Point Quest
PEDIATRIC THERAPIES

MEMORANDUM OF UNDERSTANDING
BETWEEN San Leandro Unified School District
AND Point Quest Pediatric Therapies

1. **Parties:** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between San Leandro Unified School District, whose address is 2255 Bancroft Ave, San Leandro, CA 94577, and Point Quest Pediatric Therapies, whose address is 9355 East Stockton Boulevard, Suite 225, Elk Grove, CA 95624.

2. **Purpose:** The purpose of this MOU is to establish the terms and conditions under which Behavior Intervention Implementation (BII) services will be provided by Point Quest Pediatric Therapies to at John Muir Middle School.

3. **Term of MOU:** This MOU shall commence on February 11, 2020 and end on March 31, 2020. This MOU may be terminated, without cause, by either party upon a 10-day written notice, which notice may be delivered by hand or certified mail to the address listed above and/or emailed to Stephanie Moore, Director of Point Quest Pediatric Therapies, at SMoore@PointQuestPeds.com.

4. **Responsibilities of San Leandro Unified School District:**
   - Any information, assessments, and behavior plans relevant to each student receiving BII services will be provided to the Point Quest Pediatric Therapies team.
   - Payments for BII services rendered in the previous month will be due upon receipt of the billing invoice. If payment is not received by the 15th of the month the billing invoice was issued, *services may be suspended until payment is received.*
   - Make all payments to Point Quest Pediatric Therapies, Attn: Rex Patterson, 9355 East Stockton Boulevard, Suite 225, Elk Grove, CA 95624.
   - Payment will be for Behavior Intervention Implementation at the rate of $40/hour. Additional services are available at an additional cost.

- All scheduled appointments/work hours that are cancelled with less than 24-hour's notice will be billed for 1 hour. Voicemail and email will be accepted as notice of cancellation. Please contact Stephanie Moore, Director, at (925) 276-0660 or SMoore@PointQuestPeds.com to provide such notifications.

5. Responsibilities of Point Quest Pediatric Therapies:
   - Clearance letters will be provided for all Behavioral Aides and will provide confirmation of a negative Tuberculosis test results and date of the most recent DOJ fingerprint clearance.
   - Behavioral Aides are prohibited from working with students outside of the contracted hours.
   - Point Quest Pediatric Therapies Administrative staff will be available by phone or email. Any messages will be returned within 24-hours on weekdays. Messages left on weekends or Fridays after noon, may not be returned until the following business day.
   - Will provide as much notice as possible if a Behavioral Aide will be absent for any reason and whether or not a substitute Behavioral Aide will be providing coverage via phone and/or email.
   - All Behavioral Aides will have completed mandatory Crisis Prevention Institute (CPI) de-escalation training, bloodborne pathogens training, and mandated reporter training prior to placement.

6. General Provisions

A. **Amendments:** Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

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B. **Rates of Service:** Behavior Intervention Implementation (BII) services are billed at the rate of $40/hour.

C. **Units of Service:** Point Quest Pediatric Therapies will provide 1 Behavioral Aide to provide BII services for 30.92 hours/week, Monday through Friday excluding non-student days. Estimated maximum total cost for contracted period is $4,947.20.

7. **Signatures:** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out above, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

San Leandro Unified School District

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[Name and Title] Date

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[Name and Title] Date

Point Quest Pediatric Therapies

Karla A. Jessen, CEO 02/11/20

[Name and Title] Date

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[Name and Title] Date