SAN LEANDRO UNIFIED SCHOOL DISTRICT
San Leandro, California

Resolution No. 19-53

WHEREAS, the following described items of obsolete and/or surplus property located within the San Leandro Unified School District should be disposed of for the purpose of reducing insurance costs, and increasing storage space; and

WHEREAS, the items described below are estimated to be of insufficient value to defray the costs of arranging sale;

- Bancroft Middle School
  See Attached List
- IT Department
  See Attached List

PASSED and ADOPTED by the following called vote this 10th day of December, 2019.

AYES:

NOES:

ABSENT:

ABSTAIN:

Secretary/Clerk of the Board of Education of
San Leandro Unified School District
Of Alameda County, California

San Leandro Unified School District
Information Technology

To: Facilities and Technology Committee

From: Larry Simon, Chief Technology Officer

Date: November 13, 2019

Re: Declare Certain Equipment Surplus and/or Obsolete

Background: Several items have been identified surplus and/or obsolete, please see attached sheets.

San Leandro Unified School District SCHOOL/SITE: IT - Warehouse

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Cutting Machine (for paper)	Unused from old print ship	Yes	Unknown	Cutting Machine	N/A	Unknown
NeoPost Folding Machine	Unused and broken from storage	No	Unknown	Folding Machine	N/A	NeoPost SI-68
JVC CRT TV	Beyond usable life	No	Unknown	TV	16851 (blue tag)	
JVC CRT TV	Beyond usable life	No	Unknown	TV	N/A	
HP Desktop	Broken and beyond usable life	No	2006	PC	5771	
Dell Desktop	Broken and beyond usable life	No	11/2010	PC	7384	
Dell Desktop	Broken and beyond usable life	No	2004	PC	N/A	
Dell Desktop	Broken and beyond usable life	No	2007	PC	N/A	
Dell Monitor	Cracked display	No	2018	Monitor	N/A	
HP Laptop	Broken	No	2013	Laptop	N/A	
Dell Laptop	Broken	No	2012	Laptop	8234	
Apple Laptop	Broken and beyond usable life	No	2004	Laptop	792	
HP Laptop	Broken	No	Unknown	Laptop	6785	
Dell Chromebook	Broken	No	7/2014	Student Chromebook	12891	
Dell Chromebook	Broken	No	7/2014	Student Chromebook	11454	
HP Laptop	Broken	No	Unknown	Student Chromebook	9456	
Dell Chromebook	Broken	No	2014	Student Chromebook	10434	
Dell Chromebook	Broken	No	2014	Student Chromebook	11463	
Dell Chromebook	Broken	No	2014	Student Chromebook	12956	

Larry Simon
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

11/13/2019
DATE

Revised 01/2010

DO NOT WRITE BELOW THIS LINE

1) BUSINESS OFFICE STAMP	2) INFORMATION TECH DEPT APPROVAL	3) INSTRUCTIONAL MATERIALS CENTER (CHECK)	4) BOARD APPROVAL	5) INSTRUCTIONAL MATERIALS CENTER (RECORD)

San Leandro Unified School District SCHOOL/SITE: IT - Warehouse

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
Dell Chromebook	Broken	No	2014	Student Chromebook	15656	
Dell Chromebook	Broken	No	2014	Student Chromebook	10164	
Dell Chromebook	Broken	No	2014	Student Chromebook	11420	
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				
		No				

Larry Simon
PRINT NAME OF PERSON COMPLETING FORM

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San Leandro Unified School District SCHOOL/SITE: Bancroft Middle School Page 1 of 1

ELECTRONICS EQUIPMENT TO BE DISCARDED

DESCRIPTION / MAKE (BRAND NAME & TYPE OF EQUIPMENT)	REASON FOR DISCARDING THE ITEM	WORKING	MONTH/YEAR PURCHASED	LAST FUNCTION	BAR CODE (WHITE TAG)	MODEL NO. (BRAND MODEL #)
(SAMPLE) DELL TX240 SERVER	CAN IT BE MADE FOR STUDENT USE?	YES OR NO	01/99	OFFICE COMPUTER	IF OVER $500 00650	OPTIONAL DHM
JVC TV	Too large	No		Classroom	018801	AV-27D304
JVC TV	"	No		Classroom	019057	AV-27D
JVC TV	"	No		Classroom	018604	AV-27D303
Overhead Projector	Broken	No		Classroom	018596	3885B
VHS Mitsubishi	Broken	No		Classroom	018613	HS-U448
Brother Printer	Broken	No		Classroom	021499	HL-20
VHS Sony	Broken	No		Classroom	018803	SLV-N77
		No		Classroom		
Large Electric Cart	Too Large	No		Classroom	none	none
JVC TV	Broken	No		Classroom	019053	
VHS	Beyond usable life	No		Classroom	019059	
ViewSonic Monitor	Broken display	No		Library		VS15032
ViewSonic Monitor	Broken display	No		Library		VS10781
		No				
		No				
		No				
		No				
		No				
		No				

Isabelle Rodrigues
PRINT NAME OF PERSON COMPLETING FORM

ADMINISTRATOR'S SIGNATURE

10/15/19
DATE

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