Study Smart Tutors, Inc.

Partnership Agreement
After-School Math & English Tutoring
Spring 2021

STUDY SMART TUTORS
EDUCATE • EMPOWER • INSPIRE

John Muir Middle School

After-School Tutoring Support

These tutoring sessions will prepare and support John Muir Middle School students with necessary skills to raise their grades in their math and English courses.

Students will set specific goals and then will create specific study-plans to reach those goals utilizing their interim assessments. Students will be expected to ***prepare specific questions from past trouble spots and complete all homework and in class assignments***.

John Muir Middle School Students Will Receive:

1. 100-hours of supplemental tutoring support from Study Smart Tutors, Inc;
    a. Math & English Support
        i. 4 tutors, 1-hour sessions, 3 times a week
        ii. 4 tutors will support 50 students cumulatively (approximately 13 students per tutor)
    b. Weekly Schedule TBD

Our program will help students to:

1. Set effective goals for academic and test success
2. Improve reading comprehension skills
3. Develop core competencies in math
4. Build foundation skills in grammar
5. Create study plans in math and English

Course Details

Classroom instructors will direct and/or guide Study Smart Tutors' tutors on key areas to focus during tutoring sessions. Each session will include ***discussion, individual and group practice.*** Students will be expected to bring graded assignments to work on during each session.

Partnership Agreement

This agreement is made on January 27, 21 and entered into by and between John Muir Middle School and Study Smart Tutors Inc.

Goals
This agreement outlines the proposed relationship between John Muir Middle School and Study Smart Tutors. The goals of the agreement include:

1. *Providing after-school tutoring support for John Muir Middle School students during Spring 2021;*
2. *Building a positive college-going capacity within John Muir Middle School to improve future college matriculation rates.*

The parties to this Contract are:

John Muir Middle School
c/o Vernon Walton

and

Study Smart Tutors Inc
6020 Seabluff Dr #111
Playa Vista, CA 90094

This Contract details services to be provided from John Muir Middle School to Study Smart Tutors Inc.

Agreements

1. John Muir Middle School **Agrees:**
    a) to provide Study Smart Tutors with a payment of $12,500;
        i. See attached Invoice #2020-2063-2;
    b) to ensure that students have access to compatible devices and reliable internet access;
    c) to assign no more than 12 students to participate in each virtual after-school tutoring session;
    d) to communicate to students that these tutoring sessions are a privilege, and all students will be held to school behavior standards;
    e) to disseminate video conference credentials and other electronic materials provided by Study Smart Tutors to students as directed.

2. Study Smart Tutors **Agrees:**
    a) to provide 100 hours of virtual after-school tutoring support for John Muir Middle School students during Spring 2021;
    b) To provide support for John Muir Middle School staff via email or phone throughout the duration of this contract.
    c) To consider termination of services if there are 5 consecutive days of “no shows” (zero student attendance) or “low attendance” in after-school support sessions

i. “Low attendance” will be defined by John Muir Middle School
ii. John Muir Middle School and Study Smart Tutors will work collaboratively to resolve attendance issues on a case-by-case basis if termination of services is not considered as a reasonable solution by both parties

3. Payment Policies
   I. Credit Card Policy
      i. Study Smart Tutors offers a discount on all services for payment by cash or check (this includes ACH, wire, and e-check). All services, materials and incidental charges are invoiced at the discounted “cash” rate, the most common payment method.
      In order to enhance the convenience for partners who prefer to pay by credit card, Study Smart Tutors now offers a method to make payment via credit card over the phone, but at a non-discounted rate.

      Credit card transactions create additional costs in the form of bank fees charged for accepting credit cards as a payment method. This payment structure will offset the administrative overhead incurred for processing credit card payments. If a partner elects to pay all or a portion of the bill using American Express, Visa, MasterCard, or Discover, the non-discounted rate will be 2.25% higher than the cash discounted rate on the invoice.

4. Cancellation Policy
   II. Study Smart Tutors is committed to providing a high-quality educational experience during all of our workshops, courses, and trainings. To ensure the continued success of our partnerships, Study Smart Tutors requires 24-hours’ notice in the event of unforeseen circumstances that lead John Muir Middle School to cancel and/or postpone a workshop, course, or training, or tutoring session.

   All of Study Smart Tutors’ service offerings can be postponed to fit the scheduling needs of our partner programs, but without the presence of sufficient notice (24 hours), a fee of 25% of the contract will be assessed. All cancellations and postponements can be made by reaching out to a Study Smart Tutors’ representative via phone or email.

5. Signatures
   III. By signing & dating below, Study Smart Tutors and John Muir Middle School agree to abide by the terms of the Class Proposal and Partnership Agreement as described in the Scope of Work above:

_____	Malena Dalt Emami
John Muir Middle School	Study Smart Tutors, Inc.
Date: _____	Date: 1/27/2021

INVOICE

Date: January 27, 2021
INVOICE # 2020-2063-2

To

Vernon Walton
John Muir Middle School

# Students	Description	Cost	Total Due
13/virtual classroom	***100-Hours of After-School Math & English Tutoring for John Muir Middle School Students– (Spring 2021)***	$125/hour/tutor	$12,500
		Subtotal	$12,500
		Sales Tax	-
		Total	$12,500

Make all checks payable to Study Smart Tutors Inc.

Study Smart Tutors Inc.
30721 Russell Ranch Road, Suite #140
Westlake Village, CA 91362
Billing@StudySmartTutors.com