Based on Form J-62
State Department of Education

District Request No. **IBT 10-02 F/ 010**

REQUEST FOR INTRA-BUDGET TRANSFER

SAN LEANDRO SCHOOL DISTRICT

Shelia Jordan
County Superintendent of Schools
313 West Winton Avenue
Hayward, Ca. 94544-1198

San Leandro, California
3/4/15

Pursuant to the provisions of Education Code Sections 42600 and/or 42601*, we the undersigned, constituting two-thirds/ a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting transfers in the amount and between the classifications of the budget of said school district indicated herein for the following reasons:

Reallocation of budgets to various accounts

For the month of **January, 2015**

BUDGET TRANSFERS

	Total Debit	Total Credit		Total Debit	Total Credit
General Fund 010	21,898	21,898	Trans Payment 012	-	-
Adult Ed 110	-	-	Child Development 120	-	-
Cafeteria 130	-	-	Deferred Maintenance 140	4,091	4,091
Special Reserve 170	-	-	Building Fund 210	-	-
Building Fund 211 (2nd Bond)	-	-	Capital Facilities Fund 250	-	-
County School Facilities Fund 350	-	-	Special Reserve 400	-	-
Bound Interest for Capital Outlay 510	-	-	Self-Insurance 670	-	-

Note: In budget, Debit is decrease for expense, object 1 to 7, increase for revenue object 8, decrease for balance sheet object 9
Credit are increase for expense, object 1 to 7, decrease for revenue object 8, increase for balance sheet object 9

At least four members (majority) must sign this REQUEST FOR INTRA-BUDGET TRANSFERS.

☐ Request Approved ☐ Not Approved

Asst. Superintendent for Business

BDF-5(8/92)

Fund 010 - GENERAL FUND — Fiscal Year 2014/15

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals						
Object **4210 OTHER BOOKS**						
01/28/2015		BT15-00114	Alexandria instructional supplies	Expense		300.00
02/03/2015		BT15-00119	Taxes for Follett school books	Expense	7,000.00	
				Total Object 4210		
				Expense	**6,700.00**	
Object **4310 INSTRUCTIONAL MATERIALS & SUPP**						
01/21/2015		BT15-00109	BT to cover reimbursments	Expense		500.00
01/21/2015		BT15-00110	TECH EQUIPMENT	Expense		5,500.00
01/28/2015		BT15-00114	Alexandria instructional supplies	Expense	300.00	
01/28/2015		BT15-00115	trf fund to pay for desks	Expense		900.00
02/03/2015		BT15-00116	To cover the expense for SPED equipment.	Expense		2,500.00
02/03/2015		BT15-00118	CLASSROOM LCD PROJECTORS	Expense		1,536.00
				Total Object 4310		
				Expense		**10,636.00**
Object **4400 Non-Capitalized Equipment**						
01/21/2015		BT15-00110	TECH EQUIPMENT	Expense	5,500.00	
01/23/2015		BT15-00113	TRANSFER FUNDS FOR OFFICE SUPPLIES	Expense		4,800.00
01/28/2015		BT15-00115	trf fund to pay for desks	Expense	900.00	
02/03/2015		BT15-00116	To cover the expense for SPED equipment.	Expense	2,500.00	
02/03/2015		BT15-00118	CLASSROOM LCD PROJECTORS	Expense	1,536.00	
				Total Object 4400		
				Expense	**5,636.00**	
Object **4501 OFFICE SUPPLIES**						
01/21/2015		BT15-00109	BT to cover reimbursments	Expense	500.00	
01/23/2015		BT15-00113	TRANSFER FUNDS FOR OFFICE SUPPLIES	Expense	4,800.00	
02/03/2015		BT15-00119	Taxes for Follett school books	Expense		7,000.00
02/18/2015		BT15-00120	Purchase Additional First Aid Supplies	Expense		100.00

Fund 010 - GENERAL FUND — Fiscal Year 2014/15

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
				Total Object 4501		
				Expense		**1,800.00**
Object **4504 MEDICAL/FIRST AID SUPPLIES**						
02/18/2015	BT15-00120		Purchase Additional First Aid Supplies	Expense	100.00	
Object **5220 MILEAGE REIMBURSEMENT**						
02/18/2015	BT15-00122		Mileage reimbursement	Expense	500.00	
Object **5225 RECRUITMENT**						
01/23/2015	BT15-00111		TRANSFER FUNDS FOR CASBO EXPENSES	Expense	1,275.00	
Object **5230 TRAVEL & CONFERENCE**						
02/18/2015	BT15-00121		Transfer to cover cost of food for field trip	Expense		1,000.00
02/20/2015	BT15-00123		Transfer to Cover Fed Ex Expenses	Expense		200.00
				Total Object 5230		
				Expense		**1,200.00**
Object **5612 RENT/LEASE - FURN/EQUIP**						
02/03/2015	BT15-00117		BT to Cover Cost of AUP Online Student Licens	Expense		5,500.00
Object **5751 DIR IF COSTS - FOOD SERVICE**						
01/14/2015	BT15-00106		Cover Moving Services to DO City Offices	Expense		700.00
01/14/2015	BT15-00107		Moving Services to DO City Location	Expense		700.00
				Total Object 5751		
				Expense		**1,400.00**
Object **5809 OTHER CONTRACTED SERVICES**						
01/14/2015	BT15-00106		Cover Moving Services to DO City Offices	Expense	700.00	
01/14/2015	BT15-00107		Moving Services to DO City Location	Expense	700.00	
01/16/2015	BT15-00108		Adjust budget to site plan	Expense		284.00
01/23/2015	BT15-00111		TRANSFER FUNDS FOR CASBO EXPENSES	Expense		1,275.00

