San Leandro Unified School District

Personnel Services Department

Educational Services Reorganization Summary

Overview:
An assessment of the Educational Services Division's (Instructional) Technology, Assessment, Research and Evaluation (TARE) and the Technology Department was conducted through one on one listening interviews and a review of tech tickets and service requests. As part of this review, it was determined that services would be best delivered by moving the database and instructional technology platform services and support from TARE to the Technology Department, under the purview of the Chief Technology Officer (CTO).

Recommendations:
As a result of this assessment, staff is recommending that the SLUSD Board of Education approve a restructuring of the Educational Services Division that realigns programs and services in the following area: (1) Move the Database Administrator and the Information Data Specialist to the Technology Department and to report to the CTO. 2) Rename the (Instructional) Technology, Assessment, Research and Evaluation (TARE) Department to ***Assessment and Accountability***. 3) Create one new position in the Technology Department titled **Information Design Programmer.**

Approval of this item will do the following:

(1) Approve a new organizational structure and department name, as represented on the organizational chart shown below.
(2) Approve a new job description (attached) for the following position within the Educational Services Division, in the Technology Department: **Information Design Programmer.**
(3) Approve revision to the job description for TARE Director to rename the position to **Director of Assessment and Accountability**. Approve revisions to the job descriptions for the Assessment Materials Media Assistant, Assessment Materials Specialist and Data Support Technician to report to the Director of Assessment and Accountability.
(4) Approve revisions to job descriptions for the Database Administrator and the Information Data Specialist so indicate that both positions report to CTO.

Proposed Educational Services Reorganization

