San Leandro USD Minutes

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Regular Meeting of the Board of Education

November 01, 2011
Tuesday, 07:00 PM
San Leandro City Council Chambers
835 E. 14th Street
San Leandro, CA

Attendees

Hermy Almonte	Board Trustee	
Ron Carey	Board Trustee	
Lance James	Board Trustee	
Mike Katz-Lacabe	Board Trustee	
Morgan Mack-Rose	Board Trustee	
Diana Prola	Board Trustee	
Carmen Sullivan	Board Trustee	
Cindy Cathey	Superintendent	*non-voting*
Song Chin-Bendib	Assistant Superintendent	*non-voting*
Jack Martin	Student Board Member	*non-voting*
Linda Pollard	Administrative Assistant	*non-voting*
John Thompson, Ed.D.	Senior Director II	*non-voting*
Debbie Wong	Assistant Superintendent	*non-voting*

1. CALL TO ORDER/ROLL CALL - 6:00 P.M.

The meeting was called to order at 6:01 p.m. by President Mack-Rose.

2. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

a. Public Testimony on Closed Session Items

There were no public comments concerning items on the closed session agenda.

3. RECESS INTO CLOSED SESSION - 6:00 P.M.

The Board went into closed session at 6:02 p.m.

4. CLOSED SESSION ITEMS

a. Student Expulsions

b. Public Employee Discipline/Dismissal/Release/Hiring

c. Conference with Labor Negotiator

d. Conference with Labor Counsel - Anticipated Litigation - Significant exposure to litigation: 1 case

5. RECONVENE TO OPEN SESSION/PLEDGE OF ALLEGIANCE 7:00 p.m.

The Board returned to open session at 7:02 p.m.

a. REPORT CLOSED SESSION ACTION

President Mack-Rose reported that the Board had been in closed session where no action was taken.

b. PLEDGE OF ALLEGIANCE

President Mack-Rose led the Pledge of Allegiance to the Flag.

c. APPROVAL OF AGENDA *(V)*

Motion made by: Mike Katz-Lacabe
Seconded by: Lance James

Votes
Unanimously Approved

d. LEGAL STATEMENT

6. PUBLIC TESTIMONY ON NON-AGENDA ITEMS

Parents and grandparent advocates, April Key, Jennifer Thatcher, Rosalie Street and Melissa Lopez addressed the Board about the summer closure of the John Muir Special Day Class, for deaf and hearing impaired children located in Berkeley. Due to the closure, one parent wrote of the difficulty of putting her five-year-old on a bus to go to a special day class in Vallejo. Parents of children in the special day class have formed a group, Partnership for Childrens' Success, to advocate for the re-opening of this program that provides the educational strategies needed for children who have not had language in the first couple of years of their life. The group explained that they are visiting neighboring School Boards to raise awareness and recruit potential deaf and hearing impaired students who could be released from their own school districts through the SELPA (Special Education Local Plan) in order to boost enrollment and reinstate the program. Trustee James, who serves as the Board representative on the MACSELPA, will present the issue at the next MACSELPA meeting.

7. PRESENTATIONS - 7:10-8:10 p.m.

a. Certificate of Commendation

Time Certain: 07:10 PM

The Board of Education and Superintendent presented a Certificate of Commendation to Juan Manuel Martinez for his service as the San Leandro Unified School District's representative on the City's Recreation and Parks Commission (RAPC) from April 2, 2007, through December 2010. During reports to the Board, Mr. Martinez often provided informative videos made by his son interviewing people enjoying the city parks. After receiving the commendation, Mr. Martinez shared that he planned to celebrate his anniversary with his wife, Martina, and that both of them would remain very active in the schools.

b. Alameda County Office of Education Hayward Community School *(D)*

Time Certain: 07:15 PM

The Board received a presentation from Sheila Lawrence, Director of Student Support Services; Robert Crose, Director, Student Programs Administration, ACOE; and Mary

Fischer, Principal of Hayward Community School.

San Leandro Unified refers students expelled to Hayward Community School, which provides a variety of support structures to help students get back on track, including tutoring, on-site counseling, parenting classes and health services. Small class sizes and the successful redirection of inappropriate behaviors have helped students focus on their learning and raise their GPAs. Upon completion of all requirements, each student is given a success plan to assist with the transition back to a District school. Director Sheila Lawrence said that since coming to the District in 2008, she has recommended 69 expulsions and of those, only one has been brought forward for another expulsion.

