San Leandro Unified School District Minutes

Regular Board Meeting
June 21, 2016 7:00 PM
San Leandro City Council Chambers

835 E. 14th Street

San Leandro, CA 94577

Closed Session - 6:00 pm

Open Session - 7:00 pm

Attendance Taken at 7:00 PM:

Present:
Evelyn Gonzalez
Lance James
Diana Prola
Vince Rosato
Leo Sheridan
Monique Tate
Ashley Vo

A. CALL TO ORDER - 6:00 P.M.

Minutes:
The meeting was called to order at 6:03 p.m.

B. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

Minutes:
There was no public testimony on Closed Sessions items.

C. RECESS INTO CLOSED SESSION - 6:00 P.M.

Minutes:
The Board recessed into Closed Session at 6:03 p.m.

C.1. Public Employee Performance Evaluation, Title: Superintendent; Principals; GC 54957

C.2. Public Employee Discipline/Dismissal/Release/Hiring; GC 54957

C.3. Conference with Legal Negotiator (Government Code Section 54957.6) Employee organizations: SLTA. CSEA, T/T, Unrepresented Groups, Designated Representative: John Thompson

C.4. Public Employee Appointment (1 Position) - Title: Vice Principal-Middle School; Government Code 54957

C.5. Liability Claims (2 Claims); Government Code 54956

D. RECONVENE TO OPEN SESSION - 7:00 P.M.

Minutes:
The Board reconvened into Open Session at 7:00 p.m.

President Rosato announced that he omitted to mention at the beginning of the meeting, that Trustee Sheridan was in attendance via telephone.

D.1. Report on Closed Session Action

Minutes:
The Board took the following action in Closed Session:

To appoint Sally Lewis to the position of Vice Principal at John Muir Middle School by a 7-0 vote. The motion was moved by Trustee James and seconded by Trustee Gonzalez.

To reject Keenan & Associates liability claim #524975 by a 7-0 vote. The motion was moved by Trustee Gonzalez and seconded by Trustee Tate.

To reject Keenan & Associates liability claim #525071 by a 7-0 vote. The motion was moved by Trustee Tate and seconded by Trustee Gonzalez.

D.2. Pledge of Allegiance

Minutes:
President Rosato led the audience in the pledge of allegiance.

D.3. Approval of Agenda

Minutes:
Prior to the approval of the agenda, President Rosato requested items M.5.a and M.5.b be moved after item G. Recreation & Parks Commission report and before the H.1. Grounds and Maintenance Update presentation.

Motion Passed: With the exception of the moved and amended items the Board voted as follows: Passed with a motion by Lance James and a second by Monique Tate.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

E. LEGAL STATEMENT

F. PUBLIC TESTIMONY ON NON-AGENDA ITEMS

Minutes:
Louise Shaw, a teacher at Wilson Elementary, lives in San Leandro and her children attend Wilson Elementary, began with her appreciation regarding the District offering an enrichment summer school program. She had concerns regarding the enrollment process and made recommendations on how to make improvements to the process. Enrollment opened March 15 and as a teacher/parent she received no notification until she went to the 6th grade orientation at John Muir Middle School. A month later the parent facilitator at Wilson Elementary sent home notifications regarding summer school classes and enrollment information. Based on enrollment it appears that some schools were sent information earlier than other schools and she recommended that all families be notified at the same time. She also suggested shortening the window for enrollment since enrollment begins March 15 and notifications are not sent to parents until June 10th. By notifying parents earlier this would give them time to enroll their children in other activities, if they are not able to enroll in summer school. Speaking as a teacher, Ms. Shaw would like parent facilitators or other translators to contact the EPL 1's before classes open since they are the students with the most need. She would also like the summer school process to be streamlined and made clearer.

Morgan Mack-Rose, on behalf of the board of directors for the San Leandro Educational Foundation thanked the District for welcoming them to the Juniper Annex building. They went from a smaller office space to a larger space. They are currently located in the area where the Food Services department was previously located and conference room 4. With eleven interns this larger space enables them to have the area needed to work with their interns. Ms. Mack-Rose gave a special thanks to Carol Alvarez and the Maintenance department for their assistance in getting them situated. She also thanked Rob Mangewala, Brian Feeley and his team for assisting them in setting up their technology needs as well as Superintendent Mike McLaughlin for his leadership.

Ms. Mack-Rose provided details regarding the San Francisco Pride parade and SLUSD entry. She provided details on the place and time to meet and also indicated that this information would be posted on Facebook. She hopes that there is a great representation as there has been in the past. This is the sixth

year that SLUSD has participated in the parade and they are the only school district to participate.

Morgan Mack-Rose announced that her daughter is also attending summer school. She also had the same concerns as Ms. Shaw regarding summer school enrollment. She hopes that the program continues to be offered and that certain students are targeted for this program and that they are given the opportunity to attend summer school.

