MEMORANDUM OF UNDERSTANDING
BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
AND
SAN LEANDRO UNIFIED SCHOOL DISTRICT

This Memorandum of Understanding between Chabot-Las Positas Community College District - Chabot College and San Leandro Unified School District, is made on June 20, 2017 regarding offering college level classes to encourage students to pursue a career pathway as part of the Career Pathways Trust Grant pathway development work at Chabot College. The courses will be hosted by Lincoln High School during the Fall 2017 and Spring 2018 terms for their students who are interested in the Early Childhood Development Pathway. The opportunity to pursue early college credit serves as a bridge to facilitate a smooth transition into college pathways programs.

It is understood that Chabot College will be utilizing funds from the Career Pathways Trust Grant (CPT) to offer these degree applicable credit classes for high school aged students.

RECITALS:

WHEREAS, Chabot College, by and through its full time and adjunct faculty, has expertise in the instructional area of Early Childhood Education.

WHEREAS, the San Leandro Unified School District desires to avail itself of the expertise of Chabot College in the aforesaid areas, in which it acknowledges the expertise of Chabot College.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants and conditions herein set forth, the parties hereto agree as follows:

1. APPOINTMENT:

San Leandro Unified School District hereby appoints Chabot College to render the instruction of college level courses as described in Section 2 hereof for the term of this Agreement.

2. CHABOT COLLEGE:

It is understood that:

(a) During the term of this Agreement, Chabot College shall render to Lincoln High School by and through adjunct faculty, in its sole discretion, to teach college level credit courses at San Leandro Unified School District's Lincoln High School within the San Leandro Unified School District boundaries.

(b) Chabot College and San Leandro Unified School District will work together to select appropriate courses, which shall run between 8-16 weeks with dates and times to be arranged between the two parties.

(c) Chabot College classes held at Lincoln High School shall be deemed closed classes and thereby not open to regular Chabot College students.

(d) Chabot College classes held at Lincoln High School will follow approved course outlines and be held to the same rigor as approved by Chabot Curriculum Committee.

(e) Prior to the first day of classes, Chabot College will provide to San Leandro Unified School District the following:

1. College Applications
2. Instructor Name and Course Syllabus
3. Dates of Class and Final Exam Schedule
4. Student Conduct and Due Process Policy
5. Last Day to drop the course with No Grade of Record (NGR) on transcript
6. Last day to withdraw with a "W" on transcript
7. List of required textbooks and/or course materials

(f) Chabot College will track student attendance and grades and share results with the Principal of Lincoln High School upon course completion.

(g) Chabot College and Lincoln High School designated representatives will meet monthly to discuss program updates, review data and trends and assess and modify program as necessary.

3. San Leandro Unified School District:

It is understood that:

(a) Lincoln High School students desiring to enroll in Chabot classes will apply through California Community College Apply (CCCApply) and submit a Chabot Concurrent Enrollment Application and attain all necessary school and parental/guardian signatures as required.

(b) Lincoln High School students will be enrolled at Chabot College and as such, will be held to the same "Student Conduct and Due Process Policy" as outlined in the Chabot College 2016-2018 catalog (see Attachment A).

(c) Lincoln High School students will be earning college credit and as such, classes will be held to the same rigorous standards and course outline as approved by Chabot Curriculum Committee.

(d) Chabot College will fund the purchase of required textbooks and/or materials required for the classes using Career Pathways Trust (CPT) funds.

(e) The Lincoln High School Principal will be notified on the first day of class of the following important information:

1. Course Syllabus

2. Dates of Class and Final Exam Schedule

3. Student Conduct and Due Process Policy

4. Last Day to drop the course with No Grade of Record (NGR) on transcript

5. Last day to withdraw with a "W" on transcript

4. COST:

a. Chabot College agrees to fund approximately $7,200 per each 3 unit course delivered at the site with enrollments equal to or less than 44 students using Career Pathways Trust (CPT) funds. See attachment B.

b. Chabot College agrees to pay additional costs, using CPT funds, based on the following considerations:

$0 – If ALL students are California residents.

$735.00 - $32,340.00 for 1-44 students, if students are classified as non-immigrant alien status (see definition US Code, Title 8 Sec 1101(15)).

Note: Additional $245 per unit per student non-resident fee will be assessed for students who are classified non-immigrant aliens.

c. Chabot College will not accept students if the class enrollment exceeds 44 students:
d. Chabot College will provide required textbooks and materials for the enrolled students.

I AGREE TO THE MEMORANDUM OF UNDERSTANDING AS OUTLINED IN THE RECITALS, COVENANTS AND CONDITIONS CONTAINED HEREIN:

SAN LEANDRO UNIFIED SCHOOL DISTRICT

Printed Name: Dr. Rosanna Mucetti, Ed.D;
Title: Deputy Superintendent

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Signature **Date**

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Printed Name: Lorenzo Legaspi
Title: Vice Chancellor, Business Services

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Signature **Date**