Jeffery E. Wong Architects
1727 Martin Luther King, Jr. Way, Suite 210
Oakland, California 94612
Telephone 510-465-6780 jwarchs@aol.com

68,000 9-23-15
16,606 1-15-16
$84,606 TOTAL
Amendment #13

January 05, 2015

Mr. John Howell, Harris and Associates
San Leandro Unified School District
14735 Juniper Street
San Leandro, CA 94579

Subject: Fee Adjustment Request for Architectural Services for Security Fence Projects.

Dear Mr. Howell,

We are asking that the District address the balance of our request for a fee adjustment, which was submitted in September 15, 2015, for added architectural services. Once we realized the added DSA requirements of an egress load analysis and egress plan and site plan review by the Alameda County Fire Marshal, we concluded that the original fee proposed was not adequate.

In addition we requested the existing site plans for our use as a basis for the security fencing designs. The site plans we received were found to be both inaccurate and incomplete. As stated in our request of September 15, 2015, numerous site visits were required to confirm and correct existing building and site conditions necessary for the egress analysis and fence layouts. We clearly defined the extra work involved for the fee adjustment as you requested in our September 23, 2015 summary.

In September of last year the District verbally approved a portion of the original fee adjustment request for the accessible ramp improvements to Washington Elementary School and to Wilson Elementary School. In addition there was verbal approval for Hohbach-Lewin, Structural Engineers, to review details and provide structural calculations.

Because the Project was time sensitive we continued to work to expedite the project through DSA on the understanding that our request for additional fees would be addressed. The balance of our proposal has yet to be processed.

For the additional tasks and services described, we are requesting a fee adjustment of $44,000.00 (Forty-Four Thousand Dollars), the balance of the original amount requested. If the foregoing request is agreeable, please modify the original agreement with a new amendment. Should you have any questions, please contact me.

In addition, we have yet to receive the amendment to our contact for the verbally approved portion of our original fee adjustment request in the amount of $24,000.00 (Twenty-Four Thousand Dollars). Although we have performed the work, we have not been able to invoice for the services. We have not been able to draft an agreement with Hohbach-Lewin, because we do not have the amendment on which the agreement must be based.

We are requesting the District provide the amendment to our contract so that we create an agreement with Hohbach-Lewin, Structural Engineers, and enable us to invoice for the accessible ramp design services that have been performed.

Sincerely,

Jeffery E. Wong, Principal

44,000
24,000
$68,000 TOTAL

cc; Kurt Weidmann, Aaron Kerrigan

Jeffery E. Wong Architects
1727 Martin Luther King, Jr. Way, Suite 210
Oakland, California 94612
Telephone 510-465-6780 jwarchs@aol.com

September 23, 2015

Mr. John Howell
Harris and Associates
San Leandro Unified School District
14735 Juniper Street
San Leandro, CA 94579

Subject: Fee Adjustment Request for Architectural Services for Security Fence Projects – Breakdown

Dear Mr. Howell,

Please see breakdown by campus as you requested:

Garfield - Egress analysis/plan: $3,000, Added surveys: $2,000, 5K

McKinley - Egress analysis/plan: $3,000 3K

Monroe - Egress analysis/plan: $3,000, Added surveys $5,000 8K

Roosevelt - Egress analysis/plan: $3,000, Added surveys $2,000 5K

Washington - Egress analysis/plan: $3,000, Added surveys and site schematics $5,000, Ramp: $9,000 17K

Wilson - Egress analysis/plan: $3,000, Added surveys: $2,000, Ramp: $8,000 13K

Bancroft - Egress analysis/plan: $3,000, Added surveys $2,000 5K

John Muir - Egress analysis/plan: $3,000, Added surveys $2,000 5K

61

Structural services for calculations and details review by Hohbach-Lewin: $7,000 7

$ 68K

Should you have any questions, please contact me.

Sincerely,

Jeffery E. Wong, Principal

HOHBACH-LEWIN, INC. *STRUCTURAL & CIVIL ENGINEERS*

"Timely Solutions Based On Timeless Principles"

January 15, 2014

Jeffrey E. Wong Architects
Jeff Wong
1727 Martin Luther King Jr. Way suite 120
Oakland, CA 94612

Project: Bancroft MS, Garfield ES, Roosevelt ES, Washington ES, and Wilson ES
Security Fencing and ADA improvements
San Leandro USD
Hohbach-Lewin, Inc Project No. 11070B

Subject: Proposal for Structural Engineering Consulting Services

Dear Jeff:

I am writing this letter to formalize our agreement to provide structural engineering consulting services for the above referenced project.

Hohbach-Lewin provided specifications, substantiating structural calculations and review of drawings and details produced by your office to effect: new security fencing at the above referenced sites; and ADA improvements being at Washington and Wilson Elementary Schools. We have also assisted you in your response to DSA review comments and are serving as the SEOR for the projects.

Per our previous verbal and e-mail agreement, Hohbach-Lewin, Inc.'s compensation for these efforts shall be as follows:

Construction Drawing Phase	$6,000	
DSA Permitting	$3,600	labor and expenses
Construction Support	$5,000	labor and expenses
Project close out	$2,000	labor and expenses

Please sign below where indicated and return this document to our office for our records.

Sincerely,

Accepted By: _____

Dan Lewin, S.E.
Principal

PRINCIPALS
DOUGLAS HOHBACH
DAN LEWIN
JOAQUIM ROBERTS
ANTHONY LEE
VIKKI BOURCIER

SENIOR ASSOCIATES
GREG RODRIGUES S.E.
VICKY RUNDORFF S.E.
BILL DALEY S.E.
STUART LOWE S.E.
KEVIN MORTON S.E.
SAM SHIOTANI S.E.

ASSOCIATES
EDDIE HUI S.E.
BRYAN CORTNIK S.E.
JEREMIAH LEGRUE S.E.
MICHAEL RESCH S.E.
CHRIS MORTON S.E.

C.E. DIVISION MGR.
RICHARD TSO P.E.

CAD MANAGER
GEORGE FONTELERA

260 Sheridan Avenue, Suite 150 Palo Alto, CA 94306 (650) 617-5930 Fax (650) 617-5932

PALO ALTO SAN FRANCISCO EUGENE PASADENA