SAN LEANDRO UNIFIED SCHOOL DISTRICT
Business Services Division

PO Change Order Request Form

This form will be used to request a change in the amount of the Purchase Order. Please use a plus (+) sign to indicate an increase or a minus (-) sign to indicate a decrease in the balance of the Purchase Order.

Vendor Name Schreder and Brandt Mfg. P.O.# N21-00048

Acct. No: 213-6270-9111-0000-8500-007-30- -804 Amount $17,467.27

Comments:
Please increase the above PO by $17,467.27 to include the cost of the attached change Order on the Roosevelt Drop Off.

Authorized Signature: _____ Date:_____

Posted By: (Purchasing):_____ Date:_____

Budget Transfer # _____ Posted By: _____ Date:_____

All requests should be completed by site staff and then approved by site/program Manager. Please forward all signed and completed paperwork to the Purchasing Dept. in the District Office.

If necessary, please attach Budget Transfer request to this form to cover the increase of the Purchase Order. If there is a Budget Transfer Form attached, both requests will be forwarded to the Budget Technician, which will be processed and later forwarded to the Purchasing Dept.

SAN LEANDRO UNIFIED SCHOOL DISTRICT
Bond Department

To: Facilities and Technology Committee
From: Bond Department
F&T Meeting Date: 8/25/21
Project Description: Roosevelt Drop Off

Bond Measure: N
Site location: Roosevelt ES (007)
Funding Source: Drop off/ Paving (804)

PCO#4R: $5,465.89
PCO#5: $5,463.40
PCO#6: $6,537.98
Total Fiscal Impact: $17,467.27

Rationale: Relocation of existing irrigation lines (PCO #4R). Addition of new backflow preventer (PCO#5), Additional cabinets and doors to teacher's lounge+adminoffice (PCO#6).

Contractor/Company on the project: Schreder and Brandt Mfg, Inc
Phone: 479-295-0221
Full Name of person responsible to sign contract: Seward Schreder
Email to send contract to for DocuSign: seward@schrederbrandt.com
License #: 748129

Is this a new Company being used?: Yes
Do we have a W9 on file? Yes

Change Order

Project: **Roosevelt Drop Off**
951 Dowling Street
San Leandro, CA 94577

CO #: 1
Date: 8/16/21
Contract Date: 05/12/21
DSA Application #: N/A
DSA File #: N/A

Owner: **San Leandro Unified School District**
1145 Aladdin Ave
San Leandro, CA 94577

Contractor: **Schreder and Brandt, Mfg., Inc**
275 Fairchild Ave, Suite 100A
Chico, CA 95973.

You are directed to make the following change(s) in this Contract:

Work Based Upon: 1 Proposed Change Order (see attached for backup)

PCO#4R: Relocation of existing irrigation lines $5465.89
PCO#5: New Backflow preventer addition $5463.40
PCO#6: Additional casework and doors for open shelves $6,537.98

Proposed Adjustments

1. The proposed basis of adjustment to the Contract Amount:
   - X Lump Sum increase of: **$17,467.27**
   - ☐ Unit Price of $_____ per_____
   - ☐ Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation of cost, but Not To Exceed: $
   - ☐ As follows:

2. The Contract Time is proposed to remain unchanged / changed.

The work covered by this order shall be performed under the same terms and conditions as that of the original contract.

When signed by the Owner, Architect, and Construction Manager and received by the Contractor, this document becomes effective IMMEDIATELY as a Change Order (CO), and the Contractor shall proceed with the change(s) described above.
Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CO.

Architect	Construction Manager	Owner	Contractor
IDS, Design Studio, 227 Flamingo Rd, Mill Valley, CA	**RGM Kramer 3230 Monument Way Concord, CA 94518**	**San Leandro USD 1145 Aladdin Ave. San Leandro, CA 94577**	**Schreder and Brandt Mfg. 275 Fairchild Ave, Suite 100A Chico, CA 95973**
Name: Jane Sedonaen	Name: Devyani Agate	Name: Aaron Kerrigan	Name: Seward Schreder
By:_____	By:_____	By:_____	By:_____
Date:_____	Date:_____	Date:_____	Date:_____

SCHREDER
& BRANDT MFG, INC

275 Fairchild Ave, Suite 100
Chico, CA 95973
Office: (530) 899-1104
Fax: (530) 899-2683

July 23, 2021

Project: Roosevelt Elem. School

PCO #04- Revised
Relocation of Irrigation Line

Guerra Construction-Breakdown Attached	$ 5,154.07
Subtotal	$ 5,154.07
Contractor's Overhead	257.70
Subtotal	$ 5,411.77
Contractor's Bonding & Insurance	54.12
Total Change Order #2	$ 5,465.89

GUERRA
CONSTRUCTION GROUP

LIC.# 915544

984 MEMOREX DRIVE- SANTA CLARA, CALIFORNIA - 95050
TEL. 408.279.2027 FAX 408.279.2044

Schreder & Brandt
c/o Travis Root
E-Mail: travis@schrederandbrandt.com

7/23/2021

Re: (21-025) Roosevelt ES - EWO #2R2 Water Line

Dear Travis,

See below the cost associated with the water line.
Cost includes labor, equipment and material.

