DRAFT San Leandro v6 SOW 2017-2018

Plan:
Professional learning wrapped around a performance task implementation and improvement cycle

Professional learning goals:

(a) deepening understanding of the design and purpose of on-demand SBAC-like performance tasks
(b) deepening understanding of what performance tasks like this can elicit from students
(c) experiencing the value of collaborative analysis and scoring of student work on performance tasks
(d) leveraging analysis of student work for more responsive instructional practice
(e) creating a strong foundation for future performance task design work

Assumptions:

- $1,500 per consultant per day
- Four 1-day workshops in 2017-18; 1 prep day per workshop
- San Leandro teachers will implement one performance task per grade level/course in ELA and Math
- Design teams will improve and refine each performance task based on implementation results
- Design teams will analyze and score student work, calibrate scores, annotate anchor papers
- Design teams to include Science and Social Science/Humanities educators where appropriate/possible

Item #	Timeframe	Services	Audience	Consultants	Prep Days	Total Cost
1	Fall 2017	**Workshop 1** 1. Develop background knowledge and strengthen assessment literacy. 2. Review tasks, including DOK levels accessibility considerations and alignment to CCSS Standards and SBAC Claims. 3. Establish design teams. 4. Prepare initial ideas for task improvement.	Common Assessment Design Team	2	2 (1 day per person)	$6000
		Travel Costs $1000 x 1 staff = $1000			NA	$1000
					Total Cost for Workshop 1	**$7000**
2	Fall 2017	**San Leandro Design Team Responsibility between Workshops 1 and 2** ● Conduct peer reviews of draft tasks and rubrics, and prepare feedback on all content to bring to Workshop 2. **Consultant prep between Workshops 1 and 2** ● Analyze design teams' ideas for task improvement from Workshop 1; prepare to support task improvement process in Workshop 2. ● Prepare task implementation plan based on Workshop 1 conversations.				
3	Fall 2017	**Workshop 2** 1. Review and make improvements to draft tasks and rubrics based on peer feedback. 2. Make specific improvements to accessibility and readability and alignment to standards, claims, and DOK levels. 3. Prepare for task implementation.	Common Assessment Design Team	2	2 (1 day per person)	$6000

		Travel Costs $1000 x 1 staff = $1000			NA	$1000
					Total Cost for Workshop 2	**$7000**
4	Winter 17-18	**San Leandro Design Team Responsibility between Workshops 2 and 3** ● Implement tasks with San Leandro students. ● Identify and prepare samples of student work to analyze during Workshop 3. **Consultant prep between Workshops 2 and 3** ● Guide implementation process as needed. ● Analyze all task improvements generated by design teams during Workshop 2. ● Prepare student work analysis plan based on Workshop 2 conversations. ● Review scoring tools to anticipate issues; prepare to give feedback during Workshop 3.				
5	Early Spring 2018	**Workshop 3** 1. Analyze and reflect on student work and task implementation experience. 2. Apply scoring tools to student work samples from San Leandro classrooms. 3. Calibrate scores. 4. Identify issues in tasks and scoring rubrics based on scoring experience.	Common Assessment Design Team	2	2 (1 day per person)	$6000
		Travel Costs $1000 x 1 staff = $1000			NA	$1000
					Total Cost for Workshop 3	**$7000**
6	Early Spring 2018	**San Leandro Design Team responsibility between Workshops 3 and 4:** **Consultant prep between Workshops 3 and 4:** ● Guide the piloting process as needed. ● Analyze the scoring rubrics produced during Workshop 3; identify potential issues ahead of scoring and calibration in Workshop 4.				
7	Spring 2018	**Workshop 4** 1. Make improvements based on how students handled tasks and on scoring experience. 2. Identify student work samples/anchor papers. 3. Develop scoring annotations for each anchor paper.	Common Assessment Design Team	2	2 (1 day per person)	$6000
		Travel Costs $1000 x 1 staff = $1000			NA	$1000
					Total Cost for Workshop 4	**$7000**
TOTAL Days				8	8	$24,000
Travel						$4,000
SUBTOTAL COST						**$28,000**
SCALE Overhead Costs					7%	$1960
Indirect Costs (Stanford University)					8%	$2240
TOTAL COST						**$32,200**

Final task booklet generated by each design team will include:

- Performance Task
- Metadata Table (alignment to standards, DOK, and SBAC Claims)
- Scoring Rubric
- Student work samples/Anchor papers
- Scores and annotations for work samples