San Leandro Unified School District SCHOOL/SITE: San Leandro High Page 1 of 1

Textbooks

~~ELECTRONICS EQUIPMENT~~ TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Nuestro Mundo ISBN 0669433365	Not in use, old copies	Yes	N/A	2 copies		
		No				
		No	N/A			
Tu Mundo ISBN 0669433349	Not in use, old copies	No		14 copies		
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

RECEIVED
APR 1 1 2014
EDUCATIONAL SERVICES

Liza Ly
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

4-2-2014
DATE

Revised 01/2010

DO NOT WRITE BELOW THIS LINE

1) BUSINESS OFFICE STAMP	2) INFORMATION TECH DEPT APPROVAL	3) INSTRUCTIONAL MATERIALS CENTER (CHECK)	4) BOARD APPROVAL	5) INSTRUCTIONAL MATERIALS CENTER (RECORD)

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