GUERRA CONSTRUCTION COSTS

See attached scope of work

	Costs:	$	4,908.64
5%	GC Markup:	$	245.43
	Total:	$	5,154.07

Please contact our office if you have any questions or if you need additional information regarding this matter.

Kind Regards,

Jaime S. Guerra
General Manager

GUERRA
CONSTRUCTION GROUP

CLIENT: Schreder & Brandt
c/o Travis Root
E-Mail: travis@schrederandbrandt.com

DATE: 6/28/2021

TAG #: 4819

Re: (21-025) Roosevelt ES - EWO #2R2 Water Line

DESCRIPTION OF WORK

Backfill water line, wrap pipe in black tape

DESCRIPTION	QTY	COST	UNIT	EXTENSION
LABOR				
Foreman	1	$ 104.71	8	$ 837.68
Operator	0	$ 100.03	0	$ -
Mason	0	$ 95.52	0	$ -
Laborer	2	$ 84.72	8	$ 1,355.52
				$ 2,193.20
EQUIPMENT				
Utility Truck (GCG)	0	$ 32.00	0	$ -
Bobcat	0	$ 50.00	0	$ -
Excavator	1	$ 75.00	8	$ 600.00
84" Smooth Drum Roller	0	$ 45.00	0	$ -
84" Padded Drum Roller	0	$ 65.00	0	$ -
Water Truck	0	$ 45.00	0	$ -
Compaction Plate	0	$ 25.00	0	$ -
Dump Truck	0	$ 125.00	0	$ -
				$ 600.00
MATERIALS				
		$ -		$ -
		$ -		$ -
				$ -
			Subtotal:	$ 2,793.20

GUERRA
CONSTRUCTION GROUP

CLIENT: Schreder & Brandt
c/o Travis Root
E-Mail: travis@schrederandbrandt.com

DATE: TBD

TAG #: 4820

Re: (21-025) Roosevelt ES - EWO #2R2 Water Line

DESCRIPTION OF WORK

Interior framing, rough carpentry

DESCRIPTION	QTY	COST	UNIT	EXTENSION
LABOR				
Foreman	1	$ 104.71	8	$ 837.68
Operator	0	$ 100.03	0	$ -
Mason	0	$ 95.52	0	$ -
Laborer	1	$ 84.72	8	$ 677.76
				$ 1,515.44
EQUIPMENT				
Utility Truck (GCG)	0	$ 32.00	0	$ -
Bobcat	0	$ 50.00	0	$ -
Excavator	1	$ 75.00	8	$ 600.00
84" Smooth Drum Roller	0	$ 45.00	0	$ -
84" Padded Drum Roller	0	$ 65.00	0	$ -
Water Truck	0	$ 45.00	0	$ -
Compaction Plate	0	$ 25.00	0	$ -
Dump Truck	0	$ 125.00	0	$ -
				$ 600.00
MATERIALS				
		$ -		$ -
		$ -		$ -
				$ -
			Subtotal:	$ 2,115.44

SCHREDER
& BRANDT MFG, INC

275 Fairchild Ave, Suite 100
Chico, CA 95973
Office: (530) 899-1104
Fax: (530) 899-2683

July 23, 2021

Project: Roosevelt Elem. School

PCO #05
New Backflow

Guerra Construction-Breakdown Attached	$ 5,151.72
Subtotal	$ 5,151.72
Contractor's Overhead	256.59
Subtotal	$ 5,409.31
Contractor's Bonding & Insurance	54.09
Total Change Order #2	$ 5,463.40

GUERRA
CONSTRUCTION GROUP

LIC.# 915544

984 MEMOREX DRIVE- SANTA CLARA, CALIFORNIA - 95050
TEL. 408.279.2027 FAX 408.279.2044

Schreder & Brandt
c/o Carolyn Atkinson
E-Mail: carolyn@schrederandbrandt.com

7/23/2021

Re: (21-025) Roosevelt ES - EWO #3R2 Installing to New Backflow

Dear Travis,

See below the cost associated with installing waterline and valves to new backflow.
Cost includes labor, equipment and material.

GUERRA CONSTRUCTION COSTS

See attached scope of work

	Costs:	$	4,906.40
5%	GC Markup:	$	245.32
	Total:	$	5,151.72

Please contact our office if you have any questions or if you need additional information regarding this matter.

