Based on Form J-62
State Department of Education

District Request No. **IBT 10-02 F/ 010**

REQUEST FOR INTRA-BUDGET TRANSFER

SAN LEANDRO SCHOOL DISTRICT

Shelia Jordan
County Superintendent of Schools
313 West Winton Avenue
Hayward, Ca. 94544-1198

San Leandro, California
2/12/14

Pursuant to the provisions of Education Code Sections 42600 and/or 42601*, we the undersigned, constituting two-thirds/ a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting transfers in the amount and between the classifications of the budget of said school district indicated herein for the following reasons:

Reallocation of budgets to various accounts

For the month of **January, 2014**

BUDGET TRANSFERS

	Total Debit	Total Credit		Total Debit	Total Credit
General Fund 010	741,070	741,070	Trans Payment 012	-	-
Adult Ed 110	750	750	Child Development 120	-	-
Cafeteria 130	-	-	Deferred Maintenance 140	1,497	1,497
Special Reserve 170	-	-	Building Fund 210		
Building Fund 211 (2nd Bond)			Capital Facilities Fund 250	-	-
County School Facilities Fund 350	-	-	Special Reserve 400	-	-
Bound Interest for Capital Outlay 510	-	-	Self-Insurance 670	1,592.00	1,592.00

Note: In budget, Debit is decrease for expense, object 1 to 7, increase for revenue object 8, decrease for balance sheet obje
Credit are increase for expense, object 1 to 7, decrease for revenue object 8, increase for balance sheet object 9

At least four members (majority) must sign this REQUEST FOR INTRA-BUDGET TRANSFERS.

☐ Request Approved ☐ Not Approved

Asst. Superintendent for Business

BDF-5(8/92)

Fund 010 - GENERAL FUND — Fiscal Year 2013/14

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals						
Object **2101 CLASSIFIED INSTRUCTIONAL SAL**						
01/14/2014		BT14-00165	translator services	Expense		400.00
Object **2908 TRANSLATOR**						
01/14/2014		BT14-00165	translator services	Expense	400.00	
Object **4210 OTHER BOOKS**						
01/14/2014		BT14-00168	trf funds to pay for supplies	Expense		1,000.00
Object **4310 INSTRUCTIONAL MATERIALS & SUPP**						
01/10/2014		BT14-00164	BT TO COVER REIMBURSEMENT	Expense		5,000.00
01/16/2014		BT14-00172	BT TO COVER AC TRANSIT TICKERS FOR T'	Expense		190.00
01/22/2014		BT14-00176	computer battery for room 9	Expense		50.00
01/22/2014		BT14-00177	coffee klatch	Expense	100.00	
01/22/2014		BT14-00178	cover costs of Dell Chrombook 11, software, pe	Expense		200,000.00
01/23/2014		BT14-00181	Funding for Tech Equip	Expense		550.00
01/23/2014		BT14-00182	To cover cost of Paper	Expense		1,000.00
01/30/2014		BT14-00191	trf funds to pay for classroom supplies	Expense		150.00
02/04/2014		BT14-00196	TO COVER REIMBURSEMENTS	Expense		100.00
02/04/2014		BT14-00197	BT to Cover Reimbursement for Lynda Hornada	Expense		500.00
02/11/2014		BT14-00199	to purchase classroom supplies	Expense		500.00
				Total Object 4310		
				Expense		**207,940.00**
Object **4400 Non-Capitalized Equipment**						
01/07/2014		BT14-00158	trf fund to pay for PO	Expense	1,000.00	
01/14/2014		BT14-00166	To cove Lightspeed Systems order for Item #RC	Expense	1,264.00	
01/14/2014		BT14-00167	Transfer to cover cost of non cap equipment	Expense	1,000.00	
01/22/2014		BT14-00178	cover costs of Dell Chrombook 11, software, pe	Expense	700,000.00	
01/23/2014		BT14-00181	Funding for Tech Equip	Expense	550.00	
02/04/2014		BT14-00193	Transfer to cover cost of non cap equipment	Expense	850.00	

