San Leandro Unified School District Minutes

Regular Board Meeting
November 13, 2018 7:15 PM
Barbara Lee Center for Health & Wellness

2251 Bancroft Avenue

San Leandro, CA 94577

San Leandro, CA 94577

Closed Session - 6:15 pm

Open Session - 7:15 pm

Attendance Taken at 6:00 PM:

Present:
Victor Aguilar, Jr.
Dr. Kevin Collins
Evelyn Gonzalez
Lance James
Dr. Mike McLaughlin
Peter Oshinski
Sonal Patel
Diana Prola
Leo Sheridan
Monique Tate
Dr. John Thompson

A. RECEPTION FOR OUTGOING BOARD TRUSTEES (BARBARA LEE CENTER)

5:45- 6:15pm

Minutes:
The Superintendent and Board Trustees held a reception for outgoing Trustees Lance James and Victor Aguilar, Jr. prior to the start of the board meeting.

B. CALL TO ORDER - 6:15 P.M.

Minutes:
Meeting was called to order at 6:15pm.

C. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

Minutes:
There was no public testimony on closed session items.

D. RECESS INTO CLOSED SESSION - 6:15 P.M.

Minutes:
The Board recessed into closed session at 6:15pm.

D.1. Student Expulsions; EC 35146 and 48918(c)

D.2. Public Employee Performance Evaluation, Title: xxxx; GC 54957 - None

D.3. Public Employee Discipline/Dismissal/Release/Hiring; GC 54957

D.4. Conference with Labor Negotiator (Government Code Section 54957.6) Employee organizations: SLTA, CSEA, T/T, Unrepresented Groups, Unrepresented Employee: District Superintendent; Designated Representative: John Thompson

D.5. Conference with Legal Counsel Anticipated Litigation - Significant exposure to litigation pursuant to Government Code section 54956.9: (specify number of potential cases) - None

D.6. Public Employee Appointment - Title: Food Services Manager B; Government Code 54957

D.7. Conference with Real Property Negotiator - Property(ies); xxx; Government Code 54956.8 - None

D.8. Conference with Legal Counsel - Existing Litigation - (2 cases); Government Code 54956.9

D.9. Liability Claims (1 case); Government Code 54956

D.10. Matters Related to Students EC 35146 and 48912 - None

E. RECONVENE TO OPEN SESSION - 7:15 P.M.

Minutes:
The Board reconvened to open session at 7:15pm. Although all board members were president Vice President Sheridan presided over the meeting; President Tate was not feeling well.

E.1. Report on Closed Session Action

Minutes:
The Board of Education took the following actions in closed session in accordance with Government Code 44929.21(b), Education Code 44954, and Education Code 44939:

- To appoint Rachel Carey to a Food & Nutrition Services "Manager B" position by a 7-0 vote. This action was moved by Trustee James and Seconded by Trustee Prola

- To approve a settlement agreement for Oah Case No. 2018090829 between the district and the parents of a student by a 7-0 vote. This action was moved by Trustee James and Seconded by Trustee Aguilar

- To approve a settlement agreement for OAH Case No. 2018090396 between the district and the parents of a student by a 7-0 vote. This action was moved by Trustee James and seconded by Trustee Aguilar

- To reject Keenan Liability Claim Number 561809 by a 7-0 vote. This action as moved by Trustee James and seconded by Trustee Tate

The Board has directed the superintendent and/or designee to deliver the proper notifications to the affected parties.

E.2. Pledge of Allegiance

Minutes:
Vice President Sheridan led the audience in the pledge of allegiance.

E.3. Approval of Agenda

Minutes:
In addition to approving this agenda item a motion was made by Trustee James to move item K.1., Recognition of Outgoing Board Trustees Victor Aguilar, Jr. and Lance James, up on the agenda ahead of the high school report.

Motion Passed: Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan

Yes Monique Tate

F. LEGAL STATEMENT

G. PUBLIC TESTIMONY ON NON-AGENDA ITEMS

Minutes:
There was no public testimony on non-agenda items.

H. RECREATION & PARKS COMMISSION REPORT

Minutes:
There was no recreation and parks commission report.

