SAN LEANDRO UNIFIED SCHOOL DISTRICT
CONTRACTED SERVICES AGREEMENT

INSTRUCTIONS:

1. Submit Contracted Services Agreement to Assistant Superintendent, Educational Services, for Board Approval at least 1 month prior to services.
2. Forms must be completed with all required signatures and have Board approval before the consultant/independent contractor can perform services for the District. (Requests submitted after services are performed will jeopardize payment.)
3. Clearances must be obtained with Human Resources Dept. (if applicable) prior to the start of services. Educational Services will facilitate this with HR once the contract is received.

Requested by/ Colleen Palia / Colleen Palia / 11-16-2021
(SLUSD) Print Name Signature Date

Name of Consultant/Organization: Pediatric Language Therapy Associates

2242 Washington Avenue	San Leandro	CA	94577
Address	City	State	Zip

510-542-9404		pltspeech@gmail.com
Telephone Number	Fax Number	Cell # or E-Mail Address

SCOPE OF WORK: Provide community speech and language services in-person or virtual to preschool age student(s) including progress reports.

LOCATION OF SERVICES: Off-site Facility - Pediatric Language Therapy Associates and/or school sites

DATE(S) OF SERVICE: 12/1/2021 – 6/9/2022

ESTIMATED COST: not to exceed $42,000.00 (and/or hourly) Rate: $90.00

NAME OF PROGRAM: Special Services

BUDGET NUMBER: 010-5100-6537-5760-1190-049-49-200

Administrator/Program Manager Approval:

Colleen Palia / Colleen Palia /Date: 11-16-2021
Print Name Signature

Consultant/Contractor:

Claire Ibrahim,MS, CCC-SLP / Claire Ibrahim /Date: 11/17/2021
Print Name Signature

Business Manager: Initial: _____ Date: _____ Human Resources: Initial: _____ Date: _____

The Contracted Services Agreement must include the following before going to Purchasing Dept. for processing. Check off and attach all documentation that applies.

___ BOARD APPROVAL DATE: _____
___ Clearances with Human Resources: ( ) Fingerprinting ( ) TB
___ Add as Vendor ___ W-9 Tax Form ___ EDD form (Employment Development Dept.)
___ Copy of Requisition ___ Invoice Attached

Note: District staff cannot be employed as a consultant/independent contractor.

Distribution:
___Assistant Superintendent, Educational Services ___Human Resources ___Purchasing Department