JAMES MADISON ELEMENTARY

# MEMO

TO: SLUSD Board of Education
FR: James Madison Elementary School
DT: 11/12/2014
RE: Obsolete Equipment

**We are requesting approval to dispose of obsolete equipment as listed.**

****See attached list****

San Leandro Unified School District SCHOOL/SITE: James Madison 

## ELECTRONICS EQUIPMENT TO BE DISCARDED

| DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT) | REASON FOR DISCARDING THE ITEM | WORKING | MONTH/YEAR PURCHASED | LAST FUNCTION | BAR CODE (WHITE TAG) | MODEL NO. (BRAND MODEL #) |
|---|---|---|---|---|---|---|
| (SAMPLE) DELL TX240 SERVER | CAN IT BE MADE FOR STUDENT USE? | YES OR NO | 01/99 | OFFICE COMPUTER | IF OVER $500 00650 | OPTIONAL DHM |
| VHS Player | No | No | | Never used | | Mitsubishi |
| Printer | No | No | | Classroom Printer | 018929 | HP Deskjet 5150 |
| Scantron | No | No | | Office | 00012 | Scantron #ES2010 |
| Printer | No | No | | Office | 08370 | HP 3015 |
| Monitor | No | No | | Computer Lab | 05109 | Apple |
| Monitor | No | No | | Computer Lab | 05129 | Apple |
| Monitor | No | No | | Computer Lab | 05108 | Apple |
| Monitor | No | No | | Computer Lab | 05128 | Apple |
| Monitor | No | No | | Computer Lab | 05106 | Apple |
| Monitor | No | No | | Computer Lab | 05110 | Apple |
| Monitor | No | No | | Computer Lab | 05101 | Apple |
| Monitor | No | No | | Computer Lab | 05134 | Apple |
| Monitor | No | No | | Computer Lab | 05111 | Apple |
| Monitor | No | No | | Computer Lab | 11534 | Apple |
| Monitor | No | No | | Computer Lab | 00970 | Apple |
| Monitor | No | No | | Computer Lab | 05375 | Apple |
| Monitor | No | No | | Computer Lab | 00951 | Apple |
| Monitor | No | No | | Computer Lab | 019520 | O.H. |
| Monitor | No | No | | Computer Lab | 11265 | O.H. |

Carol Alvarez
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

11/12/2014
DATE

***DO NOT WRITE BELOW THIS LINE***

*Revised 01/2010*

| 1) BUSINESS OFFICE STAMP | 2) INFORMATION TECH DEPT APPROVAL | 3) INSTRUCTIONAL MATERIALS CENTER (CHECK) | 4) BOARD APPROVAL | 5) INSTRUCTIONAL MATERIALS CENTER (RECORD) |
|---|---|---|---|---|
| | | | | |

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|---|---|---|---|---|---|---|
| (SAMPLE) DELL TX240 SERVER | CAN IT BE MADE FOR STUDENT USE? | YES OR NO | 01/99 | OFFICE COMPUTER | IF OVER $500 00650 | OPTIONAL DHM |
| Monitor | No | No | | Computer Lab | 05124 | Apple |
| Monitor | No | No | | Computer Lab | 05102 | Apple |
| Monitor | No | No | | Computer Lab | 05132 | Apple |
| Monitor | No | No | | Computer Lab | 05132 | Apple |
| Monitor | No | No | | Computer Lab | 05115 | Apple |
| Monitor | No | No | | Computer Lab | 05131 | Apple |
| Monitor | No | No | | Computer Lab | 05127 | Apple |
| Monitor | No | No | | Computer Lab | 05121 | Apple |
| Monitor | No | No | | Computer Lab | 05122 | Apple |
| Monitor | No | No | | Computer Lab | 05618 | Apple |
| Monitor | No | No | | Computer Lab | 05101 | Apple |
| Monitor | No | No | | Computer Lab | 05113 | Apple |
| Monitor | No | No | | Computer Lab | 05104 | Apple |
| Monitor | No | No | | Computer Lab | 05430 | Apple |
| Monitor | No | No | | Computer Lab | 05633 | Apple |
| Monitor | No | No | | Computer Lab | 05117 | Apple |
| Monitor | No | No | | Computer Lab | 05123 | Apple |
| Monitor | No | No | | Computer Lab | 06032 | O.H. |
| Monitor | No | No | | Computer Lab | 05105 | O.H. |