Fund 010 - GENERAL FUND Fiscal Year 2013/14

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
Object **4400 Non-Capitalized Equipment** (continued)						
02/04/2014		BT14-00198	trf funds to pay for desks	Expense	1,700.00	
				Total Object 4400		
				Expense	**706,364.00**	
Object **4501 OFFICE SUPPLIES**						
01/07/2014		BT14-00158	trf fund to pay for PO	Expense		1,000.00
01/10/2014		BT14-00162	trf funds to pay for classroom supplies	Expense		800.00
01/14/2014		BT14-00168	trf funds to pay for supplies	Expense	1,000.00	
01/14/2014		BT14-00169	Lowes Grant Fee	Expense		210.00
01/15/2014		BT14-00171	Reimburse Torres	Expense	500.00	
01/22/2014		BT14-00178	cover costs of Dell Chrombook 11, software, pe	Expense		500,000.00
01/23/2014		BT14-00180	CLASSROOM SUPPLIES	Expense		1,500.00
01/27/2014		BT14-00185	To balance office Supplies BP overages	Expense	26.00	
01/30/2014		BT14-00192	To cover the purchase of classroom supplies.	Expense		2,000.00
02/04/2014		BT14-00196	TO COVER REIMBURSEMENTS	Expense	100.00	
02/04/2014		BT14-00197	BT to Cover Reimbursement for Lynda Hornada	Expense	500.00	
02/04/2014		BT14-00198	trf funds to pay for desks	Expense		1,700.00
				Total Object 4501		
				Expense		**505,084.00**
Object **4504 MEDICAL/FIRST AID SUPPLIES**						
01/29/2014		BT14-00189	Increase funding for classroom supplies	Expense		111.00
Object **4505 CLASSROOM SUPPLIES- Inc.Desk,C**						
01/08/2014		BT14-00161	AC bus transit	Expense		300.00
01/10/2014		BT14-00162	trf funds to pay for classroom supplies	Expense	800.00	
01/10/2014		BT14-00164	BT TO COVER REIMBURSEMENT	Expense	5,000.00	
01/14/2014		BT14-00166	To cove Lightspeed Systems order for Item #RC	Expense		1,264.00
01/14/2014		BT14-00167	Transfer to cover cost of non cap equipment	Expense		1,000.00

Fund 010 - GENERAL FUND Fiscal Year 2013/14

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
Object **4505 CLASSROOM SUPPLIES- Inc.Desk,C** (continued)						
01/15/2014		BT14-00171	Reimburse Torres	Expense		500.00
01/22/2014		BT14-00176	computer battery for room 9	Expense	50.00	
01/22/2014		BT14-00177	coffee klatch	Expense		100.00
01/23/2014		BT14-00180	CLASSROOM SUPPLIES	Expense	1,500.00	
01/23/2014		BT14-00182	To cover cost of Paper	Expense	1,000.00	
01/27/2014		BT14-00185	To balance office Supplies BP overages	Expense		26.00
01/29/2014		BT14-00189	Increase funding for classroom supplies	Expense	111.00	
01/30/2014		BT14-00191	trf funds to pay for classroom supplies	Expense	150.00	
01/30/2014		BT14-00192	To cover the purchase of classroom supplies.	Expense	2,000.00	
02/04/2014		BT14-00193	Transfer to cover cost of non cap equipment	Expense		850.00
02/11/2014		BT14-00199	to purchase classroom supplies	Expense	500.00	
				Total Object 4505		
				Expense	**7,071.00**	
Object **4508 OTHER SUPPLIES MAINTENANCE**						
01/14/2014		BT14-00169	Lowes Grant Fee	Expense	210.00	
Object **4609 OTHER PUPIL TRANSPT. SUPPLIES**						
01/08/2014		BT14-00161	AC bus transit	Expense	300.00	
01/16/2014		BT14-00172	BT TO COVER AC TRANSIT TICKERS FOR T'	Expense	190.00	
				Total Object 4609		
				Expense	**490.00**	
Object **5220 MILEAGE REIMBURSEMENT**						
01/15/2014		BT14-00170	Budget Transfer from License to Mileage	Expense	2,000.00	
Object **5230 TRAVEL & CONFERENCE**						
01/24/2014		BT14-00183	to budget conference	Expense	7,110.00	
01/27/2014		BT14-00186	MOVE $ FROM ROOFING TO TRAVEL	Expense	806.00	
01/28/2014		BT14-00187	trf funds to pay for conf	Expense	1,000.00	

