SAN LEANDRO UNIFIED SCHOOL DISTRICT
Business Services Division

PO Change Order Request Form

This form will be used to request a change in the amount of the Purchase Order. Please use a plus (+) sign to indicate an increase or a minus (-) sign to indicate a decrease in the balance of the Purchase Order.

Vendor Name JLC P.O.# J19-00083

Acct. No: 212-6270-9112-0000-8500-002-30- -803 Amount $11,807.73

Acct. No: Amount $

Comments:
Please increase the above PO by $11,807.73 to include the costs of the attached Change Order #5 for Garfield Modulars.

Authorized Signature: _____ Date:

Posted By: (Purchasing): Date:

Budget Transfer # _____ Posted By: _____ Date:_____

All requests should be completed by site staff and then approved by site/program Manager. Please forward all signed and completed paperwork to the Purchasing Dept. in the District Office.

If necessary, please attach Budget Transfer request to this form to cover the increase of the Purchase Order. If there is a Budget Transfer Form attached, both requests will be forwarded to the Budget Technician, which will be processed and later forwarded to the Purchasing Dept.

Change Order

Project: **Garfield Modular Classroom Building**
Garfield Elementary School
13050 Aurora Dr.
San Leandro CA 94577

CO #: 5
Date: 10/27/20
Contract Date: 5/14/19
DSA Application #: 01-117762
DSA File #: 01-35

Owner: **San Leandro Unified School District**
1145 Aladdin Ave.
San Leandro, CA 94518

Contractor: **Jeff Luchetti Construction, Inc.**
70 Stony Point Road, Suite D
Santa Rosa, CA 95401

You are directed to make the following change(s) in this Contract:

Work Based Upon: (See attached for backup)

Additional cost of interest to lease payments not included in the original GMP (7 Months).

Proposed Adjustments

1. The proposed basis of adjustment to the Contract Amount:
   - ☑ Lump Sum increase of: **$11,807.73**
   - ☐ Unit Price of $_____ per_____
   - ☐ Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation of cost, but Not To Exceed: $
   - ☐ As follows:

2. The Contract Time is proposed to remain unchanged / changed.

The work covered by this order shall be performed under the same terms and conditions as that of the original contract.

When signed by the Owner, Architect, and Construction Manager and received by the Contractor, this document becomes effective IMMEDIATELY as a Change Order (CO), and the Contractor shall proceed with the change(s) described above.
Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CO.

Architect	Construction Manager	Owner	Contractor
HKIT Architects **538 9th #240** **Oakland, CA 94607**	**RGM Kramer, Inc.** **3230 Monument Way** **Concord, CA 94518**	**San Leandro USD** **1145 Aladdin Ave.** **San Leandro, CA 94579**	**Jeff Luchetti Construction, Inc.** **70 Stony Point Road, Suite D** **Santa Rosa, CA 95401**
Name:_____	Name:_____	Name:_____	Name:_____
By:_____	By:_____	By:_____	By:_____
Date:_____	Date:_____	Date:_____	Date:_____

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District, State of California or any state agency or state department to the payment of Lease Payments plus interest or any other payments due hereunder. The covenants on the part of District contained in this Facilities Lease constitute duties imposed by law and it shall be the duty of each public official of the District to take such action and do such things as are required by law in the performance of the official duty of such officials to enable the District to carry out and perform the covenants and agreements in this Facilities Lease agreed to be carried out and performed by the District.

4.2.4.5. The Contractor cannot, under any circumstances, accelerate the District's payments under the Facilities Lease.

4.2.5. The Lease Payment Amount shall be paid pursuant to the following structure. The interest rate for the first three payments shall be at **four point five percent (4.5%)** and the interest rate for the remaining nine payments shall be **six point five percent (6.5%):**

Date of Payment	Interest Rate	Starting Balance	Payment	Interest	Principal
Thirty Days after NOC	4.5%	$ 492,055.00	$ 42,010.93	$ 1,845.21	$ 40,165.72
30 days thereafter	4.5%	$ 451,889.28	$ 42,010.93	$ 1,694.58	$ 40,316.34
30 days thereafter	4.5%	$ 411,572.93	$ 42,010.93	$ 1,543.40	$ 40,467.53
30 days thereafter	6.5%	$ 371,105.40	$ 42,358.73	$ 2,010.15	$ 40,348.58
30 days thereafter	6.5%	$ 330,756.83	$ 42,358.73	$ 1,791.60	$ 40,567.13
30 days thereafter	6.5%	$ 290,189.70	$ 42,358.73	$ 1,571.86	$ 40,786.87
30 days thereafter	6.5%	$ 249,402.83	$ 42,358.73	$ 1,350.93	$ 41,007.80
30 days thereafter	6.5%	$ 208,395.03	$ 42,358.73	$ 1,128.81	$ 41,229.92
30 days thereafter	6.5%	$ 167,165.11	$ 42,358.73	$ 905.48	$ 41,453.25
30 days thereafter	6.5%	$ 125,711.86	$ 42,358.73	$ 680.94	$ 41,677.79
30 days thereafter	6.5%	$ 84,034.07	$ 42,358.73	$ 455.18	$ 41,903.54
30 days thereafter	6.5%	$ 42,130.52	$ 42,358.73	$ 228.21	$ 42,130.52

4.2.6. Financed Portion of Lease Payments. The District requires the Contractor to finance a portion of the Lease Payments and that financing is reflected in the table above.

4.3. In no event shall the cumulative total of the Tenant Improvement Payments and the Lease Payments plus interest ever exceed the Guaranteed Project Cost as defined herein, unless modified pursuant to **Exhibit D** to the Facilities Lease.

5. Changes to Guaranteed Project Cost.

5.1. As indicated in the Facilities Lease, the Parties may add or remove specific scopes of work from the Project. Based on these change(s), the Parties may agree to a reduction or increase in the Guaranteed Project Cost. If a cost impact or a change is agreed to by the Parties, it shall be reflected as a reduction or increase in the Tenant Improvement Payments and paid upon the payment request from the Contractor when the work is performed or deducted from the next payment request from the Contractor, as applicable.