RESOLUTION NO. 20-27
OF
SAN LEANDRO UNIFIED SCHOOL DISTRICT
DESIGNATING PUBLIC WORKS PROJECTS AS
SMALL CONSTRUCTION PROJECTS

WHEREAS, the San Leandro Unified School District ("**District**") has awarded or intends to award public works contracts with contractors and consultants ("**Contractor(s)**") that are currently performing work on the public works projects or will be performing public works as further described in **Exhibit A** attached hereto ("**Project(s)**"); and

WHEREAS, as a result of the COVID-19 pandemic ("**Pandemic**"), the District closed its educational facilities and directed District students to engage in distance learning until District students are safe to participate in educational activities at District facilities; and

WHEREAS, the District's core mission is the education of District students, which is imperative to the community, the state, and the country as a whole; and

WHEREAS, the District must provide safe, secure, and updated educational facilities, and it is therefore essential that the District continue to perform work on the Projects during the Pandemic to ensure that District facilities are safe, sanitary and sufficient to promote positive learning outcomes to District students when the Pandemic is over and students return to District facilities; and

WHEREAS, on March 17, 2020, the County in which the District is located ("**County**") issued an order ("**Initial Order**") mandating that all individuals shelter in place but exempted individuals performing work on public works projects; and

WHEREAS, on March 31, 2020, the County issued a further order ("**Previous Order**") that superseded the Initial Order, which allowed individuals to only leave their residence and travel to "Essential Businesses," which includes "Construction…[on] [p]ublic works projects if specifically designated as an Essential Governmental Function"; and

WHEREAS, on April 29, 2020, the County issued a further order ("**Current Order**") that supersedes the Previous Order, now allowing for most construction projects, including public works, to continue as "Essential Businesses," and

WHEREAS, the Current Order requires that each "Essential Business" develop a "Social Distancing Protocol," the text of which is attached to the Current Order and is attached hereto as **Exhibit B** ("**Protocol**").

WHEREAS, the Current Order defines Large Construction Projects as projects that meet any of the following requirements: residential project of more than 10 units, commercial construction of more than 20,000 square feet of floor area, or Essential Infrastructure such as airports, utilities, oil refining, highways, public transportation, and telecommunications.

WHEREAS, the Current Order defines Small Construction Projects as projects that meet any of the following requirements: residential project of more than 10 or fewer units, commercial construction of less than 20,000 square feet of floor area, or other construction projects not subject to the Large Construction Project Safety Protocol.

NOW, THEREFORE, the Governing Board of San Leandro Unified School District hereby finds, determines, declares, orders and resolves as follows:

Section 1. The above recitals are true and correct.

Section 2. The Projects as identified in **Exhibit A** attached hereto are each declared as Small Construction Projects based on the guidelines contained in County Order Number 20-10.

Section 3. All Contractors, their subcontractors of every tier, and suppliers to the Contractors and subcontractors, are specifically designated as the entities responsible to perform work on the respective Project(s).

Section 4. The Superintendent or his designee may designate applicable District staff as employees responsible for overseeing contractor work on the Project(s).

Section 5. The Superintendent or his designee may take any and all actions reasonably necessary to adopt, implement and to ensure the Contractors adopt and implement the Protocol attached hereto as **Exhibit B** as required by the Current Order, and may make any reasonable changes thereto in consultation with counsel as may be required for the Project. The District shall require that the Contractors post the Protocol at or near the entrance of all District facilities and shall be reasonably viewable by the public and employees. Further, the District shall require that the Contractors provide the Protocol to each employee performing work at the Project sites.

Section 6. The Superintendent or his designee may take any and all actions reasonably necessary to continue the construction of each Project as an Essential Governmental Function.

This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED this 12th day of May 2020, by the Governing Board of the San Leandro Unified School District of Alameda County, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CERTIFICATION

I, Dr. Michael McLaughlin, Secretary of the Board of Education of the San Leandro Unified School District, Alameda County, State of California, do hereby certify that the foregoing Resolution was duly approved and adopted by the Board of Education of said district at a meeting thereof held on the 12th day of May 2020, with a copy of the Resolution being on file in the Administrative Office of the District.

_____

Secretary, Board of Education of the San Leandro Unified School District

List of Exhibits

Exhibit A Project List

Exhibit B Social Distancing Protocol (Appendix A to the Current Order)

Exhibit A

Project List

Name of Project	School Site(s)
Modular Construction	McKinley, Roosevelt, Washington, Jefferson, Garfield, Wilson
Classroom Remodel	Madison
Portable Rehabilitation	Madison
HVAC	SLHS, Muir, Washington, Wilson
Lighting Retrofit and Electrical Upgrades	Districtwide
Courtyard Rehabilitation	Muir
Portable Installation	Adult Ed
Various Deferred Maintenance Projects	Districtwide

Exhibit B

Social Distancing Protocol (Exhibit A to the Current Order)

Business name: _____

Facility Address: _____

Approximate gross square footage of space open to the public: _____

BUSINESSES MUST IMPLEMENT ALL APPLICABLE MEASURES LISTED BELOW, AND BE PREPARED TO EXPLAIN WHY ANY MEASURE THAT IS NOT IMPLEMENTED IS INAPPLICABLE TO THE BUSINESS.

Signage:

☐Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.

☐Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):

☐ Everyone who can carry out their work duties from home has been directed to do so.

☐ All employees have been told not to come to work if sick.

☐ Symptom checks are being conducted before employees may enter the work space.

☐ All desks or individual work stations are separated by at least six feet.

☐ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:

- ☐ Break rooms:
- ☐ Bathrooms:
- ☐ Other:

☐ Disinfectant and related supplies are available to all employees at the following location(s):

☐ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

☐ Soap and water are available to all employees at the following location(s):

☐ Copies of this Protocol have been distributed to all employees.

☐ Optional—Describe other measures:

Measures To Prevent Crowds From Gathering (check all that apply to the facility):

☐ Limit the number of customers in the store at any one time to _____, which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.

☐ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.

☐ Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:

☐ Optional—Describe other measures:

Measures To Keep People At Least Six Feet Apart (check all that apply to the facility)

☐ Placing signs outside the store reminding people to be at least six feet apart, including when in line.
☐ Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
☐ Separate order areas from delivery areas to prevent customers from gathering.
☐ All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
☐ Optional—Describe other measures:

Measures To Prevent Unnecessary Contact (check all that apply to the facility):

☐ Preventing people from self-serving any items that are food-related.
☐ Lids for cups and food-bar type items are provided by staff; not to customers to grab.
☐ Bulk-item food bins are not available for customer self-service use.
☐ Not permitting customers to bring their own bags, mugs, or other reusable items from home.
☐ Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe:

☐ Optional—Describe other measures (e.g. providing senior-only hours):

Measures To Increase Sanitization (check all that apply to the facility):

☐ Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
☐ Employee(s) assigned to disinfect carts and baskets regularly.
☐ Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
☐ Disinfecting all payment portals, pens, and styluses after each use.
☐ Disinfecting all high-contact surfaces frequently.
☐ Optional—Describe other measures:

***** Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Name: _____

Phone number: _____