Harris & Associates.

June 27, 2016

Mr. Aaron Kerrigan
San Leandro Unified School District
14735 Juniper Street
San Leandro, CA 94579

Re: Project support for Health and Wellness project

Dear Mr. Kerrigan:

Harris & Associates is pleased to submit this proposal to provide project management support to install waterproofing and upsize the storm drain at the Barbara Lee Center for Health and Wellness. The following is our proposal:

Harris' Team
The Harris team will consist of myself as the Project Director and Rocco Colicchia as the Project Manager.

Services to be Provided:
The storms of this past winter served to identify conditions that predated the remodeling at the center and that were not addressed during the project. The first is the need to seal the threshold at that Dance Room window. During the storm, water collected below grade and seeped between the floor and sill. This seepage damaged the dance floor will be replaced once the sill is sealed. The contractor's proposal identifies approximately 2 weeks of work to seal the sill. Harris proposes to have Rocco Colicchia support the project by attending 3 meetings (1 preconstruction and 2 weekly meetings) with the construction team, to assist with scheduling and to monitor progress on-site once per week, for a total of 20 hours. I will also support the project for a total of 8 hours. We propose that the district provide personnel to inspect the contractor's work and monitor daily progress.

The second upgrade to take place is to upsize the storm drain pipe from the catch basin adjacent to the fence to the catch basin in the gutter on Bancroft. The existing pipe was found to be damaged at some point and subsequently caused to flooding to the building. On further investigation, it was also marginally adequate for the additional load from the adjacent parking lot. The District has decided not to replace with the same size, but rather improve the flow by increasing the pipe size. The contractor has estimated the work will take 2 weeks to complete. Assuming that the 2 projects do not run concurrently and that the piping project takes 3 weeks to complete, Harris proposes to have Rocco Colicchia support the project by attending 4 meetings (1 preconstruction and 3 weekly meetings) with the construction team, to assist with scheduling and to monitor progress on-site once per week, for a total of 28 hours. I will also support the project for a total of 8 hours. We propose that the district provide personnel to inspect the contractor's work and monitor daily progress.

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We assume that the agreements with the contractor's will be executed before Harris begins their support. We understand that the District may select another contractor to perform the piping work. If that is the case, we may need to increase our support time. If the District requests support during the contracting period, Harris can provide that support at an addition charge.

Term of the Agreement
Harris is prepared to start once we have an executed agreement.

Amount of the Agreement
The proposed fee, on a time & material basis not to exceed amount is $11,664. This is made up of $5,120 ($3,560 for Rocco and $1,560 for Kurt) for the window sealing plus $6,544 ($4,984 for Rocco plus $1,560 for Kurt) for the piping. This assumes the two projects are done independently.

Harris & Associates appreciates the opportunity to submit this proposal to provide support to complete the work at the Health and Wellness Center

Please do not hesitate to call me at (916) 798-0764 should you have any questions regarding this proposal.

Sincerely,

Harris & Associates

Kurt Weidmann
Deputy Practice Leader

San Leandro Unified School District
Approved by:

_____, 7/1/16
Aaron Kerrigan, SLUSD / Date"

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