSITION	LOCATION	FTE	FROM	TO
Appointment						
906-Unrestricted	Cristina Saavedra Almanza	Custodian A	SLHS	1.000	07/01/13	
Adult Basic Ed: GED	Cheryl Baker	Adult School Teacher	Adult Education	Hourly	06/27/13	
Adult Basic Ed & ESL	Michelle F. Chuang	Adult School Teacher	Adult Education	Hourly	07/09/13	