San Leandro Unified School District Minutes

Regular Board Meeting
September 11, 2018 7:00 PM
San Leandro City Council Chambers

835 E. 14th Street

San Leandro, CA 94577

Closed Session - 6:00 pm

Open Session - 7:00 pm

Attendance Taken at 6:00 PM:

Present:
Victor Aguilar, Jr.
Dr. Kevin Collins
Evelyn Gonzalez
Lance James
Dr. Mike McLaughlin
Peter Oshinski
Sonal Patel
Diana Prola
Monique Tate
Dr. John Thompson

Absent:
Leo Sheridan

A. CALL TO ORDER - 6:00 P.M.

Minutes:
The meeting was called to order at 6:03 p.m.

B. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

Minutes:
There was no public testimony on closed session items.

C. RECESS INTO CLOSED SESSION - 6:00 P.M.

Minutes:
The Board recessed into closed session at 6:03 p.m.

C.1. Student Expulsions; EC 35146 and 48918(c)- None

C.2. Public Employee Performance Evaluation, Title: xxxx; GC 54957 - None

C.3. Public Employee Discipline/Dismissal/Release/Hiring; GC 54957

C.4. Conference with Labor Negotiator (Government Code Section 54957.6) Employee organizations: SLTA, CSEA, T/T, Unrepresented Groups, Designated Representative: John Thompson

C.5. Conference with Legal Counsel Anticipated Litigation - Significant exposure to litigation pursuant to Government Code section 54956.9: (specify number of potential cases)- None

C.6. Public Employee Appointment - Title: xxx; Government Code 54957 - None

C.7. Conference with Real Property Negotiator - Property(ies); xxx; Government Code 54956.8 - None

C.8. Conference with Legal Counsel - Existing Litigation - (1 case); Government Code 54956.9

C.9. Liability Claims; Government Code 54956 - None

C.10. Matters Related to Students EC 35146 and 48912 - None

D. RECONVENE TO OPEN SESSION - 7:00 P.M.

Minutes:
The meeting reconvened to open session at 7:00 p.m.

D.1. Report on Closed Session Action

Minutes:
The Board of Education took the following actions in closed session in accordance with Government Code 54956, Education Code 44929.21(b), Education Code 44954, and Education Code 44939:

- To approve a settlement agreement between the district and the parents of a student by a 6-0 vote. The action was moved by Trustee James and Seconded by Trustee Oshinski.

The Board has directed the superintendent and/or designee to deliver the proper notifications to the affected parties.

D.2. Pledge of Allegiance
Minutes:
President Tate led all attendees in the pledge of allegiance.

D.3. Approval of Agenda

Motion Passed: Passed with a motion by Lance James and a second by Victor Aguilar, Jr..
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

E. LEGAL STATEMENT

F. PUBLIC TESTIMONY ON NON-AGENDA ITEMS

Minutes:
There was no public testimony on closed session items.

G. RECREATION & PARKS COMMISSION REPORT

Minutes:
Ed Shapiro, Recreation & Parks Commissioner provided the following update:

- Tomorrow night there will be a pooch pool party at Washington Manor Park.
- The City Manager is now communicating weekly with an update on events for the City of San Leandro.

H. HIGH SCHOOL REPORT

Minutes:
Dr. Reginald Richardson and Dr. Ronald Richardson, co-principals at San Leandro High School, provided the following high school report update:

The School Site Council is preparing for the WASC visit and will be meeting on the third Thursday of every other month. ELAC meeting will be combined with School Site Council and will meet right after their meeting. Back to School Night is on September 27. Principal announcements will be going out weekly to families and the community. Dr. Richardson stated that they want to be more proactive in providing information to parents and the community. They also want to provide information to parents on how to access the school website.

I. BOND REPORT

Minutes:
Aaron Kerrigan, Director of Facility & Operations, presented a brief update on current projects:

- Interim housing for Garfield and Wilson. Aaron Kerrigan met with staff to answer questions and concerns regarding this move and how they should prepare for their new modular buildings. He also discussed logistics and how they can help each other with this move. Hopefully this will occur during the winter break.
- Madison Modernization demolition is almost complete and plans are currently at the DSA for review.
- Monroe HVAC project has started and is 40% complete.
- Mobilization at Wilson and Madison has started.
- Mobilization at Wilson and Madison has started.
- Kitchen equipment was shipped damaged and had to be returned.
- Roofing projects at Madison, Muir and the high school have been completed.
- The warehouse roof is in process and is about 75% complete and should be completed within a couple of weeks.

J. PRESENTATIONS

J.1. 2017-2018 Unaudited Actuals SACS Report

Minutes:
Dr. Kevin Collins presented the Unaudited Actuals for 2017-18. This is the final report for the 2017-18 year. The final step is the auditor review and the auditor will be in the office in a couple of weeks. Dr. Collins discussed the following in detail:

- Unaudited Actuals for 2017-18
- Ending Fund Balance Comparison
- Other Funds
- Adopted Budget Multi Year Projections
- Next Steps

Dr. Collins announced that we were a million dollar district last year and he gave a breakdown of the funding for the district and the expenditures. He discussed the three year trend for the Ending Fund Balance Comparison. Dr. Collins gave a detailed report on Other Funds; Fund 11 Adult Ed, Fund 13 Cafeteria Program, Fund 21 Bond Program, Fund 25 Developer Fees and Fund 40 Special Reserves Capital Outlay Projects.

He also discussed the following Adopted Budget Multi Year Projections Adjustments:

- Parcel tax sunset on June 30, 2018. There is a new measure on the November ballot, asking voters to reinstate the $39 that was in the original tax.
- Adopted Budget MYP called for $600,000 in cuts for 2020-21 school year in order to maintain a 3% reserves.
- Revenue may increase slightly at first interim with additional enrollment. We are currently 50 students above from last year's CBEDS. We are currently at what was projected and what was budgeted.
- Original budget included a 3.5% salary increase for all groups.
- General Fund budget is very tight with small reserves.

Dr. Collins spoke about the "Next Steps":

- Our auditors will be on site in two weeks to review 2017-18 financials.
- First Interim ends October 31, with a presentation to the Board of Education on December 11, to talk about the First Interim for the 2018-19 school year.

K. PUBLIC HEARING - None

L. REPORTS

L.1. Correspondence

Minutes:
Trustee Oshinksi read correspondence received since the last Board meeting.

L.2. Student Board Member Report

Minutes:
Student Board member Katherine Han Ngo provided the following report:

- Currently working with SLAM and other academies to have the gates opened for the student parking lot and for the second Science wing gate. This will provide easier access to cross from FTK to the main campus.
- Future plans for the garden located by the Science wing is working with the Environmental club and the woodshop class.

L.3. Union Representative Reports

Minutes:
There were no union representative reports.

M. BOARD COMMITTEE REPORTS

Minutes:
The Board of Trustees summarized various events taking place on their respective committees.

M.1. Communication/Advocacy

M.2. Curriculum/Policy

M.3. Facilities & Technology

M.4. Finance

M.5. Drug, Alcohol, Tobacco Education (DATE)

N. CONSENT AGENDA

Motion Passed: Passed with a motion by Evelyn Gonzalez and a second by Diana Prola.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

N.1. General Services

N.1.a. Previously Approved Contracts for Amounts $10,000 or less for Fiscal Year 2018-2019

N.2. Business & Operations

N.2.a. Eden Area ROP Contract 2018-19

N.2.b. Adopt Resolution No. 18-37 Gann Limit

N.2.c. Harbor House Ministries Agreement

N.2.d. Community Services Comparative Report For 2017-18 Fiscal Year

N.2.e. ECS Imaging, Inc. Annual Renewal Support Agreement

N.3. Personnel Services

N.3.a. Personnel Report

N.4. Educational Services

N.4.a. 2018/2019 Non-Public School & Agency Contracts

N.4.b. Memorandum of Understanding Between San Leandro Unified School District and Project Eden

