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MAR 16 2017

San Leandro Unified School District
HUMAN RESOURCES

SCHOOL/SITE: Lincoln High School

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Dell tower	No too old	No		computer lab	08462	D03S
Dell tower	too old	No		computer lab	B359NH1	DCCY
Dell tower	too old	No		computer lab	2V4JHH1	DCCY
Dell Tower	too old	No		computer lab	13089	DCCY
Dell Tower	too old	No		computer lab	13082	DCCY
Dell Tower	too old	No		computer lab		DCCY
Dell Tower	too old	No		computer lab	13081	DCCY
Dell Tower	too old	No		computer lab		DCCY
Dell Tower	too old	No		computer lab	13087	DCCY
Dell Tower	too old	No		computer lab	13090	DCCY
Dell Tower	too old	No		computer lab	13091	DCC
Dell Tower	too old	No		computer lab	No tag 4LV	DCC
Dell Tower	too old	No		computer lab	No tag 1QT	DCC
Dell Tower	too old	No		computer lab	13097	DCC
Dell Tower	too old	No		computer lab	No tag GWS	DCC
Dell Tower	too old	No		computer lab	13080	DCC
Dell Tower	too old	No		computer lab	No tag 4HG	DCC
Dell Tower	too old	No		computer lab	No tag FBK	DCC
		No				

MARIA CARVALHO
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

3-10-17
DATE

DO NOT WRITE BELOW THIS LINE

Revised 01/2010

1) BUSINESS OFFICE STAMP	2) INFORMATION TECH. DEPT APPROVAL	3) INSTRUCTIONAL MATERIALS CENTER (CHECK)	4) BOARD APPROVAL	5) INSTRUCTIONAL MATERIALS CENTER (RECORD)

San Leandro Unified School District SCHOOL/SITE: DO-TARE Page ____ of ____

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Dell chromebook 11		~~Yes~~ NO			09770	
↓		No			10444	
↓		No			11326	
iPad 2		No			12389	
↓		No			12436	
↓		No			12395	
↓		No			08357	
↓		No			12391	
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Nicholas Guevara
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

3-3-17
DATE

****DO NOT WRITE BELOW THIS LINE****

Revised 01/2010

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