Fund 010 - GENERAL FUND Fiscal Year 2013/14

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
Object **5230 TRAVEL & CONFERENCE** (continued)						
01/28/2014		BT14-00188	to cover Gear up conference	Expense	7,500.00	
				Total Object 5230		
				Expense	**16,416.00**	
Object **5520 ELECTRICITY**						
01/10/2014		BT14-00163	Increase for Davis Street Transportation Invoice	Expense		399.00
Object **5530 WATER**						
01/10/2014		BT14-00163	Increase for Davis Street Transportation Invoice	Expense		2,677.00
Object **5560 DISPOSAL SERVICE**						
01/10/2014		BT14-00163	Increase for Davis Street Transportation Invoice	Expense	6,726.00	
Object **5561 HAZARDOUS WASTE NON-RCRA**						
01/10/2014		BT14-00163	Increase for Davis Street Transportation Invoice	Expense		3,500.00
Object **5570 SEWER**						
01/10/2014		BT14-00163	Increase for Davis Street Transportation Invoice	Expense		150.00
Object **5611 ROOF REPAIRS**						
01/27/2014		BT14-00186	MOVE $ FROM ROOFING TO TRAVEL	Expense		806.00
Object **5640 MAINT/REPAIRS - EQUIP**						
01/23/2014		BT14-00179	MOVE $ FROM MAINT OTH CONT TO MAINT	Expense	1,093.00	
Object **5713 DIRECT COST FOR SERVICES OUT-C**						
01/07/2014		BT14-00159	CONTRACTED SERVICES	Expense		700.00
Object **5809 OTHER CONTRACTED SERVICES**						
01/07/2014		BT14-00159	CONTRACTED SERVICES	Expense	700.00	
01/16/2014		BT14-00173	FEDEX	Expense		300.00
01/23/2014		BT14-00179	MOVE $ FROM MAINT OTH CONT TO MAINT	Expense		1,093.00

Fund 010 - GENERAL FUND Fiscal Year 2013/14

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
Object **5809 OTHER CONTRACTED SERVICES** (continued)						
01/24/2014		BT14-00183	to budget conference	Expense		7,110.00
01/28/2014		BT14-00187	trf funds to pay for conf	Expense		1,000.00
01/30/2014		BT14-00190	budget contract services	Expense	400.00	
				Total Object 5809		
				Expense		**8,403.00**
Object **5814 FIELD TRIP EXPENSES**						
01/28/2014		BT14-00188	to cover Gear up conference	Expense		7,500.00
01/30/2014		BT14-00190	budget contract services	Expense		400.00
				Total Object 5814		
				Expense		**7,900.00**
Object **5822 LICENSE / SUBSCRIPTION /MATERI**						
01/15/2014		BT14-00170	Budget Transfer from License to Mileage	Expense		2,000.00
Object **5903 OTHER MAILING (BULK,UPS,FEDEX,**						
01/16/2014		BT14-00173	FEDEX	Expense	300.00	
				Total Fund 010		

Fund 110 - ADULT EDUCATION FUND — Fiscal Year 2013/14

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
Object **4310 INSTRUCTIONAL MATERIALS & SUPP**						
02/04/2014		BT14-00194	transferring to purchase diplomas	Expense		600.00
Object **4501 OFFICE SUPPLIES**						
02/04/2014		BT14-00194	transferring to purchase diplomas	Expense	600.00	
Object **5230 TRAVEL & CONFERENCE**						
02/04/2014		BT14-00195	transferring to pay institutional membership fee	Expense		150.00
Object **5300 Dues & Memberships**						
02/04/2014		BT14-00195	transferring to pay institutional membership fee	Expense	150.00	
				Total Fund 110		

Fund 140 - DEFERRED MAINTENANCE FUND Fiscal Year 2013/14

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
Object **5640 MAINT/REPAIRS - EQUIP**						
01/24/2014		BT14-00184	MOVE $ FROM WILSON BLD REP TO ROOS/	Expense	1,497.00	
Object **5650 BUILDING REPAIRS**						
01/24/2014		BT14-00184	MOVE $ FROM WILSON BLD REP TO ROOS/	Expense		1,497.00
				Total Fund 140		

Fund 670 - SELF-INSURANCE FUND **Fiscal Year 2013/14**

Posted	Batch #	JE #	Description	Increase	Decrease
Budget Journals (continued)					
Object **4400 Non-Capitalized Equipment**					
01/16/2014		BT14-00175	Replacement of Damaged MacBook - Sonal Pa Expense	1,592.00	
Object **4501 OFFICE SUPPLIES**					
01/16/2014		BT14-00175	Replacement of Damaged MacBook - Sonal Pa Expense		1,592.00
			Total Fund 670		
			Total Org 034 - San Leandro Unified School District		

