San Leandro USD Minutes

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Regular Meeting of the Board of Education

September 20, 2011
Tuesday, 07:00 PM
San Leandro City Council Chambers
835 E. 14th Street
San Leandro, CA

Attendees

Hermy Almonte	Board Trustee	
Ron Carey	Board Trustee	
Lance James	Board Trustee	
Mike Katz-Lacabe	Board Trustee	
Morgan Mack-Rose	Board Trustee	
Diana Prola	Board Trustee	
Carmen Sullivan	Board Trustee	
Cindy Cathey	Superintendent	*non-voting*
Song Chin-Bendib	Assistant Superintendent	*non-voting*
Jack Martin	Student Board Member	*non-voting*
Linda Pollard	Administrative Assistant	*non-voting*
John Thompson, Ed.D.	Senior Director II	*non-voting*
Debbie Wong	Assistant Superintendent	*non-voting*

A. CALL TO ORDER / ROLL CALL - 6:00 P.M.

1. Call to Order

The meeting was called to order at 6:00 p.m. by President Mack-Rose.

B. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

There were no public comments concerning items on the closed session agenda.

C. RECESS INTO CLOSED SESSION - 6:00 P.M.

The Board went into closed session at 6:00 p.m. purusant to Government Code Sections 54957 and 54957.6. The closed session adjourned at 6:58 p.m.

D. CLOSED SESSION ITEMS

1. Closed Session

2. Public Employee Discipline / Dismissal / Release / Hiring

3. Conference with Labor Negotiator

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4. Public Employee Appointment - Title: Food Services Manager, and Accounting Manager

E. RECONVENE TO OPEN SESSION / PLEDGE OF ALLEGIANCE 7:00 p.m.

The Board reconvened to open session at 7:02 p.m. with the Pledge of Allegiance to the Flag.

F. REPORT CLOSED SESSION ACTION

Trustee Mack-Rose reported that on a motion made by Trustee Katz-Lacabe and seconded by Trustee James, the Board appointed Terri VanderStouwe as Food Services Manager, by a 7-0 vote.

G. APPROVAL OF AGENDA

1. Approval of Agenda *(V)*

Motion made by: Mike Katz-Lacabe
Seconded by: Lance James

Votes
Unanimously Approved

H. LEGAL STATEMENT

1. Legal Statement

I. PUBLIC TESTIMONY ON NON-AGENDA ITEMS

1. Public Testimony on Non-Agenda Items

None

J. PRESENTATIONS - 7:05-7:50 P.M.

1. Certificate of Appreciation - Young Office Solutions Time Certain: 07:05 PM

The Board of Education and Superintendent recognized Paul Stier, and on behalf of Rose Young, Principals of Young Office Solutions, for their excellent service and generous donations with a Certificate of Appreciation. Young Office Solutions is the furniture supplier for the Fred T. Korematsu Campus and the San Leandro High School Library Expansion. Mike Murphy, Director of Measure B and Bond Projects, made a few remarks about how the company's excellent professional services and flexibility made it possible to have eight truckloads of furniture delivered and installed in time to open the new campus on the first day of the 2010-2011 school year. In addition to their professional and responsive customer service and high quality furnishings, Young Office Solutions also generously donated an estimated $21,000 in furniture to the District.

2. San Leandro High School Safety Report Time Certain: 07:10 PM

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Linda Granger, Principa,l and Elisa Alvarez, Assistant Principal, of San Leandro High School provided a presentation regarding safety at the San Leandro High School Main campus and the FTK Campus. The presentation included information regarding:

- Student Data
  - Demographics
  - Summary 2009-2010 Health Kids Survey
  - Roles and responsibilities of the campus supervisors, which includes 5 campus supervisors on the main campus; 2 campus supervisors on the FTK campus; and 1 campus supervisor for after-school programs
  - Responsibilities of the two School Resource Officers (SROs) who are working extended hours this year and serve as liaisons with the school and the police department to reduce crime and oversee students who are on probation in the school
- Description of student behavior and expectations, and interventions in place
- Analysis of facility and recommendations to address physical plant limitations
- Analysis of staffing allocations and needs with recommendations for staffing changes

The Board thanked the high school staff for the presentation and asked clarifying questions, offered comments and suggestions, which were addressed by the presenters.

The Board asked staff to provide a timeline for implementation of some of the recommendations and for the Superintendent to provide an update on the two students who mentioned being bullied and physically hurt at the Community Forum in the *CS*.