G. RECREATION & PARKS COMMISSION REPORT

Minutes:
There was no Recreations & Parks Commission report.

H. PRESENTATIONS

H.1. Grounds and Maintenance Update

Minutes:
Aaron Kerrigan, Director of Facility and Operations, gave an update on the Grounds and Maintenance department. When he first arrived he wanted to identify the needs of the District and he used multiple methods. He assessed the needs of the custodial staffing by starting a staffing survey. There were also two different types of mythologies implemented, CASBO and ISSA standard formula for staffing plans. Based on the outcome of both results, it was determined that five more custodians are needed. Currently there is no funding to support the additional staffing needs for the department but it is good to have this plan in place. If there is more funding available in the future, hopefully the custodial staff could be increased.

Mr. Kerrigan worked with Dr. John Thompson on a jobs task force creation for new positions within the Maintenance and Grounds department. There is no set formula to determine staffing needs for the Maintenance department and it is difficult to determine the needs of the department. He looked into the type of work that is being outsourced. One of the jobs that was looked at was the pool and maintenance of the pool. There was previously a position and a job description for this position in the District. The savings from not outsourcing and hiring a new position in the District is almost a zero net cost. He is recommending to move forward with this new position. Currently there is a part time utility position and with the addition of Burrell field there was never any additional staffing provided when it was built. He is recommending to move forward on making this position full time. Aaron Kerrigan also reported on the different projects and trainings his staff has been receiving.

Mr. Kerrigan gave an update on the Maintenance department. There have been lots of issues with the old vehicles which are constantly breaking down. A new van was purchased for mail delivery as well as new

equipment. The maintenance warehouse has been cleaned and painted. He has been looking into leasing vehicles which is about the same price as replacing the old vehicles with new ones. If the District was to lease vehicles a maintenance agreement would be included. This would be a savings to the district since the department would no longer maintain any of the vehicles. Additional information regarding leasing vehicles will be presented at a future meeting.

Aaron Kerrigan presented information on the Grounds department. New equipment has been purchased and water conservation has been implemented. Last year a presentation was made to the Board regarding water conservation and there has been a savings of $200,000 over the past year and a half.

I. REPORTS

I.1. Correspondence

Minutes:
Trustee Sheridan read correspondence received between the last meeting and June 21, 2016.

I.2. Union Representative Reports

Minutes:
There was no union representative reports.

I.3. Cabinet Reports

Minutes:
All Cabinet members gave brief updates on recent events in their respective departments.

I.3.a. Superintendent

I.3.b. Deputy Superintendent, Educational Services

I.3.c. Assistant Superintendent, Human Resources

I.3.d. Assistant Superintendent, Business & Operations

J. BOARD COMMITTEE REPORTS

Minutes:
The Board Trustees summarized various events taking place on their respective committees.

J.1. Communication/Advocacy

J.2. Curriculum/Policy

J.3. Facilities & Technology

J.4. Finance

J.5. Drug, Alcohol, Tobacco Education (DATE)

K. BOARD REPRESENTATIVE REPORTS

Minutes:
The Board Trustees summarized various events taking place on their respective committees.

K.1. Alameda County School Boards Association

K.2. Eden Area Regional Occupational Program

K.3. Mid-Alameda County Sp. Ed. Local Plan Area

K.4. City Disaster Preparedness Council

L. CONSENT AGENDA

Motion Passed: This motion was based on all consent items except item L.1.e. which was pulled by Trustee Prola. Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

Motion Passed: After discussion item L.1.e. was voted on separately.

Passed with a motion by Lance James and a second by Ashley Vo.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

L.1. General Services

L.1.a. Resolution to Declare Certain Equipment Surplus and/or Obsolete

L.1.b. Contracts for Amounts $5,000 or less for Fiscal Year 2015-2016

L.1.c. Legal Services Agreement with Dannis, Wolliver & Kelley, LLP for Fiscal Year 2016-17

L.1.d. Acceptance of Donations - June 2016

L.1.e. Educational Technology, Research and Leadership Practices Agreement

L.2. Human Resources

L.2.a. Personnel Report

L.2.a.I. Certificated Personnel Report

L.2.a.II. Classified Personnel Report

L.3. Educational Services

L.3.a. 2015-2016 Non-Public School Contract

L.3.b. Contract Renewal between San Leandro Unified School District and Renaissance Learning for the 2016-17 School Year

L.3.c. Renewal Agreement between San Leandro Unified School District and Lersun Development (AUP Online Curriculum) for the 2016-17 School Year

L.4. Facilities & Construction

L.4.a. Ratification of Change Order #1 with Crusader Fence Co. for the Garfield ES Security Fencing Project #15-19

L.4.b. Ratification of Change Order #1 with Crusader Fence Co. for the Roosevelt Security Fencing Project #15-20

