Mills College
5000 MacArthur Boulevard
Oakland, California 94613

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OFFICE OF SUPERINTENDENT

MILLS
SCHOOL OF EDUCATION

August 8, 2013

Dr. Mike McLaughlin, Superintendent
San Leandro Unified School District
14735 Juniper St.
San Leandro, CA 94579

Dear Dr. McLaughlin,

Please find two enclosed copies of the contract between Mills College and the San Leandro Unified School District for the provision of student teaching in the San Leandro Unified District for Mills College student teachers for the academic year 2013-2014. Please send a signed copy back to me in the enclosed envelope and keep a copy for your records.

We appreciate your assistance and cooperation in this endeavor.

Sincerely,

Katherine Schultz
Dean of Education

Enclosures

MILLS COLLEGE

PRACTICE TEACHING AGREEMENT

AGREEMENT

THIS AGREEMENT entered in this 8th day of August, 2013 by and between Mills College, hereinafter called the College, and the San Leandro Unified School District, hereinafter called the District:

WITNESSETH

WHEREAS the County Superintendent of Schools is authorized to enter into agreements with a state college, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of such institutions; and

WHEREAS, any such agreement may provide for the payment in money, services or other valuable consideration for the services rendered by the District of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, it has been determined between the parties hereto that payment to be made to the District under this agreement do not exceed the actual cost to the District for the services that are rendered;

NOW, THEREFORE, it is mutually agreed between the parties hereto as follows:

I.

The District shall provide teaching experience through practice teaching in schools and classes of the District not to exceed 16 semester units per student of practice teaching. Such practice teaching shall be provided in such schools or classes of the District, and

under the direct supervision and instruction of such employees of the District, as the District and the College, through their duly authorized representatives may agree upon.

The District may, upon reasonable notice, refuse to accept for practice teaching any student of the College assigned to practice teaching in the District, and upon request of the District, the College shall terminate the assignment of any student of the College to practice teaching at the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of teachers of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

II.

The College will pay the District for the performance by the District of all services required to be performed by them under this agreement by issuing continuing education credit hours to the District teachers who supervise the practice teaching at the rate of one Mills College continuing education unit for each semester unit of practice teaching provided by the District pursuant to this agreement. Mills College will reimburse the District for any and all costs actually incurred in paying any claims for workers' compensation injury or illness for any student practice teacher covered by this agreement.

The number of semester units of practice teaching to be provided for each student of the College assigned to practice teaching under this agreement shall be determined by the College.

III.

An assignment of a student of the College to practice teaching in schools or classes of the District shall be at the discretion of the College, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the College for practice teaching in such schools or classes.

The assignment of a student of the College for practice teaching in the District shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given her/him by the College effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the College to practice teaching is terminated by the College for any reason, the District shall receive payment on behalf of District employees providing supervisory services in an amount of continuing education credit hours representing time actually devoted to individual instruction of the student practice teacher, except that if such assignment is terminated within one week of the last week of the term of the assignment, the District shall receive payment for an assignment for nine (9) weeks or eighteen (18) weeks, whichever is appropriate.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District in order to avoid adjusting payment for the District should absences occur. Payment to the District is to be based on semester units and not on actual hours of attendance. Actual attendance for credit as semester units by student teachers is the obligation of the College.

IV.

At the end of each Mills semester, the College will issue certificates of continuing education credit to each San Leandro Unified School District teacher who has supervised a Mills student in the classroom for the purpose of providing practice teaching experience. The credits will be issued as follows:

- One professional development unit (4 semester hours) per semester for a course entitled "Inquiry into the Profession of Teaching."

Mills will provide copies of these certificates to the District as evidence of payment for services rendered by San Leandro District of Education teachers.

V.

The term of this agreement shall commence on the 15th day of August, 2013, and terminate on the 15th day of June 2014.

VI.

Notwithstanding anything herein contained to the contrary, this agreement may be terminated and the provisions of this agreement may be altered, changed, or amended, by mutual consent of the parties hereto.

Execution of this contract is hereby requested:

By_____
Katherine Schultz
Dean, School of Education
Mills College

By_____

Print Name_____

Title_____

San Leandro Unified School District

MILLS COLLEGE

ADDENDUM TO PRACTICE TEACHING AGREEMENT

HOLD HARMLESS AGREEMENT

The District shall defend, indemnify and hold the College, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, agents or employees.

The College shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the College, its officers, agents or employees.

By Katherine Schultz

Katherine Schultz
Dean, School of Education
Mills College

By_____

Print Name_____

Title_____

San Leandro Unified School District