Eden Area ROP

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

26316 Hesperian Boulevard
Hayward, CA 94545

2018-2019
CTE PROGRAM AGREEMENT

CTE Program Agreement between San Leandro Unified School District and Eden Area Regional Occupational Program (ROP) from July 1, 2018 to June 30, 2019.

I. General

1. This agreement is entered into by Eden Area Regional Occupational Program (ROP) and San Leandro Unified School District (District) to cover Career/Occupational Training programs prepared and offered by the ROP and delivered by the instructional staff of the District.

2. The title of this program is historically known as the District Contracted Program.

3. Modification to the course offerings and will be agreed upon by both the ROP and the District during no later than February for the next school year.

II. Course Offerings

1. ROP programs offered at the high schools by the District must meet all the requirements that apply to any ROP class. Program offerings will consist of State approved ROP programs.

2. For school-year 2018-2019 the attached courses have been approved.

III. Instruction – District Responsibilities

1. The District shall designate instructors from its staffing assignment prior to the beginning of the school year.

2. The District is responsible for instructor compensation.

3. Instructors must possess a valid CTE or Designated Subjects Credential. The ROP will assist district instructors with this process.

4. All CTE instructors must attend the fall and spring advisory committee meetings.

IV. Instruction – ROP Responsibilities

1. The ROP will provide support for all CTE teachers in the district that includes:

    a) Coordination of the fall and spring advisory committee meetings as required of all CTE teachers.

    b) Providing professional development opportunities in alignment with the 11 elements of a high quality CTE program.

    c) Providing certificates of completion/mastery for qualifying students in the programs.

2. The ROP shall provide leadership and coordination services to ensure quality career technical standards are met.

3. The ROP will monitor programs in cooperation with the District to ensure mandated compliance.

4. The ROP will provide a complete written review of the ROP program by the end of the school year.

5. The ROP will act as the liaison with the career technical unit of the State Department of Education.

6. The ROP will provide data control services for registration, attendance, grades, transcripts, and other student records.

7. The ROP will assist in course development services to include labor market analysis, professional development, and curriculum development, with approvals from appropriate agencies as required.

8. The ROP will provide compliance reporting with assistance from assigned ROP instructor for students who successfully complete any of the courses.

V. Career Technicians

1. The ROP shall provide funding to assist in offsetting the cost of District Career Technicians.

2. The District Career Technicians shall provide advice and guidance to students on ROP courses and assist in placement to meet student needs.

3. Career Techs shall assist with all sophomore tours to the Hayward Center, as well as other activities that support the ROP program. The Assistant Director of Off-Site Programs will meet with site administration to establish guidelines.

4. The District shall provide career occupational counseling to which the ROP shall provide $7,000 per high school to offset Career Technician salaries.

VI. Materials, Equipment and Facilities

1. The District is responsible for providing equipment and instructional materials for each program.

2. The District shall dedicate appropriate resources to ensure that the program offering is in compliance with the ROP requirements.

VII. Data Sharing

1. In accordance with the Board approved Data Sharing Agreement, the district contact person will provide the necessary student information to the ROP.

2. Both the District and the ROP shall reflect student attendance and grades.

3. The District shall provide attendance and grade reporting to the ROP for **all** CTE programs so that the ROP can file appropriate reports with the state.

VIII. Revenue

1. In addition to providing support to all CTE teachers, Eden Area ROP will also allocate monies to the district in support of District Contracted Programs in alignment with the Joint Powers Authority Agreement.

    a) Funds will be transferred monthly from Eden Area ROP to the District, with a final distribution in June. (ROP Business Manager is contact)

2. For the 2018-2019 school year, the funding for Eden Area ROP District Contracted Programs is $16,947 per section.

3. Additionally, one time funds for the 2018-2019 school year of **$423,793** will be allocated to San Leandro Unified School District to further support the Eden Area ROP District Contracted Programs.

a) 50% will be disbursed via fund transfer request to ACOE within two working weeks of receipt of this signed agreement. The remaining 50% will be paid six months later.

IX. Projections

1. Ede Area ROP anticipates 15 sections (Attachment A). Revenue to be generated by the District is calculated at $16,947 per section plus **$7,000** for career technician salaries for a total of **$261,207**.

Marites Fermin
Business Manager
Eden Area ROP

Kevin Collins
Asst. Superintendent - Business Services
San Leandro Unified School District

ROP Master Schedule 2018-2019 PRE-ENROLLMENT DATA

Course	Site	Teacher	Per	Type	Duration	Sections
AUTO MECHANICS	San Leandro	Shyers, Andy	0123456	DC	Year	1
AUTO MECHANICS	San Leandro	Shyers, Andy	0123456	DC	Year	1
AUTO MECHANICS	San Leandro	Shyers, Andy	0123456	DC	Year	1
AUTO MECHANICS	San Leandro	Shyers, Andy	0123456	DC	Year	1
ADV/AUTO MECHANICS	San Leandro	Shyers, Andy	0123456	DC	Year	1
GRAPHICS	San Leandro	Reinerio, Deborah	0123456	DC	Year	1
GRAPHICS	San Leandro	Reinerio, Deborah	0123456	DC	Year	1
GRAPHICS	San Leandro	Reinerio, Deborah	0123456	DC	Year	1
GRAPHICS	San Leandro	Reinerio, Deborah	0123456	DC	Year	1
GRAPHICS	San Leandro	Reinerio, Deborah	0123456	DC	Year	1
WOOD TECHNOLOGY	San Leandro	Raytis, Michael	0123456	DC	Year	1
WOOD TECHNOLOGY	San Leandro	Raytis, Michael	0123456	DC	Year	1
WOOD TECHNOLOGY	San Leandro	Raytis, Michael	0123456	DC	Year	1
WOOD TECHNOLOGY	San Leandro	Raytis, Michael	0123456	DC	Year	1
ADV WOOD TECHNOLOGY	San Leandro	Raytis, Michael	0123456	DC	Year	1
				DISTRICT CONTRACTED		15
ENTREPRENEURSHIP	San Leandro	Ruma, Paul	0123456	CO	Year	1
ENTREPRENEURSHIP	San Leandro	Ruma, Paul	0123456	CO	Year	1
MARKETING ECONOMICS	San Leandro	Ruma, Paul	0123456	CO	Year	1
BUSINESS ECONOMICS & FINANCE	San Leandro	Ruma, Paul	0123456	CO	Year	1
COLLEGE AND CAREER	San Leandro	Shivers, Romy	0123456	CO	Year	1
COLLEGE AND CAREER	San Leandro	Shivers, Romy	0123456	CO	Year	1
COLLEGE AND CAREER	San Leandro	Shivers, Romy	0123456	CO	Year	1
BUSINESS ECONOMICS	San Leandro	Shivers, Romy	0123456	CO	Year	1
MARKETING ECONOMICS	San Leandro	Shivers, Romy	0123456	CO	Year	1
				CENTER OPERATED		9
				ALL COURSES TOTAL		24

Please fill in enrollment data. If you know the period, please indicate. A ROP Master Schedule will be sent in August for current enrollment figures and class periods. If you have questions call or email me.

Bernie Phelan, Director, Ed Services (510) 293-2903/bphelan@edenrop.org

Principal or Designee Signature

6/21/18

Date