Following the presentation at 8:56 p.m., the Board took a break and returned to open session at 9:00 p.m.

K. PUBLIC HEARING-7:50-7:55 P.M.

1. Public Hearing

A public hearing was held regarding Sufficiency of Instructional Materials for the 2011-2012 school year.

2. Sufficiency of Instructional Materials for 2011-2012

Education Code Section 60119 as revised by Chapter 900, Statutes of 2004 and CCR, Title 5, Section 9531(c) as amended, requires the Board of Education to annually certify through a resolution as to whether each pupil in each school in the district has, or will have prior to the end of that fiscal year, sufficient textbooks or instructional materials, or both, in each subject including English learners, in mathematics, science, laboratory science equipment for science laboratory classes in grades 9-12, foreign language, health classes, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the content and cycles or the curriculum frameworks adopted by the state board.

If the Board of Education determines that there are insufficient textbooks and/or instructional materials, the Board of Education shall provide information to classroom teachers and to the public, setting forth the reasons and take any action to ensure

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that each pupil has sufficient textbooks or instructional materials within two months of the beginning of the school year in which the determination is made.

This required public hearing informs parents and community about the compliance and statement of assurance for the pupil textbook and instructional materials sufficiency or insufficiency of instructional materials for the 2011-2012 school year and offers them the opportunity to address the Board regarding this matter.

On a motion made by Trustee Katz-Lacabe and seconded by Trustee James, the Board opened the public hearing regarding Sufficiency of Instructional Materials for the 2011-2012 school year by a 7-0 vote.

No comments were received from the audience.

On a motion made by Trustee Katz-Lacabe and seconded by Trustee James, the Board closed the public hearing regarding Sufficiency of Instructional Materials for the 2011-2012 school year by a 7-0 vote.

L. ACTION ITEMS -7:55-8:00 P.M.

1. Approval of Action Items

M. Action Item - Educational Services

1. Resolution 11-41 Regarding Sufficiency of Instructional Materials for the 2011-2012 School Year *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

N. REPORTS - 8:00-8:35 P.M.

1. Correspondence

Trustee Almonte reported receipt of the following emails between September 6, 2011 through September 19, 2011: From CSBA regarding "Message from Director Laura re: Golden Bell Awards", "Are you registered for Back To School?", "Message from Director Laura and Newsletter from Vernon Billy", "Director-at-large Nominations close September 30", "California School News", "SBE now accepting Student Member Applications", "Annual Education Conference News", "California Schools Magazine", and "Your last change to register for Back to School"; from Benito Delgado-Olson regarding "400,000 starts tonight at Contra Costa"; from Marily Mondejar and Angeles Anaphase regarding "Celebration Gala to honor 100 Influential Women", "Special Invitation: Mayor's Reception to honor 100 Influential Women", and "V-Day presents Eve Ensselr at Grace Cathedral"; from Erick Christen regarding "Ask Governor Brown to Veto Three Project Labor Agreements"; from San Leandro Education Foundation

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regarding "Help a Teacher bring new materials to our Schools"; from Sheila Jordan regarding "You're Invited to attend Teacher of the Year Awards Ceremony"; from the Coalition to Fair Employment in Construction regarding "Action Alert: Fight for Fair and Open Competition"; from Michele Minsuk regarding "SLUSD Transfer Policy"; from Cynthia Vincent regarding "Youth Clipper Card"; from Senator Ellen Corbett regarding "Information on Upcoming Job Fair"; from Tony Sodoro regarding "Partners in Education"; from Jon Sherr and Ramona M. Ansolabonhere regarding "Safety concerns"; from Ron Polk, Zaira Duncan Gwen Gregory, Mary Halatsis, David Ellington, Anthony Farley, Sean Tobin, John Othen, and John Sheridan regarding "Incident"; from Rick Richards regarding "Keep Music Rockin' Foundation: Learning from the Masters and Annual Holidays with Lenny Williams"; from Girls Inc. of Alameda County regarding "Friends, Tickets & Women of Taste 2011"; and from the Filipino American International Book Festival regarding "Press Release: Filbookfedst Authors.

2. Student Board Member Report

Jack Martin, Student Board Member, updated the Board on activities at the San Leandro High School main campus and Fred T. Korematsu 9th grade campus. Highlights included:

- The sport teams are doing well, noting that for the first time in a very long time, the Girls' Tennis Team beat Bishop O'Dowd
- Today students, along with teacher Jack Nelson, participated in the "Amador to Our Door" marathon in support of our school programs and to raise awareness for victims of violent crimes
- The first Hello Rally, organized by the Associate Student Body, took place
- Club Day last week was very successful, with many students signing up

He also addressed the recent incidents that occurred at the high school, stating that from what he gathered from students and teachers, a majority said, that while it was surprising, it is more of an expected thing from our school; however, they didn't feel that they were in any immediate danger.

Responding to President Mack-Rose, he said that the upcoming student forum will be Sept. 29 with the time and place TBD.

3. Union Representative Reports

Mark Hamilton, on behalf of the San Leandro Teachers' Association (SLTA), reported that there was a Representative Council meeting last week, noting that for the first time, many of the campuses experienced contested representative elections, indicating additional interest. More staff development is being planned and they are looking forward to going to the table to make some inroads towards making sure that we can provide quality education for our students despite the economic crises.

4. Superintendent's Report

Superintendent Cindy Cathey commented on the community forum on safety, stating that many ideas emerged, with students, parents, and teachers genuinely sharing their concerns and ideas which will provide stepping stones to our next steps when we form the Task Force. Following the forum, she spoke with the Police Chief regarding "hot line texting" possibly to be implemented within 30 days. The Superintendent thanked Trustee Sullivan for stepping in to be interviewed by Channel 4 News, adding

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that she had been interviewed earlier.

There was a Measure M Community Forum, and she thanked Trustee James for attending. The forum included some "lively" conversations related to Burrell Field, scoreboards for the softball fields, which are not currently in the configuration and the impact on the construction of the pool on the high school swim team and Drowning Darryls.

The elementary Back-to-School night was successful and she thanked those who were able to attend.

The San Leandro Education Foundation (SLED) will have it's annual meeting tomorrow, September 21 at 6:30 p.m.

Back-to-School night at the two middle schools is Thursday night, September 22.

5. Board Committee Report - Communication

Trustee Katz-Lacabe reported that the committee met on September 9 and discussed exploring the process of changing the Board from a 7-member to a 5-member; however, they felt, at this time, they should focus on the possibility of a Parcel Tax rather than reducing the number of Trustees to five. In addition they discussed redistricting in response to the 2010 Census data, strengthening the public image of our schools particularly focusing on the Arts Education Center website, along with branding and marketing ideas, updating the district's website, and communication goals for 2011-2012.

6. Board Committee Report-Advocacy

Trustee Katz-Lacabe also reported that the Advocacy Committee met on September 9 and discussed exploring the feasibility of a Parcel Tax for 2012.

7. Board Committee Report - City/District Liaison

Trustee Katz-Lacabe reported that the committee met on September 15, 2011, and heard an update on the Bond Measure M that included the schematic design and a land use agreement for Burrell Field. They also discussed the Truancy Reduction Program/Daytime Curfew and the Forum on Children: San Leandro as a Child Friendly Community.

8. Board Committee Report - Facilities/Technology

Trustee Prola reported that the meeting last week was cancelled; however, they had looked at a Change Order for DL Falk for the San Leandro High School Career Technical Education (CTE) Project which was being brought forward for consideration tonight, along with approval of the Master Schedule for Measure M. The next meeting will be tomorrow, September 21.

O. CONSENT ITEMS - 8:35-8:45 P.M.

1. Approval of Consent Items *(V) (C)*

The following item was pulled from the Consent Calendar:

- Q1-Certificated Personnel Report (Mack-Rose)

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P. Consent Items - General Services

1. Resolution 11-42 Proclaiming October 3-7, 2011, as "International Walk or Roll to School Week" and Designating October 5, 2011 as "Walk or Roll to School Day" *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

Q. Consent Items - Human Resources

1. Certificated Personnel Report *(V) (C)*

Trustee Mack-Rose asked if the District could expect more certificated appointments this year. Senior Director II John Thompson stated that currently there are several positions posted on Ed Join, however, the District has not yet filled the vacant Special Education positions that are being added, but are moving as quickly as we can to fill them.

Motion made by: Mike Katz-Lacabe
Seconded by: Diana Prola

Votes

Unanimously Approved

2. Classified Personnel Report *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

R. Consent Items - Educational Services

1. Contract Service Agreement between San Leandro Unified School District and Vanden Corporation for Implementation of the PLUS Program for Safe Schools Cyberbullying Training at Bancroft and Muir Middle Schools for 2011-2012 School Year *(V) (C)*

Motion made by: Morgan Mack-Rose
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

2. Contracted Services Between San Leandro Unified School District and Parent

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Institute for Quality Education (PIQE) at John Muir Middle School for 2011-2012 School Year *(V) (C)*

Motion made by: Morgan Mack-Rose
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

3. 2011-2012 NPS/A Contract & ISA *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

4. Acceptance of Donations *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

S. Consent Items - Business and Operations

1. Ratification of Payroll *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

2. Approval of Bill Warrants *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

3. Intra-Budget Transfers and Revisions *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

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4. Resolution #11-43 to Declare Certain Equipment Surplus and/or Obsolete *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

5. Contracts $5,000 or less *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

T. Consent Items - Facilities and Construction

1. Change Order #9 to the Construction Contract with D. L. Falk Construction, Inc. for the San Leandro High School (SLHS) Career Technical Education (CTE) Project *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

2. Approval of Master Schedule for November 2010 General Obligation Bond, Measure M *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

U. CONFERENCE ITEMS - 8:45-10:10 P.M.

1. Approval of Conference Items *(D) (V)*

Before moving ahead with the two conference items, Trustee Mack-Rose requested, and the Board agreed, that Conference Item W1, Schematic Design for the SLHS Swim Center and Fields, funding through Measure M, be moved forward before Conference Item V2, Redesign of the AERIES/CALPADS Program, as representatives from WLC Architects, the Conceptual Design team, and the Drowning Darryls were present.

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V. Conference Item - Facilities and Construction

1. Schematic Design for the SLHS Swim Center and Fields, funded through Measure M *(D) (V)* Time Certain: 09:20 PM

PUBLIC COMMENT

- Jerry Engler commended those involved in the process; however, was concerned regarding how the construction schedule might impact the swim teams. He urged the Board to do whatever possible to shorten and expedite the construction timeline.

Motion made by: Diana Prola
Seconded by: Carmen Sullivan

Votes

Unanimously Approved

W. Conference Item - Educational Services

1. Redesign of the AERIES/CALPADS Program *(D) (V)* Time Certain: 08:45 PM

Assistant Superintendent of Educational Services Debbie Wong gave a presentation on the redesign of the Aeries Student Information System and California Longitudinal Pupil Achievement Data System (CALPADS), emphasizing the critical need for timely and accurate data collection in order to fulfill legal compliance reports and certification. She stated, Aeries Student Information System is an essential function our schools and the District. We depend on it for accurate and timely data necessary to access enrollment, attendance, grades, parent communication, discipline, assessment, and program evaluation to name a few areas. With the growing demands for student information from internal and external sources as well as CALPADS certification requirements, Educational Services is unable to sustain services based on current staffing levels. With the current capacity, we have been unable to meet timelines for routine and new work for our school sites, meet deadlines for our program grants, maintain accurate data in the system, and just recently failed to certify with the State's Fall 2 CALPADS certification, which is serious. Another one of our greatest concerns is our inability to evaluate current categorical and grant programs serving our students. She quoted the overarching Aeries assessment finding conducted in June 2011: "There is a strong need for improvement in the way data is gathered, entered, and reported across the District and that this has resulted in confusion, inefficiency, duplication of effort among staff and, at times, inability to provide needed data. There is a general lack of uniformity and consistency of process for working with student data across the District."

Staff provided the Board with two options:

Option 1: Create a new department in Educational Services: Student Data and Accountability

- Decouple the Aeries/CALPADS work from Curriculum & Instruction
- Restructure the work related to student data including assessment
- Eliminate the position of Assistant Director of Research & Program Evaluation to restructure two manager positions: (1) Director of Student Data and Accountability and Coordinator of Data and Assessment

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- Approximate Total Cost for 2011-2012: $120,000,including benefits
- No direct impact to the General Fund: $105,000 from District MAA, $15,000 from City ASES one-time carryover

Option 2: Add a Coordinator of Assessment to Curriculum & Instruction and restructure the work of the Assistant Director of Research and Program Evaluation

- Approximate Total Cost: $103,770, Step 5 $111,200 including benefits
- No direct impact to the General Fund: $96,200 from District MAA, $15,000 from City ASES one-time carryover

The Board agreed that it was important that the District meet CALPADS certification requirement. Trustees Sullivan, Almonte and James felt that creating a new department in Education Services (Option 1) would support the growing needs, requirements, and overall health of the District; however, Trustees Carey, James, Katz-Lacabe, Mack-Rose, and Prola raised concerns regarding the funding sources i.e. one-time City ASES carryover and the sustainability of MAA funding, noting that in light of the District's financial situation and constraints, preferred, at this time, Option 2: Add a Coordinator of Assessment to Curriculum & Instruction and restructure the work of the Assistant Director of Research and Program Evaluation.

As the meeting approached the 10:30 p.m. adjournment, on a motion was made by Trustee Katz-Lacabe, and seconded by Trustee James at 10:23 p.m., the Board meeting was extended to 11:30 p.m., by a 7-0 vote

After the discussion, Trustee Katz-Lacabe then made a motion to approve Option 2: Add a Coordinator of Assessment to Curriculum & Instruction and restructure the work of the Assistant Director of Research and Program Evaluation, which passed by the following vote:

Motion made by: Mike Katz-Lacabe
Seconded by: Ron Carey

Votes

Hermy Almonte	No
Ron Carey	Yes
Lance James	Yes
Mike Katz-Lacabe	Yes
Morgan Mack-Rose	Yes
Diana Prola	Yes
Carmen Sullivan	No

X. Conference Item - General Services

Due to the lateness of the hour, the Board felt they would be better served by scheduling a special workshop to discuss Conference Item X1-Draft 2011-12 District Goals and X2-Board Self-Evaluation. Superintendent Cathey and President Mack-Rose will work together to schedule a work session, so that the Board can focus their full attention that these items deserve.

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1. Draft 2011-2012 District Goals *(D)* *(V)* Time Certain: 09:30 PM

2. 2011-2012 Board of Education Self-Evaluation Survey Summary Results *(D)* Time Certain: 09:50 PM

Y. INFORMATION ITEMS - 10:10-10:15 P.M.

1. Information Items

Z. Information Item - Business and Operations

1. Miscellaneous Receipts

Miscellaneous receipts in the amount of $5,223,537.59 have been deposited in the Treasury of Alameda County.

AA. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS

Trustee Almonte commented on International Day of Peace which was established in 1981 to coincide with the opening of the General Assembly and is celebrated on September 21 each year to recognize the efforts of those who have worked hard to end conflict and promote peace. The International Day of Peace is also a day of ceasefire-personal or political.

Trustee Prola asked for clarification regarding the role of the Board, should we have a major disaster such as an earthquake, and asked the Superintendent for direction. She also shared her frustration of spending at least ten minutes navigating through the District phone system and asked that this be addressed. Trustee Prola reminded the Board of the Alameda County Teacher of Year Awards, which will be held at the Arts Education Center on October 6.

Trustee Carey attend Back-To-School Night at Wilson Elementary School. He was happy to see all of the positive input shared at the Community Forum, and noted that the name plates that the community can purchase are beginning to be placed on the seats in the AEC. He will be attending Back-To-School Night at Muir. He also received an invitation from Jennifer Gravem, Associate Principal of the Fred T. Korematsu campus, to join her in a tour of the facility. He plans on following up.

Trustee Katz-Lacabe noted that in relation to the Forum last night, the single biggest factor for determining whether a student brings a gun is not race, or socioeconomic status, it's how they are doing academically and whether they are supervised after they leave school. He hoped that in the long term, the District's Tiered Intervention would address that issue.

Trustee James commented that in relation to technology, the Policy Committee should consider establishing a District policy with regards to teachers/professional "friending" their students on Facebook. He also shared comments made by a Williams Act inspector

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that her visit to Garfield "was fabulous" and thanked those involved with that visit. Responding to Trustee Prola, he thought that as a member of the public sector, the Board is required, as all district employees are, to report to a center in the event of a major disaster. Trustee James attended Back-To-School Night at Washington and Roosevelt Elementary Schools.

Trustee Sullivan felt that a lot of good ideas were shared at the Forum. She also noted that as a member of the Disaster Preparedness Council which meets quarterly, she shared with the Superintendent a list of contacts in case of an emergency. She hoped to try and visit the middle schools for their Back-To-Night.

Trustee Mack-Rose thanked staff for all of the extra hours spent on the incidents that occurred recently at the high school. She also commented that it would be a good idea for a Board member to participate in the task force to develop a comprehensive safety plan which is being created by the high school principal. Trustee Mack-Rose will discuss the process with the Superintendent.

BB. ANNOUNCEMENT

1. Board of Education Meetings

CC. ADJOURNMENT*

1. Time: *(V)*

The meeting was adjourned at 10:46 p.m.

Motion made by: Mike Katz-Lacabe
Seconded by: Lance James

Votes
Unanimously Approved

Respectively submitted,

Hermy Almonte, Clerk

Board Approved: 10/4/11

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