I. HIGH SCHOOL REPORT

Minutes:
Dr. Reginald Richardson and Dr. Ronald Richardson presented this month's high school report as follows:

- High School graduate, Simone Hufana, who was also a part of the business academy, was the recipient of an amazing award. She was 1st place winner and won a $10,000 prize in the entrepreneurship seed finding competition. She also won $15,000 to further develop their business. This competition engaged 20,000 students countrywide

- She Kills Monsters production at the AEC was amazing event

- 39 EL students were reclassified based on the data from the STAR test administered to EL students October 30

- SBAC data discussion took place at the first faculty meeting. Input was received on how to shift our instructional practices; what assessments need to be implemented to better prepare our students

- Fall college and career classes are preparing to present their 10 year plan; board is invited to sit on those panels

- UC/CSU applications due November 30

- WASC update - have secured the date of February 11 - 13; staff is finalizing the report to submit to WASC on December 21; School Site Council and ELL committees will be meeting on November 29- they will also engage in the WASC work

J. BOND REPORT

Minutes: Aaron Kerrigan, Director of Facility & Operations, provided a bond report as follows:

- Interim housing at Wilson and Garfield - the originally scheduled date has changed due to a lack of interest from bidders; original date was during winter break; a new bidder has been selected to do the work but they are booked so the adjusted timeline is do work on Garfield during winter break and work on Wilson during ski week break in February
- HVAC project at Monroe is 95% complete
- HVAC project at Madison is 60% complete
- HVAC project at Wilson is 80% complete
- All roofing projects have been completed
- Painting of portables of Monroe has been completed
- Scoreboards have been ordered for the high school; currently obtaining pricing for installation
- Library furniture - Washington should have their furniture delivered by the end of December

K. PRESENTATIONS

K.1. Recognition of Outgoing Board Trustees - Victor Aguilar, Jr. and Lance James

Minutes:
President Tate recognized Board Trustee Lance James as President, Vice President, Clerk and served on various committees over the course of his eight years as a board member. He was presented with an inscribed gavel for his service.

President Tate also recognized Board Trustee Victor Aguilar, Jr for his service to the board over the past two years. She wished him well on his future endeavors as he continues his service as a newly elected City Council member. He was also presented with a inscribed gavel for his service.

K.2. 2017-18 Audit Presentation

Minutes:
Dr. Kevin Collins, Assistant Superintendent of Business Services, provided an audit presentation as follows:

Overview of Presentation:

- Review 2017-18 District audit - all funds
- Review 2017-18 Bond Audit - financial performance
    - 2017-18 Measure J1 Audit
    - Final Measure B and M Audits were received last year

2017-18 Audit

- District's Auditor is Vavrinek, Trine, Day & Company (VTD)
    - SLUSD under contract with VTD through 2019-20 fiscal year audit
- SLUSD has been with VTD partner Xiupin Guillaume for past six years
- Beginning this audit year, we have moved to VTD partner Terri Montgomery
- For fiscal year 2017-18, auditors visited Roosevelt, Bancroft, SLHS, Lincoln, and Lighthouse

2017-18 Audit-Net Position

- Since 2014-15, district audits are required to include "share" of state-wide unfunded pension liabilities.
- SLUSD net pension liability for PERS and STRS: $108.2 million
    - Net pension liability for PERS and STRS was $95.1 million
    - SLUSD has negative "net position" of ($48.1 million)
        - Net position was ($39.1 million) last year

2017-18 Audit Finding

- Finding: Invoice from bond program (HVAC at Washington) was dated 6/30/2018 but received in August for ongoing work. Payment should have been made from 2017-18.
    - Bond Office will work with vendors to ensure earlier invoicing next year so proper year can be charged
- Business Office has developed an online manual (Google Team Drive) with business forms and cash handling procedures for sites.
    - Manual will continue to be improved to strengthen district internal controls and make operations more efficient

2017-18 Bond Audit

- A requirement of a Prop 39 (55%) bond measure is to carry out an annual financialand performance audit
- Bond audit was performed at the same time as the district audit
- Bond and district audit included same finding regarding HVAC invoice paid in 2018-19

2017-18 Audit

- VTD issued an unmodified opinion for the financial statements (this means it was a clean opinion fairly stated).

Governing Board Recommendation
Accept the following 2017-18 Audits:

- District Financial Audit
- Measure J1 Financial and Performance Audits

L. PUBLIC HEARING - None

M. REPORTS

M.1. Correspondence

Minutes:
Trustee Oshinksi read a list of all correspondence received since the last board meeting.

M.2. Student Board Member Report

Minutes:
The student board member was not present at this board meeting.

M.3. Union Representative Reports

Minutes:
There were no union representative reports at this meeting.

N. BOARD COMMITTEE REPORTS

Minutes:
The Board of Trustees summarized various events taking place on their respective committees.

N.1. Communication/Advocacy

N.2. Curriculum / Policy

N.3. Facilities & Technology

N.4. Finance

N.5. Drug, Alcohol, Tobacco Education (DATE)

O. CONSENT AGENDA

Minutes:
Trustee Prola pulled item O.1.a, Previously Approved Contracts for Amounts $10,000 or less for Fiscal Year 2018-19.