Motion Passed: Ratify Change Order #1 in the amount of $23,994 with Crusader Fence Co. for the Roosevelt Security Fence Project. Passed with a motion by Lance James and a second by Diana Prola.
Yes Evelyn Gonzalez
Yes Lance James

Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

L.4.c. Ratification of Change Order #1 with Golden Bay Fence Co.

for the Wilson ES Security Fencing Project #15-21

L.4.d. Ratification of Change Order #1 with Golden Bay Fence Co. for the Washington ES Security Fencing Project #15-22

L.4.e. Ratification of Change Order #1 with Environmental Systems Inc.

for the Muir Middle School HVAC Upgrade Project #15-28

L.4.f. Notice of Completion (NOC) for Muir HVAC Upgrade Project

M. ACTION/DISCUSSION ITEMS

M.1. General Services

M.1.a. Resolution 16-27 Governing Board Elections Specifications of the Election Order

Motion Passed: Adopt Resolution #16-27 Governing Board Elections - Specification of the Election Order. Passed with a motion by Lance James and a second by Leo Sheridan.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.1.b. Resolution 16-28 Governing Board Elections - Candidates Statements of Qualifications

Motion Passed: Adopt Resolution #16-28 Governing Board Election - Candidates' Statement of Qualifications. Passed with a motion by Lance James and a second by Diana Prola.
Yes Evelyn Gonzalez

Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.1.c. Resolution 16-29 Governing Board Elections - Tie Vote Procedure

Motion Passed: Adopt Resolution #16-29 Governing Board Elections - Tie Vote Procedure. Passed with a motion by Lance James and a second by Monique Tate.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.1.d. Resolution 16-30 - Adopting a Conflict of Interest Code

Motion Passed: Adopt the resolution for the Conflict of Interest Code Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.1.e. San Leandro Unified School District Board Policy Updates

Motion Passed: Approve revisions to board policies Passed with a motion by Lance James and a second by Ashley Vo.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate

Yes Ashley Vo

M.1.f. Memorandum of Understanding for Interdistrict Transfer Permits for the 2016-2017 through 2020-2021 School Years

Motion Passed: Approve the Memorandum of Understanding for Interdistrict Permits Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.2. Business & Operations

M.2.a. Special Education Transportation

Motion Passed: Authorize the Superintendent and Assistant Superintendent of Business to negotiate and execute a special education transportation contract with First Student and ALC over the summer and bring it to the board for ratification. Passed with a motion by Lance James and a second by Monique Tate.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.2.b. Adoption of the 2016-2017 Budget

Motion Passed: Adopt the 2016-2017 Budget. Passed with a motion by Lance James and a second by Monique Tate.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.3. Human Resources

M.3.a. Revision of Middle and High School Athletic Stipends

Motion Passed: Approve the recommendations for athletic stipends. Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.3.b. Recommendations from the SLUSD and Teamster/Trades Joint Task Force

Motion Passed: Approve the recommendations of the SLUSD-Teamster/Trades joint task force. Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.3.c. Food Services Department Reorganization

Motion Passed: Approve the Food and Nutrition Services Department reorganization. Passed with a motion by Monique Tate and a second by Lance James.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.3.d. Addendum to the Term of the Employment Agreement between the SLUSD Board of Education and Dr. John

Thompson, Assistant Superintendent

Motion Passed: Approve addendum to the employment agreement of Dr. John Thompson, assistant superintendent. Passed with a motion by Monique Tate and a second by Ashley Vo.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.3.e. Addendum to the Term of the Employment Agreement between the SLUSD Board of Education and Dr. Rosanna Mucetti, Deputy Superintendent

Motion Passed: Approve the addendum to the term of the employment agreement for Dr. Rosanna Mucetti, deputy superintendent. Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.3.f. Addendum to the Term of the Employment Agreement between the SLUSD Board of Education and Dr. Mike McLaughlin, Superintendent

Motion Passed: Approve addendum to the employment agreement of Dr. Mike McLaughlin, superintendent. Passed with a motion by Diana Prola and a second by Lance James.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.4. Educational Services

M.4.a. 2016-2017 Single Plan for Student Achievement Addendums

Motion Passed: Approve the adoption of the Single Plan for Student Achievement adjustments and revisions as highlighted in the attached addendum documents. Passed with a motion by Lance James and a second by Monique Tate.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.4.b. Contracted Services Agreement between San Leandro Unified School District and Cynthia Peterson, Ph.D. for the period May 20, 2016 through December 31, 2016.

