SAN LEANDRO UNIFIED SCHOOL DISTRICT
Maintenance Department

To: Facilities and Technology Committee
From: Maintenance Department
F&T Meeting Date: 5/26/2021

Project Description: Purchase and install a memorial plaque in honor of Connie Reyes.
Bond Measure: N/A
Site location: San Leandro High - FTK Campus (Quad) 13701 Bancroft Ave.
Funding Source: SLHS site funds

Fiscal Impact: $2,000.00

Rationale: Commemorative plaque to honor former teacher, Connie Reyes.

Contractor/Company on the project: Maintenance
Phone: N/A
Full Name of person responsible to sign contract:
N/A Email to send contract to for DocuSign: N/A
License #: Classification:

Is this a new Company being used?: No
Do we have a W9 on file? Yes

Proposed start date: Upon approval
Proposed Completion Date: ASAP

Capital Improvement Form

San Leandro Unified School District

Please use this form to submit a capital improvement project for approval from the SLUSD Governing Board. Project will first go to the Facilities and Technology Committee and then the full Governing Board.

- Person Completing Form: Abbey Kerins, AP SLHS

- Submission Date: 4/26/2021

- School/Department Making Request: San Leandro High School

- Specific Location of Proposed Capital Improvement:
  Tree in the quad at FTK Campus. Attach to cement seating structure facing the gate.

- Estimated Budget and Source of Funding:
  5,000. Unrestricted site allocation.

- Timeframe for Project Completion:
  4 months, including install.

- Describe the Proposed Project:
  Commemorative plaque for Connie Reyes. Engraved metal, like similar plaque in quad at Main. The plaque would read."In honor of CONNIE REYES/Cheerful Friend & Devoted Teacher. Infinitely Loved. Feb 26, 1958-Jan 10, 2021/ Thank you for 16 years of service"

- How Does the Project Impact Student Learning?
  The project demonstrates that we honor great teachers and that these teachers make a lasting impact on the school, the staff, and the students.

- Please Attach a Sketch or Drawing of Proposed Improvement.

Completed forms should be sent to the Supervisor of Maintenance and Operations


Evelyna Tara Le Blanc
"A BRIGHT LIGHT"
9/14/79 - 11/6/94


13900