Alameda County Office of Education

L. K. Monroe Superintendent of Schools

**April 28, 2021**

To: Select School District Superintendents and Community College District Presidents

From: L.K. Monroe, Alameda County Superintendent of Schools

Re: Adjustment of Trustee Area Boundaries by Governing Boards

This is to notify you of the Education Code requirements for governing boards of school and community college districts in which trustee areas have been established and each trustee is elected by the residents of the area he or she represents.

The United States Census Bureau (Census Bureau) was initially scheduled to release its Census 2020 data in March 2021. *Due to delays related to the COVID-19 pandemic, the data required for redistricting will be released in approximately October 202*1. Pursuant to Education Code (EC) §5019.5, governing boards must adjust the boundaries of any or all of the district's trustee areas before the first day of March following the year in which the results of the decennial census are released (March 1, 2022). There are currently no waivers available to accommodate the shortened timeline. If your district has not already done so, you should consider hiring a demographer as soon as possible to ensure all upcoming deadlines are met.

If the governing board fails to adjust the boundaries as required, EC §5019.5(b) requires county committees on school district organization to do so (please see the *Rearrangement Of Trustee Areas Based On Federal Decennial Census* flowchart here). Therefore, in Alameda County, should a governing board fail to adjust the boundaries as required by March 1, 2022, the Alameda County Committee on School District Organization (County Committee) will act to adjust the district's boundaries before April 30, 2022. The governing board of the school or community college district will then be required to reimburse all reasonable costs incurred by the County Committee.

Following your governing board's adoption of adjusted trustee area boundaries, a copy of the map outlining the rearranged trustee areas and a legal written description describing the boundaries should be submitted to the county superintendent, per EC §5031. Please submit these two copies of the trustee area boundary maps no later than Monday, February 28, 2022, to Ruth Jones (rjones@acoe.org).

Should you have further questions, please contact Ruth Jones at (510) 670-4257. To contact the Census Bureau, please call 301-763-4636. To contact the State Census Data Center-Department of Finance, call (916) 323-4086.

cc: Select Alameda County School Districts Business Officials