Motion Passed: Approve Contracted Services Agreement between San Leandro Unified School District and Cynthia Peterson, Ph.D. Passed with a motion by Lance James and a second by Monique Tate.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.4.c. Memorandum of Understanding (MOU) between San Leandro Unified School District (SLUSD) and Girls Incorporated of Alameda County

Motion Passed: Approve this Memorandum of Understanding (MOU) to provide support of Girls Inc.'s GIRLStart and WOW! Programs at Woodrow Wilson Elementary School and our All STARS program at John Muir Middle School. Passed with a motion by Monique Tate and a second by Evelyn Gonzalez.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan

Yes Monique Tate
Yes Ashley Vo

M.4.d. Center For Teacher Innovation Induction Program

Motion Passed: Staff recommends approval of the Memorandum of Understanding between The Center for Teacher Innovation Induction(CTI) Program and the San Leandro USD in order to provide all new SLUSD certificated teachers access to the accredited program for the general education induction program and clear education specialist program. Passed with a motion by Lance James and a second by Ashley Vo.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.4.e. Adoption of the 2016-2017 Local Control Accountability Plan which includes the 2017-2018 and 2018-2019 years

Motion Passed: Staff recommends that board of education adopt the 2016-2017 Local Control Accountability Plan.
Passed with a motion by Lance James and a second by Diana Prola.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.4.f. Memorandum of Understanding between San Leandro Unified School District and Choose College Educational Foundation, Inc.

Motion Passed: Staff recommends that this MOU be approved.
Passed with a motion by Lance James and a second by Diana Prola.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan

Yes Monique Tate
Yes Ashley Vo

M.4.g. Approval of new courses, World History by Design, Get Reel Through Your Lens: English 2, Broadcasting

Motion Passed: Staff recommends the approval of World History by Design, Get Reel English Through Your Lens: English 2 and Broadcasting Passed with a motion by Monique Tate and a second by Lance James.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.4.h. Purchase of Dell Student Devices (Sterling) for Students

Motion Passed: Staff recommends the approval of the purchase of Dell Chromebooks (Sterling) for classrooms. Passed with a motion by Lance James and a second by Leo Sheridan.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.4.i. Agreement between The Regents of the University of California and San Leandro Unified School Distict on behalf of San Leandro High School

Motion Passed: Approve agreement between UC Berkeley and San Leandro Unified School District. Passed with a motion by Lance James and a second by Diana Prola.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

M.5. Facilities & Construction

M.5.a. Bond Facility Plan

Minutes:
Mr. Paul Disario began his presentation by introducing Daria Youndale and Erwin Won with HKIT Architects. He reported on the key components; A $36 tax per $100,000 assessed value, focus on elementary schools, heating and ventilation upgrades, replacement of the most deteriorated portable classrooms, repairs on classroom interiors, roofs, plumbing and electrical and technology upgrades. Mr. Disario also went over the cost summary; $70 million dollars are for the elementary schools, $11 million for the middle schools, $12 million for the high school and 10 million for technology upgrades.

Erwin Won, architect with HKIT Architects, stated that he had personally conducted all the assessments of all the campuses in the District. His assessments were based on the age and need of the campus, as well as the actual size of the campus. He went over the cost for each school and the type of work needed.

Mr. Disario stated the he is asking the Board to adopt this plan. This is a plan and changes and adjustments can be made in the future. A plan needs be in place so that it can be shared with the community. If the bond passes and if state monies are received there will be changes to this plan.

Mr. Stephen Cassidy introduced Ms. Melinda Bradford and commented on the bond plan. He is looking forward to working with the community to help pass the bond measure. He encourages the Board to adopt the bond and feels that if everyone works together they can pass this bond.

Ms. Melinda also commented on the Bond plan. She is excited to take on this role and hopes to have the Boards support to move the bond forward.

Motion Passed: Approve the Bond Facility Plan. Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate

Yes Ashley Vo

M.5.b. Resolution Ordering an Election to Authorize the issuance of School Bonds Occurring on 8 November 2016

Motion Passed: Approve Resolution 16-31 ordering an Election to Authorize the issuance of School Bonds Occurring on 8 November 2016. Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

N. INFORMATION ITEMS

N.1. Educational Services

N.1.a. Williams Uniform Complaint Procedures (Including Valenzuela Settlement Requirement) Quarterly Report for October - December 2015

N.1.b. Williams Uniform Complaint Procedures (Including Valenzuela Settlement Requirement) Quarterly Report for January - March 2016

N.1.c. 2015-2016 Enrollment Totals

O. FUTURE BUSINESS

O.1. Consensus Items

Minutes:
There was no consensus items.

P. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS

Minutes:
The Board Trustees updated the members on recent events.

Q. BOARD OF EDUCATION FUTURE MEETINGS

R. ADJOURNMENT

Minutes:
Meeting was adjourned at 8:34 p.m.

Motion Passed: Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Evelyn Gonzalez
Yes Lance James
Yes Diana Prola
Yes Vince Rosato
Yes Leo Sheridan
Yes Monique Tate
Yes Ashley Vo

Respectfully submitted,

_____
Clerk/Secretary of the Board of Education

Board Approved: