San Leandro USD Minutes

Created: August 23, 2011 at 08:59 AM

Regular Meeting of the Board of Education

August 16, 2011
Tuesday, 07:00 PM
San Leandro City Council Chambers
835 E. 14th Street
San Leandro, CA

Attendees

Hermy Almonte	Board Trustee	
Ron Carey	Board Trustee	
Mike Katz-Lacabe	Board Trustee	
Morgan Mack-Rose	Board Trustee	
Carmen Sullivan	Board Trustee	
Cindy Cathey	Superintendent	*non-voting*
Song Chin-Bendib	Assistant Superintendent	*non-voting*
Linda Pollard	Administrative Assistant	*non-voting*
John Thompson, Ed.D.	Senior Director II	*non-voting*
Debbie Wong	Assistant Superintendent	*non-voting*

A. CALL TO ORDER/ROLL CALL - 6:00 P.M.

Minutes

The meeting was called to order at 6:02 p.m. by President Mack-Rose. Trustees James and Prola were absent.

B. RECESS INTO CLOSED SESSION - 6:00 P.M.

Minutes

At 6:02 p.m., the Board went into closed session for Public Employee Discipline/Dismissal/Release/Hiring, Conference with Labor Negotiator, and Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation: 1 case, pursuant to Government Code Sections 54957, 54957.6 and 54956.9. The closed session was adjourned at 7:02 p.m.

C. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

Minutes

There were no public comment concerning items on the closed session agenda.

D. CLOSED SESSION ITEMS

1. Public Employee Discipline/Dismissal/Release/Hiring - Government Code 54957

2. Conference with Labor Negotiator - Government Code Section 54957.6.

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3. Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation: 1 case - Government Code Section 54956.9

E. RECONVENE TO PUBLIC SESSION - 7:00 p.m.

Minutes

The Board returned to open session at 7:07 p.m. with the Pledge of Allegiance to the Flag.

F. REPORT CLOSED SESSION ACTION

1. Report of Closed Session Items *(V)*

Minutes

President Mack-Rose stated that the Board had been in closed session where no action was taken.

G. PLEDGE OF ALLEGIANCE

H. APPROVAL OF AGENDA

1. Approval of Agenda *(V)*

Approval of the regular meeting agenda of August 16, 2011

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

I. LEGAL STATEMENT

1. Legal Statement

Members of the audience who wish to address the Board are asked to complete the yellow card available at the entrance and submit it to the Board's Administrative Assistant. Speakers who have completed the card will be called when the item is reached on the agenda or, for non-agenda items, during the Public Testimony. Cards are to be turned in before the item is reached on the agenda. Please note that the meeting is being recorded.

State law prohibits the Board of Education from taking any action on or discussing items that are not on the posted agenda except to A) briefly respond to statements made or questions posed by the public in attendance; B) ask questions for clarification; C) provide a reference to a staff member or other resource for factual information in response to the inquiry; or D) ask a staff member to report back on the matter at the next meeting and/or put it on a future agenda. (Government Code 54954.2(a))

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J. PUBLIC TESTIMONY ON NON-AGENDA ITEMS - 7:00-7:05 P.M.

1. Public Testimony on Non-Agenda Items

Members of the audience, who wish to address the Board, please complete the yellow card available at the entrance and submit it to the board's Administrative Assistant. Cards are to be turned in before the item is reached on the agenda.

Minutes
None

K. PRESENTATIONS - 7:05- 8:25 P.M.

1. Goal #1: Educate the Whole Child: Ensure the academic, physical, social and emotional well being of every student *(D)* Time Certain: 07:05 PM

Student Achievement Data Report Part I: Standardized Testing and Reporting (STAR)

Daniel Chaja, Assistant Director of Research and Program Evaluation, will present the student achievement results from our Standardized Testing and Reporting (STAR) California Standards Test (CST) that were administered in Spring 2010. The presentation will include: District level and school specific results for English Language Arts, Mathematics, Science, and History/Social Science. The presentation will show the STAR results by race/ethnicity and English learners. It will also included summary data recently released related to Graduation and Dropout Rates. This presentation reflects Part I of a three-part Student Achievement Data series.

Minutes

Daniel Chaja, Assistant Director of Research and Program Evaluation, presented the student achievement results from our Standardized Testing and Reporting (STAR) California Standards Test (CST) that were administered in Spring 2011. The presentation also included summary data recently released related to Graduation and Dropout Rates. The data presented is Part I of a three-part Student Achievement Data series.