Motion Passed: After pulling item O.1.a, Previously Approved Contracts for Amounts $10,000 or less for Fiscal Year 2018-19 a motion was made on all other consent agenda items. Passed with a motion by Lance James and a second by Victor Aguilar, Jr..

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

Motion Passed: After discussion on item O.1.a, Previously Approved Contracts for Amounts $10,000 or less for Fiscal Year 2018-19, a motion was made on this agenda item. Passed with a motion by Diana Prola and a second by Lance James.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Abstain Diana Prola
Yes Leo Sheridan
Yes Monique Tate

O.1. General Services

O.1.a. Previously Approved Contracts for Amounts $10,000 or less for Fiscal Year 2018-2019

O.1.b. Resolution No. 18-47 to Declare Certain Equipment Surplus and / or Obsolete

O.1.c. Approval of Minutes - August 21, 2018

O.1.d. Approval of Minutes - September 11, 2018

O.1.e. Approve Resolution 18-50 Inclusive Schools Week 2018

O.2. Business & Operations - None

O.3. Personnel Services

O.3.a. Revised Salary Schedules: Food Services Managers and Classified Management

O.3.b. Personnel Report

O.4. Educational Services - None

O.5. Facilities & Construction

O.5.a. Bosco Notice of Completion-Monroe ES Tackboard

O.5.b. Champion's Plumbing Notice of Completion-Garfield ES Kitchen

O.5.c. Champion's Plumbing Notice of Completion-Washington ES Kitchen

O.5.d. Sterling Environmental Notice of Completion for material removal work at Garfield ES Kitchen Renovation.

O.5.e. Sterling Environmental Notice of Completion for material removal work at Washington ES Kitchen

O.5.f. Indoor Environmental Services Notice of Completion-Washington HVAC

O.5.g. Maintenance Vehicle Surplus

P. ACTION/DISCUSSION ITEMS

P.1. General Services

P.1.a. California School Boards Association 2019 Delegate Assembly Nominations

Minutes:
A motion was made to nominate Trustee Prola for the 2019 Delegate Assembly for CSBA.

Motion Passed: Passed with a motion by Lance James and a second by Evelyn Gonzalez.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.1.b. Approve Resolution 18-51 - No Hate Resolution Week November 11-18, 2018

Motion Passed: Approve Resolution 18-51 - Bay Area Unified Against Hate Week Passed with a motion by Peter Oshinski and a second by Evelyn Gonzalez.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.2. Business & Operations

P.2.a. Adopt Resolution No. 18-46 Accounting of Development Fees for 2017-18 Fiscal Year in the following fund or account: Fund 25

Motion Passed: Adopt Resolution No. 18-46 Accounting of Development Fees for 2017-18 Fiscal Year in the following fund or account: Fund 25. Passed with a motion by Lance James and a second by Monique Tate.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.2.b. Financial Advisor Services Agreement with Dale Scott and Company

Motion Passed: Recommend to approve contract with Dale Scott and Company for Financial Advisory services. Passed with a motion by Victor Aguilar, Jr. and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.2.c. District and Measure J1 Audits for 2017-18

Motion Passed: Accept the following audits dated June 20, 2018:Building Fund (Measure J1) Financial and Performance AuditsAnnual Financial Report (District Audit) Passed with a motion by Lance James and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.3. Personnel Services

P.3.a. Hourly Rate Increase for Adult Education Instructors and Updated Salary Schedule

Motion Passed: Approve a 5% increase to adult education instructor hourly rates. Passed with a motion by Evelyn Gonzalez and a second by Victor Aguilar, Jr..

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.3.b. Substitute, Short Term & Exempt Salary Schedule Increasee

Motion Passed: Approve the Substitute, Short Term, and Unrepresented Hourly and Daily Rate salary schedule. Passed with a motion by Monique Tate and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.3.c. Reclassification Panel's Advisory Recommendation to Reclassify Petitioning Bargaining Unit Member from the California School Employees' Association

Motion Passed: Approve the reclassification advisory panel's recommendation to reclassify one position. Passed with a motion by Monique Tate and a second by Victor Aguilar, Jr..