N.4.c. Renewal for N2Y: Unique Learning, SymbolStix and News-2-You

N.4.d. Service Contract Renewal with SchoolMint Online Enrollment

N.4.e. Memorandum of Understanding Between San Leandro Unified School District and Davis Street Community Center Incorporated

N.4.f. Approve Resolution 18-41 Constitution Week September 17 - 23, 2018

N.5. Facilities & Construction

N.5.a. Anderson Comm. Flooring-NOC Garfield ES Kitchen

N.5.b. Anderson Comm. Flooring-NOC Washington Kitchen

N.5.c. Steve Smith Electric NOC-McKinley Electrical Upgrade

N.5.d. Steve Smith Electrical-NOC-Washington Electrical Upgrade

N.5.e. Twin Post Painting-NOC Monroe ES

O. ACTION/DISCUSSION ITEMS

O.1. General Services - None

O.2. Business & Operations

O.2.a. 2017-2018 Unaudited Actuals SACS Report

Motion Passed: Approve Unaudited Actuals for 2017-18. Passed with a motion by Lance James and a second by Victor Aguilar, Jr.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski

Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.3. Personnel Services

O.3.a. Tentative Agreement with the San Leandro Teachers' Association

Motion Passed: Approve the tentative agreement and supporting AB1200 public disclosure documents with the San Leandro Teachers' Association. Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.3.b. Tentative Agreement with the California School Employees' Association

Motion Passed: Approve the tentative agreement with the California School Employees' Association. Passed with a motion by Peter Oshinski and a second by Diana Prola.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.3.c. Supervisor of Food & Nutrition Services Position and Job Description

Motion Passed: Approve the Food & Nutrition Services position and job description. Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola

AbsentLeo Sheridan
Yes Monique Tate

O.3.d. Addendum to Middle School Advisory Side Letter of Agreement with the San Leandro Teachers' Association

Motion Passed: Approve the attached addendum to the side letter of agreement with SLTA related to middle school advisory periods. Passed with a motion by Evelyn Gonzalez and a second by Victor Aguilar, Jr..
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
AbsentLeo Sheridan
Yes Monique Tate

O.4. Educational Services

O.4.a. Social Sentinel Early Warning System

Motion Passed: Approve a three year contract to be paid annually in the amount of $18,500 per year with Social Sentinel Passed with a motion by Lance James and a second by Diana Prola.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
AbsentLeo Sheridan
Yes Monique Tate

O.4.b. Chromebook Carts

Motion Passed: Approve the purchase of up to $60,000 worth of chromebook carts from School Tech Supply (STS). Passed with a motion by Diana Prola and a second by Victor Aguilar, Jr.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
AbsentLeo Sheridan
Yes Monique Tate

O.4.c. Single Plan for Student Achievement Addendums 2018-2019

Motion Passed: Staff recommends that the Board of Education adopt the following Single Plans for Student Achievement (SPSA) Addendums: Garfield Elementary, Jefferson Elementary, Madison Elementary, Monroe Elementary, Mckinley Elementary, Roosevelt Elementary, Washington Elementary, Wilson Elementary, John Muir Middle School, Bancroft Middle School, San Leandro High School, Lincoln Continuation High School for the 2017-2019 cycle. Passed with a motion by Lance James and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.4.d. Indian Education Program Consortium Agreement

Motion Passed: Approved the consortium agreement with Bay Area American Indian Council (BAAIC) to participate in the Indian Education Program. Passed with a motion by Victor Aguilar, Jr. and a second by Lance James.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.4.e. Resolution 18-40 Attendance Awareness Month

Motion Passed: Passed with a motion by Lance James and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.4.f. Contracted Services for Mental Health Consultation in San Leandro Unified School District under the School Based Behavioral Health Initiative

Motion Passed: Staff recommends approval of Contracted Services for Mental Health Consultation in San Leandro Unified School District under the School Based Behavioral Health Initiative Passed with a motion by Victor Aguilar, Jr. and a second by Diana Prola.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.4.g. Contract Services Agreement between Lincoln High School and Ever Forward Club

Motion Passed: Staff recommends approval of Contract Services Agreement between Lincoln High School and Ever Forward Club Passed with a motion by Evelyn Gonzalez and a second by Lance James.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5. Facilities & Construction

O.5.a. Resolution 18-39 State School Facility Program

Motion Passed: Approve Resolution 18-39 for State School Facility Program Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan

Yes Monique Tate

O.5.b. The Garland Company CMAS Agreement-Maintenance Roofing

Motion Passed: Recommend approval of the CMAS agreement with the Garland Company. Passed with a motion by Diana Prola and a second by Victor Aguilar, Jr.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5.c. HKIT Addendum 004 - Garfield & Wilson Portables

Motion Passed: Recommend approval of HKIT Addendum 004 - Garfield and Wilson portables. Passed with a motion by Lance James and a second by Peter Oshinski.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5.d. HKIT Addendum 003-Madison Modernization

Motion Passed: Recommend approval of HKIT Addendum 003 - Madison Modernization Fire Safety. Passed with a motion by Victor Aguilar, Jr. and a second by Diana Prola.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5.e. JLM Lease/Leaseback Agreement-District Wide Modular Classrooms

Motion Passed: Recommend approval of Lease/Leaseback Agreement for JLC - New Modular Classrooms. Passed with a motion by Lance James and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5.f. Migale CUPCCAA-Monroe ES-Portables

Motion Passed: Recommend approval of Migalge CUPCCAA - Monroe ES Painting of Portables. Passed with a motion by Victor Aguilar, Jr. and a second by Lance James.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5.g. Williams and Associates LLC Proposal

Motion Passed: Recommend approval of William's & Associates proposal. Passed with a motion by Peter Oshinski and a second by Lance James.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5.h. Maintenance Service Purchase Orders

Motion Passed: Recommend approval of Maintenance Services purchase orders. Passed with a motion by Lance James and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski

Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

O.5.i. IES Amendment 02 District Wide HVAC-Garfield, McKinley, & Muir

Motion Passed: Recommend approval of IES Amendment 02 - District Wide HVAC for Garfield, McKinley and Muir. Passed with a motion by Evelyn Gonzalez and a second by Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

P. INFORMATION ITEMS

P.1. Educational Services

P.1.a. Enrollment September 2018-2019

Q. Cabinet Reports

Minutes:
All Cabinet members provided brief updates on recent events in their respective departments.

Q.1. Superintendent

Q.2. Assistant Superintendent, Educational Services

Q.3. Assistant Superintendent, Personnel Services

Q.4. Assistant Superintendent, Business & Operations

R. BOARD REPRESENTATIVE REPORTS

Minutes:
Board Representatives summarized various events and activities affiliated with their designated associations.

R.1. Alameda County School Boards Association

R.2. Eden Area Regional Occupational Program

R.3. Mid-Alameda County Sp. Ed. Local Plan Area

R.4. City Disaster Preparedness Council

S. FUTURE BUSINESS

S.1. Consensus Items

Minutes:
There were no consensus items for this month.

T. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS

U. BOARD OF EDUCATION FUTURE MEETINGS

U.1. Regular Board Meeting - October 9, 2018

V. ADJOURNMENT

Minutes:
The meeting adjourned at 8:05 p.m.

Motion Passed: Passed with a motion by Lance James and a second by Victor Aguilar, Jr..
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Absent Leo Sheridan
Yes Monique Tate

Respectfully submitted,

_____
Clerk/Secretary of the Board of Education

Board Approved: