Program Managers
Construction Managers
General Cont

November 15, 2019

Mr. Aaron Kerrigan
Director of Facilities and Operations
San Leandro Unified School District
14735 Juniper Street
San Leandro, CA 94579

RE: Contract Amendment #03
For Program Management Services/Construction Management Services from January 1, 2019 through December 31st 2019

Dear Mr. Kerrigan,

RGM and Associates is pleased to provide this proposal to extend our agreement dated August 3, 2017 amended January 8, 2018 for additional Program Management Service/Construction Management Services for the Measure J1 Bond Program Projects.

Our continued engagement shall include:

1. Meetings with the District Facilites Director and Staff.
2. Pre-construction Services.
3. Review of District considerations for bond program projects including small project development and oversight.
4. Provide budgets/estimates and scheduling as directed.
5. Provide construction planning and management as directed.
6. Coordination of underground utility location services.
7. Continue to refine phasing and scheduling options to minimize the impact of construction activities and maximize cost benefits.
8. Continue to develop the budgets and schedules for upcoming work.
9. Assist with presentations to the School Board and Community.
10. Program and Construction Management Staffing Summary updated to actual hours as required.

We propose to provide these services based on our current hourly rate sheet (attached) through December 31, 2018 for the sum of $939,820.00 plus reimburseables.

Thank you for the opportunity to assist the District on upcoming projects.

Respectfully submitted,
**RGM and Associates**

Ridge Greene
Sr. Project Manager

Accepted,
**San Leandro Unified School District**

Aaron Kerrigan
Director of Facilities and Operations

**RGM and ASSOCIATES**
3230 Monument Way
Concord, CA 94518
(925) 671-7717
FAX: (925) 671-7788
CSL 509513
EMAIL: Ridge@rgmassociates.com

**SAN LEANDRO UNIFIED SCHOOL DISTRICT**

## Program and Construction Management Staffing Summary

## January 1 -December 31, 2019

| | | | | | | | | | | | | | Summary | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | 2019 | | | | | | | | | | | | | |
| Name | | January | February | March | April | May | June | July | August | September | October | November | December | Hours | Rate | Extension |
| Ralph Caputo | Program Mgr. | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 192 | $ 175.00 | $ 33,600 |
| Ridge Greene | Sr PM/Plan Review | 188 | 188 | 188 | 188 | 188 | 188 | 188 | 188 | 188 | 188 | 176 | 160 | 2216 | $ 155.00 | $ 343,480 |
| Devyani Agate | Project Mgr. | 176 | 176 | 176 | 176 | 176 | 176 | 176 | 176 | 168 | 168 | 168 | 168 | 2080 | $ 145.00 | $ 301,600 |
| Susan Kettlewell | Contract Compl. Mgr./ LCP | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 96 | $ 95.00 | $ 9,120 |
| Nick Malve | Project Engineer/Coordinator | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 152 | 152 | 1904 | $ 95.00 | $ 180,880 |
| Jalil Bayzar Ridge Greene | SR Estimator | 20 | 20 | 20 | 32 | 32 | 20 | 16 | 16 | 16 | 32 | 32 | 20 | 276 | $ 135.00 | $ 37,260 |
| Dave Adams | Project Engineer | 20 | 20 | 20 | 32 | 32 | 32 | 32 | 32 | 32 | 32 | 12 | 12 | 308 | $ 110.00 | $ 33,880 |
| | | | | | | | | | | | | | | **Total** | | **$ 939,820** |

Program Managers
Construction Managers
General Contractors

# PROGRAM & CONSTRUCTION MANAGEMENT SERVICES

## STANDARD FEE SCHEDULE

Effective January 1, 2018

## 2018 Hourly Rates

| | |
|---|---|
| Principals | $175.00 |
| Program Director/Project Executive | $160.00 |
| Senior Program Manager | $155.00 |
| Senior Project Manager | $155.00 |
| Project Manager/Superintendent | $145.00 |
| Estimator/Scheduler/Plan Reviewer | $135.00 |
| Project Engineer | $110.00 |
| Project Coordinator | $95.00 |
| Project Compliance Manager | $90.00 |
| Contract Administrator | $75.00 |
| Administrative Assistant | $60.00 |
| Clerical Support | $55.00 |

**The Above Rates** include all taxes, insurance, health and welfare benefits, overhead and profit.
Rates also include cell phone, usage rates, Laptop/PC for staff, PM truck & mileage.

Annual fee increases will be based on data provided by the Bureau of Labor Statistics, Consumer Price Index.

**RGM and Associates** does **not have** a minimum "show-up charge".

**Reimbursables will be minimal and charged at cost plus 12%**
A budget can be provided for reimbursable costs/services not provided by Owner, including:
Site Office, Equipment, Utility Services, Postage, Mail, Overnight, Reproducibles and Plan Reproduction

Reimbursable cost can be minimized by setting up vendors to bill directly to the District.

**RGM and ASSOCIATES**
3230 Monument Way
Concord, CA 94518
(925) 671-7717
FAX: (925) 671-7788
CSL 509513