SCHEDULING AGREEMENT BETWEEN

EVER FORWARD CLUB & PD: PACKAGE DEAL

AND

Client:	**Lincoln High School**
Contact person:	**Joanne Clark <joanneclark@slusd.us> Matthew Steinecke <msteinecke@slusd.us>**

EVENT SPECIFICS

Date of Event:	**2018-2019 Academic Year & Various Dates TBD**
Program Title:	**Ever Forward at Lincoln AEC**
Length:	**Academic Year 2018-2019**
Time:	**TBD**
Location:	**2600 Teagarden Street, San Leandro, CA 94577**

1. Ever Forward will facilitate a full day Kickoff Event: #unMASKingLINCOLN (Approximately 4 hours) to kick off the year with community building and learning more about each other. Full Group and Breakout sessions will be created. ($7500)

2. The Ever Forward Club - will be integrated into the new after school offering. ($15,000)

3. Two (2) or more - 1-hour Professional Development sessions will be facilitated as a follow up to Launch Day. ($5,000)

Time to be determined and in agreeance within both parties for both dates. (The content of these workshops will be based on our Taking Off The Mask Workshop and Professional Development for High Performance Teams. (attached) Ashanti is happy to make any adjustments as needed.

FINANCIAL SPECIFICS

The agreed-upon fee for this agreement is $20,000 (discounted from $27,500)

An invoice is being sent following this document. Upon receipt of this document we need you to send all paperwork that is required for payment processing to us promptly. Ideally, the complete payment is due upon completion of the first workshop. Please make the check payable to **Ever Forward - Siempre Adelante.**

If this event is cancelled for any reason (other than an "act of God"), the fee is non-refundable. If Ever Forward is unable to speak at this event for any reason, the fee for those incomplete portions will be prorated or refunded in full, based on completion. Once this date is booked in Ashanti Branch/ Ever Forward's calendar, it is removed from availability for all other clients/events and therefore cannot be canceled or rescheduled.

*** This speaking fee does NOT include travel expenses (coach airfare, meals, ground transportation, etc.). If the event does not take place in the San Francisco Bay Area, Ashanti Branch will pay for his travel expenses up front and then send a detailed travel expense report after the event for reimbursement.**

ACCEPTED AND APPROVED

Please sign this contract and email it to everforwardclub@gmail.com. We will counter sign the contract and email it back to you.

	Client:
	by: _____
_____	Signature of client
Signature of Ashanti Branch, M.ED. Founder/ Executive Director	
Dated:_____	**Dated:**_____