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.3.d. Approval of Superintendent's Contract of Employment

Motion Passed: Passed with a motion by Victor Aguilar, Jr. and a second by Lance James.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.4. Educational Services

P.4.a. 2018/2019 Non-Public School & Agency Contracts and Contracted Services Agreement

Motion Passed: Approve 2018/2019 Non-Public School Contracts and Contracted Services Agreement. Passed with a motion by Lance James and a second by Peter Oshinski.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.4.b. Approve Expulsion Hearing for Case E03 - 18/19

Motion Passed: Approve expulsion hearing for case E03 - 18/19 Passed with a motion by Victor Aguilar, Jr. and a second by Lance James.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5. Facilities & Construction

P.5.a. Indoor Environmental Services-Change Order-Roosevelt HVAC

Motion Passed: Recommend approval of Indoor Environmental Services Change Order to relocate schoolboy HVAC cabinets to corner locations in four classrooms at Roosevelt ES. Passed with a motion by Monique Tate and a second by Diana Prola.

Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.b. State Roofing Change Order to Multi-Site Roofing Replacement Project

Motion Passed: Recommend approval of State Roofing Change Order for Multi-Site Roofing Replacement. Passed with a motion by

Lance James and a second by Peter Oshinski.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.c. Johnson Controls PO Contract-McKinley ES Fire Sprinkler System

Motion Passed: Recommend approval of Johnson Controls CUPCCAA Contract for the fire sprinkler system repairs at McKinley ES. Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.d. RA Jones Construction CUPCCAA Contract-Roosevelt ES HVAC

Motion Passed: Recommend approval of RA Jones Construction CUPCCAA Contract - Roosevelt ES HVAC. Passed with a motion by Lance James and a second by Victor Aguilar, Jr..
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.e. Sterling Environmental CUPCCAA-Washington ES Material Disposal

Motion Passed: Approve Sterling Environmental CUPCCAA Contract for material disposal at Washington ES as part of the HVAC Replacement. Passed with a motion by Monique Tate and a second by Peter Oshinski.
Yes Victor Aguilar, Jr.

Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.f. Steve Smith Electric CUPCCAA Contract-Monroe ES Electrical Upgrade

Motion Passed: Recommend Steve Smith Electric CUPCCAA Contract for Monroe ES Electrical Upgrade. Passed with a motion by Victor Aguilar, Jr. and a second by Lance James.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.g. Vehicle Purchase Quote for 4 Maintenance and Operations

Motion Passed: Recommend approval of purchase of four vehicles for Maintenance and Operations department. Passed with a motion by Monique Tate and a second by Diana Prola.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.h. Indoor Environmental Services Amendment-Bancroft MS HVAC

Motion Passed: Recommend approval of Indoor Environmental Services Amendment for Bancroft MS HVAC Replacement. Passed with a motion by Lance James and a second by Evelyn Gonzalez.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola

Yes Leo Sheridan
Yes Monique Tate

P.5.i. Wilson Architecture Consulting Agreement-Wilson and Garfield ES

Motion Passed: Recommend approval of Wilson Architecture Consulting Agreement to relocate six portables at each site (Wilson and Garfield ES). Passed with a motion by Victor Aguilar, Jr. and a second by Peter Oshinski.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.j. San Leandro High School Pool - Boilers

Motion Passed: Recommend approval of the purchase of SLHS Pool Boilers and approval of the installation and labor cost to replace them. Passed with a motion by Monique Tate and a second by Lance James.
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

P.5.k. San Leandro High School Pool Deck Improvement Budget

Motion Passed: Recommend approval of San Leandro High School Pool Deck Improvement Budget. Passed with a motion by Lance James and a second by Victor Aguilar, Jr..
Yes Victor Aguilar, Jr.
Yes Evelyn Gonzalez
Yes Lance James
Yes Peter Oshinski
Yes Diana Prola
Yes Leo Sheridan
Yes Monique Tate

Q. INFORMATION ITEMS

Q.1. Educational Services

Q.1.a. Enrollment 11/5/2018

Q.2. Facilities & Construction

R. Cabinet Reports

R.1. Superintendent

R.2. Assistant Superintendent, Educational Services

R.3. Assistant Superintendent, Personnel Services

R.4. Assistant Superintendent, Business & Operations

S. BOARD REPRESENTATIVE REPORTS

S.1. Alameda County School Boards Association

S.2. Eden Area Regional Occupational Program

S.3. Mid-Alameda County Sp. Ed. Local Plan Area

S.4. City Disaster Preparedness Council

T. FUTURE BUSINESS

T.1. Consensus Items

U. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS

V. BOARD OF EDUCATION FUTURE MEETINGS

V.1. Regular Board Meeting - December 11, 2018

W. ADJOURNMENT

Minutes:
Board meeting was adjourned at 9:05pm. Prior to adjournment we all held a moment of silence in honor of all who lost their lives in the recent fires as well as the victims of recent shooting in Thousand Oaks, CA.

Respectfully submitted,

_____
Clerk/Secretary of the Board of Education

Board Approved: