San Leandro Unified School District SCHOOL/SITE: James Madison Elementary Page 1 of 1

RECEIVED NOV 2017 HUMAN RESOURCES

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Hitachi Video Projector	Projector shuts off after turning on	~~Yes~~ NO		Classroom Projector	08738	Hitachi CPX201SWN
Mitsubishi Video Projector	Does not work. Broken	No NO		unknown	08731	Mitsubishi DLP
Hitachi Video Projector	Out of date / broken	No NO		unknown	08458	Hitachi CP-X2020
Chromebox - Dell	out of order	No NO		unknown	17046	Dell Chrome Box
Chromebox - Dell	out of order	No NO		unknown	17034	Dell Chrome Box
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Please send defective Chromebooks to IT Dept.

PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

11/6/17
DATE

DO NOT WRITE BELOW THIS LINE

Revised 01/2010

1) BUSINESS OFFICE STAMP	2) INFORMATION TECH DEPT APPROVAL	3) INSTRUCTIONAL MATERIALS CENTER (CHECK)	4) BOARD APPROVAL	5) INSTRUCTIONAL MATERIALS CENTER (RECORD)

RECEIVED
NOV 13 2017
HUMAN RESOURCES

San Leandro Unified School District SCHOOL/SITE: James Madison Elementary Page 1 of 1

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
HP Compaq Tower	Does not Work	~~Yes~~ NO		unknown	05107	
HP Printer 5150	Obsolete	No			018937	C-8962A
HP Keyboard		No				HP05105
HPPS C500		No			SN-MY5091NGV	
HP Laser Jet Printer		No			00983	
Apple Desktop Bus Mouse		No			13211	
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

11/6/17
DATE

DO NOT WRITE BELOW THIS LINE

Revised 01/2010

1) BUSINESS OFFICE STAMP	2) INFORMATION TECH DEPT APPROVAL	3) INSTRUCTIONAL MATERIALS CENTER (CHECK)	4) BOARD APPROVAL	5) INSTRUCTIONAL MATERIALS CENTER (RECORD)