2. District Goal #2: Ensure the Financial Stability of the District *(D)* Time Certain: 07:45 PM

2011-2012 Budget Update

The Governor has approved the 2011-2012 Budget. Assistant Superintendent of Business and Operations, Song Chin-Bendib, will provide a presentation to the Board regarding highlights of his budget and the specific impact to the San Leandro Unified School District. The presentation will include information about the "trigger" provision as included in the Governor's budget.

Minutes

Assistant Superintendent of Business and Operations, Song Chin-Bendib, provided a presentation to the Board regarding highlights of the 2011-2012 budget that the Governor has approved and the specific impact to the San Leandro Unified School District. The presentation included information about the "trigger" provision included in the Governor's budget. If revenues fall short of projections, automatic spending reductions are triggered in the following order as of January 1, 2012:

- Less than $1 billion below forecast - no changes are required
  - State will deplete reserves & carry deficit into 2012-13 - No mid-year cuts
- Tier I Cuts: Between $1 billion and $2 billion below forecast
  - $23 million across-the-board cuts to child care
  - $30 million reduction to community colleges, accompanied by a $10 increase to student enrollment fees
  - Reductions to other state-funded programs, including higher education, totaling $548 million
- Tier II Cuts:
  - More than $2 billion below forecast
    - All Tier I cuts are implemented
    - Up to 4% reduction to reserve limits -$1.5 billion
  - Authorize reduction in the 2011-12 school year of up to 7 days, in addition to the 5 days authorized by current law
    - Effective February 1, 2012
    - Shorter school year is subject to collective bargaining and must be implemented by the end of the school year in order to capture the savings
  - Estimated at $260/ADA for Unified School District
  - SLUSD impact approximately $2.2 million

Following the presentation, Trustee Carey said that while the Board and District continues to plan for the worst, there seems to be no bottom in sight; and Trustee Sullivan noted that districts are expected to increase educational outcomes for students with no money and only a few days until the beginning of the school year. President Mack-Rose said that it was important to begin discussions with bargaining units sooner rather than later. She added that important conversations with the public about a parcel tax need to begin.

L. REPORTS - 8:25-8:55 P.M.

1. Correspondence

Minutes

Trustee Almonte reported receipt of the following emails from August 2, 2011-August 15, 2011: From the San Leandro Education Foundation regarding "Drake's on August 5", Drakes' fundraiser today!", "Don't forget this Saturday is "Showcase San Leandro", "Help a teacher bring new materials to our schools," and "Showcase San Leandro Tomorrow!"; from CSBA, "Fluor urges repeal of state education budget elements", "CA school news: Directors at Large nominations are due on September 30th", and "This month at CSBA:

Save $100, register for free webinars, meet our staff and more"; from Jason Overman regarding "Re: Your ticket for tomorrow"; from Dana Tom regarding "API Director at Large - AB 1088"; from Martha Fluor regarding "A message from CSBA President", and "CSBA invites you to AEC"; from Nancy Merritt regarding "Japanese Lantern Ceremony, Berkeley"; from Nicolas Evans two emails regarding "Message from Board Member Betty Yea"; from Oakland Asian Cultural Center regarding "Help OACC raise $3,400 by 8/20 to support a new work by Jay Loyala!; from Filipino Americana Book Festival regarding "You're Invited! Filipino American Writers Speak on Facing Adversity (8/13)"; from Senator Ellen Corbett regarding "The importance of California's Clean Energy Jobs"; from Rick Richards regarding "Keep Music Rockin' Foundation Update"; and from Cynthia Vincent regarding "Agency wins award for finance reporting.

2. Union Representative Reports
Minutes
There were no reports.

3. Superintendent's Report
Minutes

Superintendent Cathey provided the following report:

- She attended the San Leandro Sports Foundation Spaghetti Feed where it was estimated that over 400 people were in attendance.
- She also attended the Friends of the Theater/San Leandro Education Foundation Gala fundraising event on Saturday, August 13. Talent included opera singers, dancers, jazz musicians, puppeteers, snippets from drama production to name a few. She also stated that most of the performers were San Leandro High School alumni. It was an amazing production, and we should all be proud that we have a genuine Arts Education Center with a 550 seat theater as part of our district and community.
- Preparation for the opening of school on August 24 is underway, and construction is moving along and on target. There have been three days of institutes for our management groups including a half-day session on Thursday, August 11 with the new administrators, and a Leadership Team and All site administrator institute on August 12. Our theme for this year is "Learning, Leading, Reflection - Keys to Transformation!" The Superintendent also has also been attending the new teacher orientations.

