MEMORANDUM of UNDERSTANDING

BETWEEN

SAN LEANDRO UNIFIED SCHOOL DISTRICT

AND

Asian Community Mental Health Services (ACMHS)

PURPOSE

This Memorandum of Understanding (MOU) is entered into by and between San Leandro Unified School District (**SLUSD**) and **Asian Community Mental Health Services (ACMHS)** for the purpose of providing **Substance Abuse and Prevention Treatment Services** for **SLUSD** students during the 2015-2016 school-year. MOU is effective as of **December 7, 2015**.

SERVICES PROVIDED

Asian Community Mental Health Services will:

1. Provide district with 1 counselor/provider per site (2 provider's total) who will provide group and individual **Substance Abuse and Prevention Treatment Services** to San Leandro students. ACMHS will also provide weekly supervision and training for the counselor assigned to each school. The counselor will provide services to students at the following schools:
    - **San Leandro High School (Monday's) – Phillip L. Yee**
    - **Fred T. Korematsu 9th grade campus (Friday's) – Nicole Hsiang**
2. Routinely and frequently evaluate the amount of counseling service utilization and delivery hours at the school sites through collaboration with Coordination of Services Team (COST) members and participation in COST meetings as schedules permit.
3. Work collaboratively to share space and maintain client confidentiality.
4. Provide **SLUSD** Student Support Services and Community Wellness Office with names and schedules of interns prior to their beginning services and update the office as changes in these schedules occur.
5. Ensure that the counselor providing services on the school site submits fingerprints in a manner authorized by the Department of Justice, together with the requisite fees as set forth in Education Code Section 45125.1
6. Not permit any Intern to come in contact with students until the Department of Justice has ascertained that the provider has not been convicted of a serious or violent felony.
7. Provide a statement to **SLUSD** confirming that provider has cleared DOJ screening.

San Leandro Unified School District/ School Sites will:

1. Collaborate with **ACMHS** counselor to determine student referral process and criteria for student referral.
2. Refer students to **ACMHS** as appropriate through the Coordination of Services Team (COST) process.
3. Ensure that a private, confidential space is made available for all regularly scheduled counseling hours.
4. Ensure that the designated counseling space includes a telephone (or other reliable device or process for calling students from class).
5. Ensure that the **ACMHS** counselor is provided with a current campus disaster/emergency plan and evacuation procedure protocols.
6. Obtain and distribute keys for **ACMHS** counselor as needed.
7. Direct concerns regarding **ACMHS** policies, procedures, and requests for modifications to agreed upon services to the **ACMHS** Program Director.

BILLING AND COLLECTIONS

SLUSD will have no financial obligation for the services provided by **ACMHS**. **ACMHS** services are funded by Substance Abuse and Prevention Treatment grant.

INSURANCE AND LIABILITY

ACMHS will be responsible for liability and malpractice insurance for all **ACMHS** staff. Upon request by **SLUSD**, **ACMHS** will furnish copies of its Certificate of Insurance which specifies levels of relevant insurance coverage. **ACMHS** will indemnify and hold harmless **SLUSD** against all liability, including liability for attorneys' fees and court costs arising out of, or in connection with **ACMHS**'s performance of its duties under this agreement. **SLUSD** will indemnify and hold harmless **ACMHS** against all liability, including liability for attorneys' fees and court costs arising out of, or in connection with, **SLUSD**'s performance of its duties under this agreement. Each partner will give the other prompt notice of any demand, claim, or suit against it.

DURATION

This agreement shall commence on **Monday, December 7, 2015** and shall continue for the remainder of the 2015-2016 school-year (June 30, 2015).

San Leandro Unified School District

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Mike McLaughlin, Superintendent
San Leandro Unified School District
Date: _____

Asian Community Mental Health Services



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Philip Sun, Executive Director
Asian Community Mental Health Services
Date: _____

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Victoria Forrester, Director
Student Support Services and Community Wellness
San Leandro Unified School District
Date: _____