San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
SCANMART E7240	Outdated / NO USE	~~Yes~~ NO	?	Office old Attendance scan	00022	2260
Windows XP	NOT supported	No	?	ClassRoom	05904	ITP NXM7340CC3
HP DX2000	Not Supported	No	?	ClassRoom	00724	2UA4480NV8
Monitor HP	Too Old	No	?	ClassRoom		HSTND-1202-R
Windows XP DELL	Outdated / NO USE	No	?			OU7670
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

VERONICA SANCHEZ
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

6/19/15
DATE

DO NOT WRITE BELOW THIS LINE

Revised 01/2010

1) BUSINESS OFFICE STAMP	2) INFORMATION TECH DEPT APPROVAL	3) INSTRUCTIONAL MATERIALS CENTER (CHECK)	4) BOARD APPROVAL	5) INSTRUCTIONAL MATERIALS CENTER (RECORD)

San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

	DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
	(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
4	HP compaC Desktop	District wont support it	Yes	?	class room computer	hp S/n MXL164 0098R	
6	~~HP laptop 6735b~~	~~District wont support it~~	~~No yes~~	~~2008~~	~~-11~~	~~6655.5~~	
			No				
8	LG Screen	I have a lap top	~~No yes~~	?			
9	Keyboard		No yes	?		804NDW3L711	
			No				
			No				
6	Epson Stylus 200	No toner / too old	No ?	?	?		
			No				
			No				
8	Epson Stylus 777	no ~~ink~~ toner / too old	No ?			6U6E181455	
			No				
			No				
			No				
			No				
			No				
			No				
			No				

Rick Ford
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

6/19/15
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San Leandro Unified School District SCHOOL/SITE: _____ Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Dell keyboard	not on internet	Yes ?		classroom		
HP Computer		No !				
	Too old / Not supported	No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

A Lopez
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

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San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Printer	Too old	Yes		office computer	CNR9L35124	
hard drive	Not supported	~~No~~ Yes		office computer	00045-568-994-372	
monitor	Too old	~~No~~ yes		office		
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

C Brown
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

6/19/2015
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San Leandro Unified School District SCHOOL/SITE: Garfield Page 1 of 2

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
HP Compaq	No longer working (CPU)	No			00723	
HP L1706	No need for it (screen)	Yes			05903	
HP L 7540	No need for it (screen)	Yes			00723	
HP Compaq	No longer working (CPU	No			05903	
eMac	Obsolete	No			00512	
Aver Media	Obsolete	No			019125	
↓	↓	No			019116	
↓	↓	No			019113	
Headsets (4)	Obsolete	No				
Epson Stylus C64	Obsolete	No			00514	
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Ed Rivera
PRINT NAME OF PERSON COMPLETING FORM

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San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Hp Compaq	Too old / Not supported	(Yes)	?			
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Cristen Miller
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

6/12/15
DATE

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San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE? no	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
iMac	has not been used in years	Yes	11/5/101			
HP LaserJet	brand new but we have new printers	~~No~~ yes	~~0~~2013	new used		
		No				
	Provided by district	No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Jane Steele
PRINT NAME OF PERSON COMPLETING FORM

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San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

FURNISHINGS & GENERAL EQUIPMENT TO BE DISCARDED (NOT ELECTRONICS)

ITEM	DESCRIPTION / STYLE (BRAND NAME AND/OR TYPE)	REASON FOR DISCARDING THE ITEM	QUANTITY
(SAMPLE) DESKS	CUBICLE STYLE UNITS	1	6
Keyboard	Apple	Old technology	1
Avekey IMicro		Old tech.	1

Nuna Mingo
PRINT NAME OF PERSON COMPLETING FORM

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BUSINESS OFFICE STAMP	BOARD APPROVAL	INSTRUCTIONAL MATERIALS CENTER

San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Apple computer	Old technology	No		classroom	015989	
laptop power cord		No		Teacher use		
laptop battery	no good	No				
[redacted]		No			[redacted]	
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Nina Mingo
PRINT NAME OF PERSON COMPLETING FORM

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DATE

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San Leandro Unified School District SCHOOL/SITE: Garfield, Room 5 Page 1 of 1

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
hp compact keyboard monitor	leave laptop	Yes	?	classroom desktop	33-784 XP	
	"	No			↓	
	Too old / Not supported	No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Debra Shimoda
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

6-12-15
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San Leandro Unified School District SCHOOL/SITE: Garfield Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
IMac	noroom/ Yes	Yes	8/9/01	classroom	016908	
I Mac	no room/ Yes	No	8/9/01	classroom	016899	
keyboard	no room/ Yes	No	?	classroom	016901	
keyboard	noroom/ Yes	No	?	classroom	no #	
mouse	no room Yes	No	?	classroom	00515	
mouse	no room Yes	No	?	classroom	016900	
radio	broken/no	No	?	classroom	Parent donation	
	Old technology/Not supported	No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Jacob Clark
PRINT NAME OF PERSON COMPLETING FORM

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San Leandro Unified School District SCHOOL/SITE: Garfield Page 1 of 1

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
eMac	~~unsure if~~ broken	~~Yes~~ NO	6/04	student use	00516	eMac
AVerkey iMicro	?	No ?	6/04	?	019117	AVerkey iMicro
Macintosh Apple	old!!	No (Yes)	6/94	student use	12024	LC575
keyboard	unneeded	No (Yes)	2002	teacher use	016874	
keyboard	unneeded	No (Yes)	6/94	student use	12679	
Apple Mouse	unneeded	(No)	unknown	Student use	016876	Pro Mouse
iMac	unneeded	No (Yes)	8/9/01	Student use	02324	iMac
Apple keyboard	unneeded	No (Yes)	2003	Student use		
Apple Mouse	unneeded	No (Yes)	unknown	Student use	00516	Mouse
Hp keyboard	unneeded	No (Yes)	unknown	Student use		SDM4700P
HP Compaq	unneeded	No (Yes)	unknown	Student use	152592	DC7100SFF
HP Mouse	unneeded	No (Yes)	unknown	Student use		M-S89
		No				
	All Items are old technology and not supported	No				
		No				
		No				
		No				
		No				
		No				

Virginia Quock
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

6/19/15
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San Leandro Unified School District SCHOOL/SITE: Garfield Page 1 of 1

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
HP Compaq tower	Not in use by student	Yes	12/04	student use	00045-512-375-466	
Hp Monitor 7540	" "	No yes	12/04	" "		
HP Compaq tower 7540	" "	No yes	12/04	" "	00045-512-375-465	
HP Monitor	" "	No yes	12/04	" "		
HP Compaq tower	Teacher	No yes	unknown	teacher use	00045-524-181-280	
Flation Monitor	teacher	No yes				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Tracey O'Connor
PRINT NAME OF PERSON COMPLETING FORM

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6/19/15
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San Leandro Unified School District SCHOOL/SITE: Garfield

FURNISHINGS & GENERAL EQUIPMENT TO BE DISCARDED (NOT ELECTRONICS)

ITEM	DESCRIPTION / STYLE (BRAND NAME AND/OR TYPE)	REASON FOR DISCARDING THE ITEM	QUANTITY
(SAMPLE) DESKS	CUBICLE STYLE UNITS	1	6
Filing Cabinet	Legal-size yellow filing cabinet	Not using	1

Ed Rivera
PRINT NAME OF PERSON COMPLETING FORM

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BUSINESS OFFICE STAMP	BOARD APPROVAL	INSTRUCTIONAL MATERIALS CENTER