4. Board Committee Reports - Facilities/Technology
Minutes

On behalf of chair Trustee Prola, Trustee Sullivan reported that the committee met on August 3 and discussed Change Order #1 to Zolman Construction for the Muir Middle School and Wilson Elementary School restrooms, and Change Order #1 to River View for the Wilson Elementary School paint and lights

which are on our agenda for consideration tonight. They also discussed the Alameda County Department of Environmental Health requirement to install appropriate sanitary flooring in the Wilson Elementary School kitchen, the contract summary chart for construction contracts $15,000 and under, and the placement and size of the PG&E Donor Plaque for the Arts Education Center. The next meeting will be August 23.

5. Board Representative Report: Eden Area Regional Occupational Program

Minutes

Trustee Almonte reported that the Governing Board met on August 4 and approved bill warrants, personnel action items, Quarterly Report on Williams Act Complaints and Resolutions, overnight field trips for DECA and SkillsUSA for the 2011-2012 school year, course updates for Health Care Technology and Careers, the 2011-2012 school calendar and the 2011-2012 school year calendar of Governing Board meetings.

M. CONSENT ITEMS - 8:55-9:10 P.M.

1. Approval of Consent Items *(V) (C)*

These items are considered routine and may be enacted by a single motion. At the request of any member of the Board, any items on the consent agenda shall be removed and given individual consideration for action as a regular agenda item.

Minutes

The following items were pulled from the Consent Calendar:

- N1 - Approval of Minutes - August 2, 2011 (Sullivan)
- P1 - TeleParent Communication Contract between the San Leandro Unified School District and TeleParent (The Parental Involvement Solutions)Program for the 2011-2013 School Years (Sullivan)
- Q6 - Contract Service Agreement with the ELS Group to work in the Business Services Department for an Amount not to Exceed $10,000 (Mack-Rose for staff)
- Q7 - Contracts $5,000 or Less for Fiscal Year 2011-2012 (Sullivan)

N. Consent Items - General Services

1. Approval of Minutes - August 2, 2011 *(V) (C)*

Approve the minutes of the regular Board meeting held on August 2, 2011.

Minutes

Trustee Sullivan noted that on page 9 of the minutes, in the second paragraph

of her Board comments, the word "our" should be inserted before "students" in the sentence.

Motion made by: Carmen Sullivan
Seconded by: Mike Katz-Lacabe

Votes
Unanimously Approved

2. Resolution #11-38 Native American Day *(V) (C)*
Adopt Resolution #11-38 declaring Friday, September 30, 2011, as Native American Day.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

O. Consent Items - Human Resources

1. Personnel Report *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

P. Consent Items - Educational Services

1. TeleParent Communications Contract between the San Leandro Unified School District and TeleParent (The Parental Involvement Solutions)Program for the 2011-2013 School Years *(V) (C)*
Approve the TeleParent Communications Contract between the San Leandro Unified School District and TeleParent (The Parental Involvement Solutions) Program for the 2011-2013 School Years.

Minutes

Trustee Sullivan asked if the company provides a process that confirms or verifies that parents receive the teleparent communications. Staff indicated that they were not sure; however, Trustee Carey stated that when messages are left on the phone number provided by the parent to the school, as they are in this case, the message is considered "complete". Trustee Almonte also noted a clerical error on #9 of the contract "&pendent" should read "Independent". Staff clarified that this was a two-year contract and that because the Fred T. Korematsu campus is coded with San Leandro High, it was not listed separately.

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Motion made by: Carmen Sullivan
Seconded by: Mike Katz-Lacabe

Votes

Unanimously Approved

2. Contract Service Agreement between San Leandro Unified School District and Eagle Software for Aeries Student Information Software Maintenance and Support for 2011-2012 *(V) (C)*

Approve the Contract Service Agreement between San Leandro Unified School District and Eagle Software for Aeries Student Information Software Maintenance and Support for 2011-2012

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

3. Contract Service Agreement between San Leandro Unified School District and Reggie Jones for ASSETS Enrichment Program for Youth Development, Music Appreciation, and Sports at Lincoln High School for the 2011-2012 School Year *(V) (C)*

Approve the Contract Service Agreement between San Leandro Unified School District and Reggie Jones for ASSETS Enrichment Program for Youth Development, Music Appreciation, and Sports at Lincoln High School for the 2011-2012 School Year

