HKIT ARCHITECTS

December 4, 2019

Mr. Aaron Kerrigan
Director of Facilities
San Leandro USD
1145 Aladdin Ave.
San Leandro, CA 94577

Reference: San Leandro Unified School District – Bond 2020 Graphic Package
HKIT 19044

Dear Mr. Kerrigan:

Based on our meeting on Monday, December 2nd, we are pleased to provide this proposal for architectural design services related to the District's upcoming 2020 bond measure. As discussed, we will update the existing 12 campus graphic boards developed in 2016 to reflect both completed J1 projects and planned bond projects using the District's "Measure J1 and Possible 2020 Bond Overview" informative PowerPoint.

We expect this to be an iterative process between the District and our firm including the development of an updated template, the updating of site/building plans to reflect completed projects and revised graphics and annotations to denote proposed new bond work. Where appropriate, we will include symbols, photographs and/or architectural imagery to describe proposed projects. We understand that the District/RGMK will be able to provide us with CAD backgrounds for the current projects underway with WLC.

In order to support the district's informational efforts, we expect to complete these initial graphic boards in mid-January 2020. All the materials will be delivered to the District electronically; we can arrange to have boards printed on request.

COMPENSATION

We will provide professional services on an Hourly, Not-To-Exceed basis of Twenty Thousand and 00/100 Dollars ($20,000.00). Any requested printing costs will be billed separately.

If these terms are agreeable, please issue a PO for our services.

Very truly yours,

HKIT ARCHITECTS

Dara Youngdale, AIA, LEED AP
Principal

Jeff Evans, AIA, LEED AP BD+C
Principal

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