SAN LEANDRO UNIFIED SCHOOL DISTRICT

CONTRACTED SERVICES AGREEMENT

INSTRUCTIONS:

1. Submit Contracted Services Agreement for Board Approval at least 1 month prior to services.
2. Forms must be completed with all required signatures and have Board approval before the consultant/independent contractor can perform services for the District. (Requests submitted after services are performed will jeopardize payment.)
3. Clearances must be obtained with Human Resources Dept. (if applicable) prior to the start of services. Originating Dept. will follow up with HR once the contract is received.

Requested by: Joanne Clark / Joanne Clark / 8/7/20
(SLUSD) Print Name / Signature / Date

Name of Consultant/Organization: East Bay Agency for Children

2828 Ford St. Oakland, CA 94601
Address / City / State / Zip

510.844.6703 / 510.268-8757 /
Telephone Number / Fax Number / Cell # or E-Mail Address

SCOPE OF WORK: Support in outreach, coordination with school, Individual, Group, Family Therapy and Collateral Services provided by EBAC intern for students upon parent authorization.

LOCATION OF SERVICES: Wilson Elementary, Bancroft Middle School, John Muir Middle School and San Leandro High School

DATE(S) OF SERVICE: August 1, 2020- June 30, 2021

ESTIMATED COST: $13,000 (and/or hourly Rate: $_____)

NAME OF PROGRAM: EBAC- East Bay Agency for Children

BUDGET NUMBER: 9030 Youth Reinvestment Grant (or ASB funds____)

Administrator/Program Manager Approval:

Joanne Clark / Joanne Clark / Date: 8/7/20
Print Name / Signature

Consultant/Contractor:

Roger A. Ailshie / Roger A. Ailshie / Date: 8/10/2020
Print Name / Signature

Business Manager: Initial: _____ Date: _____ Human Resources: Initial: _____ Date: _____

The Contracted Services Agreement must include the following before going to Purchasing Dept. for processing. Check off and attach all documentation that applies.

___ BOARD APPROVAL DATE: _____
___ Clearances with Human Resources: _____Fingerprinting ___TB
___ Add as Vendor ___W-9 Tax Form ___EDD form (Employment Development Dept.)
___ Copy of Requisition ____Invoice Attached

Note: District staff cannot be employed as a consultant/independent contractor.

Distribution:
____Originating Department ____Human Resources ____Purchasing Department

REVISED 4-16-14 RA/RM/vkc