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

4. Contract Service Agreement between San Leandro Unified School District and Tricia Tangeman, for ASSETS Enrichment Program for Yoga, Art, and Nutrition at Lincoln High School for the 2011-2012 School Year *(V) (C)*

Approve the Contract Service Agreement between San Leandro Unified School District and Tricia Tangeman, for ASSETS Enrichment Program for Yoga, Art, and Nutrition at Lincoln High School for the 2011-2012 School Year

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

Q. Consent Items - Business and Operations

1. Ratification of Payroll *(V) (C)*

Ratify July payroll in the amount of $1,687,282.37.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

2. Approval of Warrants *(V) (C)*

Approve Bill Warrants #8850006190-8850014254 in the amount of $6,044,810.38.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

3. Intra-Budget Revisions and Transfers *(V) (C)*

Approve the request for Intra-Budget Revisions and Transfers for July 2011.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

4. Approve Two amendments to the San Leandro Unified School District APPLE Plan with Keenan Financial Services *(V) (C)*

Approve two amendments to the San Leandro Unified School District APPLE Plan with Keenan Financial Services in compliance with the Pension Protection Act of 2006 and the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act).

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

5. Contract Between All City Management Services and the San Leandro Unified School District for Crossing Guard Services for the 2011-2012 School Year *(V) (C)*

Approve contract between All City Management Services and the San Leandro Unified School District for crossing guards for the 2011-2012 school year.

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Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

6. Contract Service Agreement with The ELS Group to work in the Business Services Department for an amount not to exceed $10,000 *(V) (C)*

Approve the contract service agreement with The ELS Group to work in the Business Services Department for an amount not to exceed $10,000.

Minutes

Staff provided the Board with an Addendum to Appendix "B" of the contract regarding compensation, clarifying that the District shall reimburse the company an hourly compensation rate of $115.00 per hour for services onsite, and for offsite services such as telecommuting/remote, the compensation rate will be $80 per hour. It was also recently learned that this particular Consultant does not have lodging expenses, so the lodging rate of $150 per day of onsite services has been stricken from the contract.

Motion made by: Carmen Sullivan
Seconded by: Mike Katz-Lacabe

Votes
Unanimously Approved

7. Contracts $5,000 or Less for Fiscal Year 2011-2012 *(V) (C)*

Approve contracts on the attached spreadsheet which are for amounts $5,000 or less for fiscal year 2011-2012.

Minutes

Trustee Sullivan asked if the the pre-determined hours include additional hours if needed. Assistant Superintendent Wong explained that normally translations are preformed by an in-house employee, however, when that person is not available, the District uses the translation services which equates to approximately 10 hours for the year.

Motion made by: Carmen Sullivan
Seconded by: Mike Katz-Lacabe

Votes
Unanimously Approved

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R. Consent Items - Facilities and Construction

1. Change Order #1 to the Construction Contract with Zolman Construction and Development, Inc. for the John Muir Middle School Restroom Renovation Project *(V) (C)*

Approve Change Order #1, in the amount of $67,667, to the Construction Contract with Zolman Construction and Development, Inc. for the John Muir Middle School Restroom Renovation Project, a 8.9% increase to the prior construction contract amount of $764,000.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

2. Change Order #1 to the Construction Contract with Zolman Construction and Development, Inc. for the Wilson Elementary School Restroom Renovation Project *(V) (C)*

Approve Change Order #1, in the amount of $72,180, to the Construction Contract with Zolman Construction and Development, Inc. for the Wilson Elementary School Restroom Renovation Project, a 9.8% increase to the prior construction contract amount of $735,000.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

3. Change Order #1 to the Construction Contract with River View Construction Inc. for the Wilson Elementary School Painting & Lighting Project *(V) (C)*

Approve Change Order #1, in the amount of $23,751, to the Construction Contract with River View Construction, Inc. for the Wilson Elementary School Paint & Light Project, a 3.5% increase to the prior construction contract amount of $673,000.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

4. Change Order #8 to the Construction Contract with D. L. Falk Construction, Inc. for the San Leandro High School (SLHS) Career Technical Education (CTE) Project *(V) (C)*

Approve Change Order #8, in the amount of $53,771, to the Construction Contract with D.L. Falk Construction, Inc. for the San Leandro High School Career Technical Education Project, a 1.1% increase to the prior construction contract amount of $4,980,622.