Fund 010 - GENERAL FUND — Fiscal Year 2014/15

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
				Total Object 5809		
				Expense		**159.00**
Object **5814 FIELD TRIP EXPENSES**						
01/16/2015		BT15-00108	Adjust budget to site plan	Expense	987.00	
02/18/2015		BT15-00121	Transfer to cover cost of food for field trip	Expense	1,000.00	
				Total Object 5814		
				Expense	**1,987.00**	
Object **5819 ELECTION**						
01/16/2015		BT15-00108	Adjust budget to site plan	Expense		703.00
02/18/2015		BT15-00122	Mileage reimbursement	Expense		500.00
				Total Object 5819		
				Expense		**1,203.00**
Object **5822 LICENSE / SUBSCRIPTION /MATERI**						
02/03/2015		BT15-00117	BT to Cover Cost of AUP Online Student Licens	Expense	5,500.00	
Object **5903 OTHER MAILING (BULK,UPS,FEDEX,**						
02/20/2015		BT15-00123	Transfer to Cover Fed Ex Expenses	Expense	200.00	
				Total Fund 010		

Fund 140 - DEFERRED MAINTENANCE FUND — Fiscal Year 2014/15

Posted	Batch #	JE #	Description		Increase	Decrease
Budget Journals (continued)						
Object **5640 MAINT/REPAIRS - EQUIP**						
01/23/2015		BT15-00112	MOVE $ FROM WASH 5650 TO SLHS 5640/Bl	Expense	4,091.00	
Object **5650 BUILDING REPAIRS**						
01/23/2015		BT15-00112	MOVE $ FROM WASH 5650 TO SLHS 5640/Bl	Expense		4,091.00
				Total Fund 140		
				Total Org 034 - San Leandro Unified School District		

Fund 010 - GENERAL FUND — Fiscal Year 2014/15

Object	Object Description		Increase	Decrease
Budget Journals				
4210	OTHER BOOKS	Expense	6,700.00	
4310	INSTRUCTIONAL MATERIALS & SUPP	Expense		10,636.00
4400	Non-Capitalized Equipment	Expense	5,636.00	
4501	OFFICE SUPPLIES	Expense		1,800.00
4504	MEDICAL/FIRST AID SUPPLIES	Expense	100.00	
		Total Object 4000		
5220	MILEAGE REIMBURSEMENT	Expense	500.00	
5225	RECRUITMENT	Expense	1,275.00	
5230	TRAVEL & CONFERENCE	Expense		1,200.00
5612	RENT/LEASE - FURN/EQUIP	Expense		5,500.00
5751	DIR IF COSTS - FOOD SERVICE	Expense		1,400.00
5809	OTHER CONTRACTED SERVICES	Expense		159.00
5814	FIELD TRIP EXPENSES	Expense	1,987.00	
5819	ELECTION	Expense		1,203.00
5822	LICENSE / SUBSCRIPTION /MATERI	Expense	5,500.00	
5903	OTHER MAILING (BULK,UPS,FEDEX,	Expense	200.00	
		Total Object 5000		
		Total Fund 010		

Fund 140 - DEFERRED MAINTENANCE FUND — Fiscal Year 2014/15

Object	Object Description		Increase	Decrease
Budget Journals (continued)				
5640	MAINT/REPAIRS - EQUIP	Expense	4,091.00	
5650	BUILDING REPAIRS	Expense		4,091.00
		Total Fund 140		
		Total Org 034 - San Leandro Unified School District		

Fund 010 - GENERAL FUND — Fiscal Year 2014/15

Object	Object Description		Increase	Decrease
Budget Journals				
4210	OTHER BOOKS	Expense	6,700.00	
4310	INSTRUCTIONAL MATERIALS & SUPP	Expense		10,636.00
4400	Non-Capitalized Equipment	Expense	5,636.00	
4501	OFFICE SUPPLIES	Expense		1,800.00
4504	MEDICAL/FIRST AID SUPPLIES	Expense	100.00	
		Total Object 4000		
5220	MILEAGE REIMBURSEMENT	Expense	500.00	
5225	RECRUITMENT	Expense	1,275.00	
5230	TRAVEL & CONFERENCE	Expense		1,200.00
5612	RENT/LEASE - FURN/EQUIP	Expense		5,500.00
5751	DIR IF COSTS - FOOD SERVICE	Expense		1,400.00
5809	OTHER CONTRACTED SERVICES	Expense		159.00
5814	FIELD TRIP EXPENSES	Expense	1,987.00	
5819	ELECTION	Expense		1,203.00
5822	LICENSE / SUBSCRIPTION /MATERI	Expense	5,500.00	
5903	OTHER MAILING (BULK,UPS,FEDEX,	Expense	200.00	
		Total Object 5000		
		Total Fund 010		

Fund 140 - DEFERRED MAINTENANCE FUND — Fiscal Year 2014/15

Object	Object Description		Increase	Decrease
Budget Journals (continued)				
5640	MAINT/REPAIRS - EQUIP	Expense	4,091.00	
5650	BUILDING REPAIRS	Expense		4,091.00
		Total Fund 140		
		Total Org 034 - San Leandro Unified School District		