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|---|---|---|---|---|---|---|
| (SAMPLE) DELL TX240 SERVER | CAN IT BE MADE FOR STUDENT USE? | YES OR NO | 01/99 | OFFICE COMPUTER | IF OVER $500 00650 | OPTIONAL DHM |
| Monitor | No | No | | Classroom | 05431 | Apple |
| Monitor | No | No | | Classroom | 05610 | Apple |
| Monitor | No | No | | Classroom | 05612 | Apple |
| Monitor | No | No | | Classroom | 05116 | Apple |
| Monitor | No | No | | Classroom | 05619 | Apple |
| Monitor | No | No | | Classroom | 05126 | Apple |
| CPU | No | No | | Computer Lab | 05110 | Apple |
| CPU | No | No | | Computer Lab | 05106 | Apple |
| CPU | No | No | | Computer Lab | 05112 | Apple |
| CPU | No | No | | Computer Lab | 05103 | Apple |
| CPU | No | No | | Computer Lab | 05608 | Apple |
| CPU | No | No | | Computer Lab | 05132 | Apple |
| CPU | No | No | | Computer Lab | 05133 | Apple |
| CPU | No | No | | Computer Lab | 05104 | Apple |
| CPU | No | No | | Computer Lab | 05108 | Apple |
| CPU | No | No | | Computer Lab | 05128 | Apple |
| CPU | No | No | | Computer Lab | 05614 | Apple |
| CPU | No | No | | Computer Lab | 05101 | Apple |
| CPU | No | No | | Computer Lab | 05102 | O.H. |

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|---|---|---|---|---|---|---|
| (SAMPLE) DELL TX240 SERVER | CAN IT BE MADE FOR STUDENT USE? | YES OR NO | 01/99 | OFFICE COMPUTER | IF OVER $500 00650 | OPTIONAL DHM |
| CPU | No | No | | Classroom | 06162 | Apple |
| CPU | No | No | | Classroom | 05105 | Apple |
| CPU | No | No | | Classroom | 05619 | Apple |
| CPU | No | No | | Classroom | 05126 | Apple |
| CPU | No | No | | Classroom | 05123 | Apple |
| CPU | No | No | | Classroom | 05120 | Apple |
| CPU | No | No | | Classroom | 06158 | Apple |
| CPU | No | No | | Classroom | 05421 | Apple |
| CPU | No | No | | Classroom | 05116 | Apple |
| CPU | No | No | | Classroom | 05115 | Apple |
| CPU | No | No | | Classroom | 05111 | Apple |
| CPU | No | No | | Classroom | 05120 | Apple |
| CPU | No | No | | Classroom | 05113 | Apple |
| CPU | No | No | | Classroom | 05617 | Apple |
| CPU | No | No | | Classroom | 05130 | Apple |
| CPU | No | No | | Classroom | 05120 | Apple |
| CPU | No | No | | Classroom | 06155 | Apple |
| CPU | No | No | | Classroom | 05430 | Apple |
| CPU | No | No | | Classroom | 05134 | O.H. |

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| (SAMPLE) DELL TX240 SERVER | CAN IT BE MADE FOR STUDENT USE? | YES OR NO | 01/99 | OFFICE COMPUTER | IF OVER $500 00650 | OPTIONAL DHM |
| Brother Printer | No | No | 8/8/2005 | Classroom | n/a | DCP8040 |
| Brother Printer | No | No | | Classroom | N/A | DCP8080DN |
| Brother Printer | No | No | | Office | N/A | MFC-7840 |
| HP Laser Jet Direct Printer Server | No | No | | Office | N/A | 170X |
| HP Laserjet Printer | No | No | | Classroom | N/A | 5150 |
| HP Laserjet Printer | No | No | | Classroom | N/A | P1505N |
| Television | No | No | | Classroom | 012278 | ? |
| VCR | No | No | | Classroom | 012287 | Mitsubishi |
| CPU | No | No | | Classroom | 05125 | Apple |
| CPU | No | No | | Classroom | 05122 | Apple |
| Monitor | No | No | | Classroom | 05130 | Apple |
| Monitor | No | No | | Classroom | 05123 | Apple |
| Keyboard | No | No | | Classroom | 05114 | |
| | | No | | | | |
| | | No | | | | |
| | | No | | | | |
| | | No | | | | |
| | | No | | | | |
| | | No | | | | |

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