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Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes
Unanimously Approved

S. ACTION ITEMS - 9:10-9:25 P.M.

T. Action Items - Human Resources

1. Ratification of a Memorandum of Understanding between the San Leandro Unified School District and the California School Employees' Association #94 (CSEA) and Certification of the District's Ability to Meet the Costs of Collective Bargaining Agreement (V)

Ratify the Memorandum of Understanding between the San Leandro Unified School District and CSEA and Approve Certification of the District's Ability to Meet the Costs of Collective Bargaining Agreement.

Minutes

Senior Director II John Thompson explained that the Memorandum of Understanding for this action item and the next agenda item T2 with SLMA will alter the work year calendar for the California School Employees' Association-Chapter 94 (CSEA) and the San Leandro Managers' Association (SLMA) work calendar, leaving one remaining furlough day on the work calendar. This action will bring their agreements in-line with the San Leandro Teachers' Association agreement to have one furlough day.

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

2. Approval of the Memorandum of Understanding between the San Leandro Unified School District and the San Leandro Managers' Association (V)

Ratify the Memorandum of Understanding between the San Leandro Unified School District and SLMA.

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

U. INFORMATION ITEMS 9:25-9:30 P.M.

1. Information Items

These items are intended to keep the Board informed on various District business matters which do not require action by the Board.

V. Information Items - Business & Operations

1. Miscellaneous Receipts

Miscellaneous receipts in the amount of $8,096,104.32 have been deposited in the Treasury of Alameda County.

Minutes

Miscellaneous receipts in the amount of $8,096,104.32 have been deposited in the Treasury of Alameda County.

W. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS 9:30 P.M.

Minutes

Trustee Sullivan attended the Summer School Graduation. Staff also confirmed there would not be a Special Board meeting on August 31.

Trustee Almonte, in partnership with the Lions Club of San Leandro and Mercy Housing, extended an invitation to the "First Annual Pancake Breakfast in Support of Students". Invitations were distributed to the Trustees.

Trustee Carey attended the recent Drakes fundraiser. He also expressed his appreciation to staff for all of their work on the presentation, adding that it is amazing the work that is done with the limited resources provided.

Trustee Katz-Lacabe commented that he is looking forward to the start of school next week. He commented that the Whopping Cough vaccine deadline has been extended and encouraged the District to continue their communication to parents as students come to register for school and once school starts. He attended the San Leandro Sports Foundation spaghetti fundraiser.

Trustee Mack-Rose commented that she too is gearing up for the first day of school. She visited Washington Elementary and learned that nearly all staff is voluntarily coming in on Friday for site professional development relating to their instructional focus plan. She appreciated that all of the special board meetings were added to the agenda; however, asked that the Joint City Council/District meeting on September 12 be added. The Superintendent will confirm that the meeting will be at the San Leandro Main Library.

X. ANNOUNCEMENT

1. Board of Education Meetings

- Regular Board Meeting – Wednesday, September 7, 2011
- Special Board Meeting – September 13, 2011
- Regular Board Meeting – September 20, 2011
- Regular Board Meeting – October 4, 2011
- Tentative Board Work Session - October 11, 2011
- Regular Board Meeting – October 18, 2011
- Regular Board Meeting – November 1, 2011
- Tentative Board Work Session - November 8, 2011

- Regular Board Meeting – November 15, 2011
- Regular Board Meeting – December 6, 2011
- Special Board Meeting – December 13, 2011
- Regular Board Meeting – January 10, 2012
- Tentative Board Work Session - January 17, 2012
- Regular Board Meeting – January 24, 2012
- Regular Board Meeting – February 7, 2012
- Tentative Board Work Session - February 14, 2012
- Regular Board Meeting – March 6, 2012
- Special Board Meeting – March 13, 2012
- Regular Board Meeting – March 20, 2012
- Regular Board Meeting – April 3, 2012
- Regular Board Meeting – April 17, 2012
- Regular Board Meeting – May 1, 2012
- Tentative Board Work Session - May 8, 2012
- Regular Board Meeting – May 15, 2012
- Regular Board Meeting – June 5, 2012
- Regular Board Meeting – June 19, 2012
- Special Board Meeting – June 26, 2012

Y. ADJOURNMENT*

1. Time: *(V)*

Minutes

The meeting was adjourned at 9:32 p.m.

Motion made by: Mike Katz-Lacabe
Seconded by: Ron Carey

Votes

Unanimously Approved

Respectively submitted,

Hermy Almonte, Clerk

Board Approved: 9/7/11

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