Fund 010 - GENERAL FUND Fiscal Year 2013/14

Object	Object Description		Increase	Decrease
Budget Journals				
2101	CLASSIFIED INSTRUCTIONAL SAL	Expense		400.00
2908	TRANSLATOR	Expense	400.00	
		Total Object 2000		
4210	OTHER BOOKS	Expense		1,000.00
4310	INSTRUCTIONAL MATERIALS & SUPP	Expense		207,940.00
4400	Non-Capitalized Equipment	Expense	706,364.00	
4501	OFFICE SUPPLIES	Expense		505,084.00
4504	MEDICAL/FIRST AID SUPPLIES	Expense		111.00
4505	CLASSROOM SUPPLIES- Inc.Desk,C	Expense	7,071.00	
4508	OTHER SUPPLIES MAINTENANCE	Expense	210.00	
4609	OTHER PUPIL TRANSPT. SUPPLIES	Expense	490.00	
		Total Object 4000		
5220	MILEAGE REIMBURSEMENT	Expense	2,000.00	
5230	TRAVEL & CONFERENCE	Expense	16,416.00	
5520	ELECTRICITY	Expense		399.00
5530	WATER	Expense		2,677.00
5560	DISPOSAL SERVICE	Expense	6,726.00	
5561	HAZARDOUS WASTE NON-RCRA	Expense		3,500.00
5570	SEWER	Expense		150.00
5611	ROOF REPAIRS	Expense		806.00
5640	MAINT/REPAIRS - EQUIP	Expense	1,093.00	
5713	DIRECT COST FOR SERVICES OUT-C	Expense		700.00
5809	OTHER CONTRACTED SERVICES	Expense		8,403.00
5814	FIELD TRIP EXPENSES	Expense		7,900.00
5822	LICENSE / SUBSCRIPTION /MATERI	Expense		2,000.00
5903	OTHER MAILING (BULK,UPS,FEDEX,	Expense	300.00	
		Total Object 5000		
		Total Fund 010		

Fund 110 - ADULT EDUCATION FUND **Fiscal Year 2013/14**

	Object	Object Description		Increase	Decrease
Budget Journals (continued)					
	4310	INSTRUCTIONAL MATERIALS & SUPP	Expense		600.00
	4501	OFFICE SUPPLIES	Expense	600.00	
			Total Object 4000		
	5230	TRAVEL & CONFERENCE	Expense		150.00
	5300	Dues & Memberships	Expense	150.00	
			Total Object 5000		
			Total Fund 110		

Fund 010 - GENERAL FUND Fiscal Year 2013/14

Object	Object Description		Increase	Decrease
Budget Journals				
2101	CLASSIFIED INSTRUCTIONAL SAL	Expense		400.00
2908	TRANSLATOR	Expense	400.00	
		Total Object 2000		
4210	OTHER BOOKS	Expense		1,000.00
4310	INSTRUCTIONAL MATERIALS & SUPP	Expense		207,940.00
4400	Non-Capitalized Equipment	Expense	706,364.00	
4501	OFFICE SUPPLIES	Expense		505,084.00
4504	MEDICAL/FIRST AID SUPPLIES	Expense		111.00
4505	CLASSROOM SUPPLIES- Inc.Desk,C	Expense	7,071.00	
4508	OTHER SUPPLIES MAINTENANCE	Expense	210.00	
4609	OTHER PUPIL TRANSPT. SUPPLIES	Expense	490.00	
		Total Object 4000		
5220	MILEAGE REIMBURSEMENT	Expense	2,000.00	
5230	TRAVEL & CONFERENCE	Expense	16,416.00	
5520	ELECTRICITY	Expense		399.00
5530	WATER	Expense		2,677.00
5560	DISPOSAL SERVICE	Expense	6,726.00	
5561	HAZARDOUS WASTE NON-RCRA	Expense		3,500.00
5570	SEWER	Expense		150.00
5611	ROOF REPAIRS	Expense		806.00
5640	MAINT/REPAIRS - EQUIP	Expense	1,093.00	
5713	DIRECT COST FOR SERVICES OUT-C	Expense		700.00
5809	OTHER CONTRACTED SERVICES	Expense		8,403.00
5814	FIELD TRIP EXPENSES	Expense		7,900.00
5822	LICENSE / SUBSCRIPTION /MATERI	Expense		2,000.00
5903	OTHER MAILING (BULK,UPS,FEDEX,	Expense	300.00	
		Total Object 5000		
		Total Fund 010		

Fund 110 - ADULT EDUCATION FUND **Fiscal Year 2013/14**

	Object	Object Description		Increase	Decrease
Budget Journals (continued)					
	4310	INSTRUCTIONAL MATERIALS & SUPP	Expense		600.00
	4501	OFFICE SUPPLIES	Expense	600.00	
			Total Object 4000		
	5230	TRAVEL & CONFERENCE	Expense		150.00
	5300	Dues & Memberships	Expense	150.00	
			Total Object 5000		
			Total Fund 110		

Fund 140 - DEFERRED MAINTENANCE FUND Fiscal Year 2013/14

Object	Object Description		Increase	Decrease
Budget Journals (continued)				
5640	MAINT/REPAIRS - EQUIP	Expense	1,497.00	
5650	BUILDING REPAIRS	Expense		1,497.00
		Total Fund 140		

Fund 670 - SELF-INSURANCE FUND					Fiscal Year 2013/14
	Object	Object Description		Increase	Decrease
Budget Journals (continued)					
	4400	Non-Capitalized Equipment	Expense	1,592.00	
	4501	OFFICE SUPPLIES	Expense		1,592.00
			Total Fund 670		
			Total Org 034 - San Leandro Unified School District		