Kind Regards,

Jaime S. Guerra
General Manager

GUERRA

CLIENT: Schreder & Brandt
c/o Travis Root
E-Mail: travis@schrederandbrandt.com

DATE: 6/28/2021

TAG #: 4819

Re: (21-025) Roosevelt ES - EWO #3R2 Installing New Backflow

DESCRIPTION OF WORK

Install 2" watwer line and valves to relocate backflow

DESCRIPTION	QTY	COST	UNIT	EXTENSION
LABOR				
Foreman	0	$ 104.71	0	$ -
Foreman OT	1	$ 157.06	8	$ 1,256.48
Operator	0	$ 100.03	0	$ -
Mason	0	$ 95.52	0	$ -
Laborer	0	$ 84.72	0	$ -
Laborer OT	3	$ 127.08	8	$ 3,049.92
				$ 4,306.40
EQUIPMENT				
Utility Truck (GCG)	0	$ 32.00	0	$ -
Bobcat	0	$ 50.00	0	$ -
Excavator	1	$ 75.00	8	$ 600.00
84" Smooth Drum Roller	0	$ 45.00	0	$ -
84" Padded Drum Roller	0	$ 65.00	0	$ -
Water Truck	0	$ 45.00	0	$ -
Compaction Plate	0	$ 25.00	0	$ -
Dump Truck	0	$ 125.00	0	$ -
				$ 600.00
MATERIALS				
		$ -		$ -
		$ -		$ -
				$ -
			Subtotal:	$ 4,906.40

GUERRA
CONSTRUCTION GROUP
LICENSE #915544

NOTICE OF EXTRA WORK CLAIM

CUSTOMER: Schroeder & Brandt
Project Name: Roosevelt MS
CLAIM NO. 4704
REQUESTED BY:
Project No.: 21-025
DATE: 6-26
DESCRIPTION OF WORK: Install 2" water line & valves backflow

EQUIP. NO.	EQUIPMENT	HOURS	HOURLY RATE	TOTAL HOURS	P.R. NO.	LABOR	HOURS		HOURLY RATE	TOTAL HOURS
	Utility Truck				1	Foreman	REG			
	Skid Steer						OT	8		
	Smooth Drum Roller/Sheeps Foot Roller					Operator	REG			
	Jumping Jack/Vibratory Plate/Vibrator						OT			
	Dump Truck					Mason	REG			
	Transport						OT			
1	Backhoe/Excavator	8			3	Laborer	REG			
	Air Compressor/Jackhammer/Generator						OT	8		
	Water Wagon/Water Truck					Laborer	REG			
	Skip Loader/Track Loader						OT			
	Asphalt Paver/Berm Machine						REG			
							OT			
							REG			
							OT			
							REG			
							OT			

MATERIALS	QUANTITY	UNIT PRICE	TOTAL HRS
Lumber/Rebar/Misc Materials			
Pipe/Fittings etc....			
Dump (Concrete/Asphalt/Rubbish/Dirt)			
Concrete/Asphalt/Decomposed Granite			
Baserock			
Backfill (Sand/Drain Rock/Slurry)			

WORK DONE BY SPECIALISTS/SUBCONTRACTORS/SUBHAULERS	QUANTITY	HOURS	TOTAL HRS

						REG				
						OT				

SCHREDER
& BRANDT MFG, INC

275 Fairchild Ave, Suite 100
Chico, CA 95973
Office: (530) 899-1104
Fax: (530) 899-2683

July 29, 2021

Project: Roosevelt Elem. School

PCO #06
Additional Case Work as Per Requested

Teacher's Lounge – Add 3 PLAM Uppers	BK Mill	$ 2,070.00
Admin – Add Locking Cabinet Doors	BK Mill	930.00
Admin – Add 3 PLAM Lowers & Top	BK Mill	3,165.00
Subtotal		$ 6,165.00
Contractor's Overhead		308.25
Subtotal		$ 6473.25
Contractor's Bonding & Insurance		64.73
Total Change Order #2		$ 6,537.98

BK Mill & Fixture, Inc.
37523 Sycamore St.
Newark, CA 94560
WWW.BKMILL.COM
Tel: 510-713-0430
Fax: 510-713-0436

CHANGE ORDER

Contractor's License: 428941

Date: 7-14-2021

Job Name:	Schreder & Brandt-Roosevelt E.School Improvements
Contractor:	Schreder & Brandt MFG INC
Supervisor:	Carolyn Atkinson
Your Job No:	
BK Job No:	21062N

Phone:
Fax:

Gentlemen: We Are Quoting On The Job Above For Extras

Items	Check
1. As Ordered By Your Office	X
2. As Ordered By Your Job Superintendent	
3. Changes Made By Architect On Drawings	
4. Change Order	X

The Result Of This Change

Result	Amount
1. This Change Adds	See Below TAX INCL.
2. This Change Deducts	TAX INCL.

Remarks

Item 1 – ADD $2,070.00:
Teachers lounge – add 3 PLAM uppers.

Item 2 – ADD $930.00:
Admin – add locking cabinet doors to open lowers.

Item 3 – ADD $3,165.00:
Admin – add 3 PLAM lowers & top.

Please inform the designated people responsible for this specific job. If there are any questions concerning this job please do not hesitate to contact our office at 510-713-0430

No action will be taken until the changes above are accepted in writing. PRICE IS VALID FOR 30 DAYS

Approved By:

Thank You: Jim Korhummel
BK Mill & Fixture, Inc.