Memorandum of Understanding

Between San Leandro Unified School District (SLUSD)
and the
San Leandro Teachers Association (SLTA)

Technology Educator Consultant (TEC) Program
2020-2021

August 17, 2020

Background

San Leandro Unified School District has implemented a large scale deployment of both technology hardware and software applications to support teaching and learning during distance learning. These include new devices, laptops for each teacher, document cameras and continued updates to Promethean boards. In addition, the district has purchased new learning management systems and made available for staff use a comprehensive suite of blended learning software tools. Professional development and support is needed throughout the 2020-2021 school year in order to build capacity for distance teaching and learning.

Staff Recruitment and Selection Criteria

The Technology Educator Consultant program will be in effect for the 2020-2021 academic year. Bargaining Unit Members who wish to apply for the position of Technology Education Consultant will be asked to submit a letter of interest to the Personnel Services Department and will be scheduled for an interview. A committee composed of Educational Services administrators and staff will review applications for interested applicants and select those who best fit the profile outlined below. The desirable qualities for a Technology Education Consultant are as follows:

- knowledge of instructional technology
- ability to host remote learning
- ability to communicate complex concepts simply
- ability to communicate well with peers
- ability to support English language learner program instructional technology
- ability to support Special Education instructional technology
- ability to design and deliver professional development to the entire staff

Scope & Compensation

The Technology Education Consultant Program will span one academic year (2020- 2021) and involve up to 39 TECs across the district. TECs will be assigned at the school site that they work at as much as possible to support staff. TECs will be assigned a cohort of approximately 8-12 staff members, depending on the size of the faculty. The cohort will be supported by the same Technology Education Consultant for the duration of the program.

Up to 18 TECs will be responsible for the 8 elementary schools. At least 4 of these positions shall be trained and designated to serve the unique needs of Special Education Staff.

Up to 21 TECs will be responsible for the 4 secondary schools. At least 4 of these positions shall be trained and designated to serve the unique needs of Special Education Staff.

Each Technology Education Consultant will receive an annual stipend of $3,000. The TEC will serve the entire length of the 2020- 2021 school year. This stipend will be paid in full no later than the December 2020 pay warrant.

Professional Development and Ongoing Support

In order to prepare, the Technology Education Consultant will receive professional development and ongoing support via monthly after school virtual meetings (up to 2 hours a month) and self-guided training modules. TECs will also have access to our blended learning platform support lines, tech department, and instructional coaching team support. There will be an initial onboarding meeting(s) for up to 2 hours to orient TECs to the program, scope, and roles/responsibilities.

Roles and Responsibilities

The Technology Educator Consultant (TEC) will be responsible for introducing and training on how to use and incorporate instructional technology (blended learning applications/platforms and use of Chromebooks/) into daily teaching. The Technology Educator Consultants primary role is to support staff with the foundational skills necessary to integrate blended learning in their classroom. The Technology Educator Consultants will not be responsible for technical hardware issues or administering assessments.

Technology Education Consultant will use the following events to deliver training and support to staff

- Planned after-school group tutorials, not to exceed 1.5 hours a week after the work day. Attendance is optional for staff.
- Consultations virtual and in person (when permitted) during the school day with staff during mutually agreed upon times

- Planned professional development sessions during the following job embedded opportunities
    - monthly staff meetings
    - grade level/department meetings
    - collaboration meetings
    - district wide professional development day

Accountability

Technology Education Consultant will be expected to maintain a log of trainings provided to staff. This log will be sent to the site administrator on a monthly basis.

General Provisions

1. The effective period of this Memorandum of Understanding shall be in effect August 2020- June 2021.
2. The District and SLTA shall meet no later than April 14, 2021, to evaluate the TEC program and discuss continuance and further implementation of the program.
3. To the extent that the specific terms and conditions of this MOU conflicts with any provisions of the Collective Bargaining Agreement between the parties in effect as the date hereof, the agreements set forth in this MOU shall control.
4. Under any circumstances the effective period of this MOU shall end June 30, 2021.

For SLTA

August 18, 2020

Zarina Zanipatin
For SLUSD

8.18.20