The Board thanked the presenters for the information and commended them for their wonderful service and work they provide to the students. Trustee Mack-Rose raised a concern with regards to discrepancies in the enrollment numbers and asked that an explanation be placed in the *Confidentially Speaking* updating the status of the three students exiting Hayward Community School.

c. Analysis of what it takes to provide fresh cooking for the Elementary Schools

Time Certain: 07:50 PM

Andrew Soliz, the Executive Manager for the Food and Nutrition Services Department provided a presentation on the Food Services Program in our District. The presentation included a brief overview of how 5,060 lunches are prepared daily and delivered to the various sites from one of the four packing kitchens located at San Leandro High School, Fred T. Korematsu Campus, and Bancroft and John Muir Middle Schools. Additionally, the presentation highlighted four options, for the Board to consider, to have cooking kitchens that would allow the District the ability to provide fresh cooked meals. Those options included:

Option	Description	Est. Capital Cost	Est. Staff
Option A	Continue with current operations but make capital improvements to bring elementary kitchens up to code	$1.4 Million	No change from current operation
Option B	Continue packaging entrees for elementary schools but upgrade the secondary kitchens to have the capacity to cook meals for all the elementary school sites	$3 Million	$450,000 per year
Option C	Make all elementary school kitchens full cooking facilities	$6.1 Million	$680,000 per year
Option D	Continue packaging entrees for elementary schools but provide a central kitchen to fully cook entrees for all sites (upgrading an existing facility)	$1.75 Million	$250,000 per year

Mr. Soliz also shared the survey results on an Elementary Student Pasta Taste Test conducted at the eight elementary schools during lunch the week of September 5, adding that the top vote getter was the Pasta Alfredo at 98%.

Although the budget does not allow for this currently, the Board directed staff to conduct a more thorough analysis to bring all facilities up to code and to identify potential locations and needed facility upgrades for a centralized kitchen to serve elementary schools in the event that additional new monies become available. However, given that there is no money currently identified or available, it was noted

that the analysis does not need immediate staff attention.

8. REPORTS - 8:10-8:25 p.m.

a. Correspondence

Trustee Almonte reported receipt of the following emails from October 18, 2011, through October 31, 2011: From Cynthia Vincent regarding "AC Transit Board Meets in Newark," and "Federal Funding for AC Transit"; from CSBA regarding "CA School News"; from Senator Ellen Corbett regarding "Learning from the Masters November Clinic"; from Rick Richards regarding, "Learning from the Masters November Clinics," and "Holidays with Lenny Williams Benefit Concert"; from Myrna Hernandez regarding "Washington Newsletter"; from Amy Olson regarding "San Leandro High School College Night"; from Georgette Jackson regarding "McKinley Bulletin"; from Garry Grotke regarding "CA League of Schools Conference"; from Barbara Lee for Congress regarding "Reception with Patrick Gaspard Reminder"; from Ebado Ismail regarding "Bancroft Middle School Newsletter"; from the San Leandro Education Foundation regarding, "SLED Hosting Parent Fundraising Boot Camp," and "Eat Out for Education November 2"; from Nicolas Evans regarding "Betty Yee Reminds Taxpayers of Monday Amnesty Deadline"; from Robert Marrujo regarding "San Leandro High problems"; from the Exploratorium Institute for Inquiry regarding "BaySci Science Education Forum - Please RSVP"; from Jonathan Sherri regarding "Staff Development Memo from SLTA Executive Board"; from Veronica Sanchez regarding "Bulletin for October 28"; from Olein Santiago regarding "Ellona/Intensity/Xfactor Flyer November 2"; from Ari Dolid regarding "RE: Staff Development Memo from SLTA Executive Board"; and from Sheila Jordan regarding "Join Ed/Tech Expo. Grand Prize - A Computer Lab."

b. Student Board Member Report

Student Board member Jack Martin updated the Board on activities at the San Leandro High School main campus and the Fred T. Korematsu campus. Highlights included:

- Homecoming dance was October 28, 2011
- Spirit Week began this week, where each day has a designated theme and students dress up depicting that theme - today was "Opposite Day"
- Homecoming game against San Lorenzo will be November 4, 2011
- Golf, volleyball and tennis are ending their season this week
- College Night was Wednesday, October 26

Mr. Martin also raised a concern with regards to students violating the dress code.

c. Union Representative Reports

There were no reports.

d. Superintendent's Report

Superintendent Cathey provided the following report:

- The District participated in the Great ShakeOut on October 20, adding that later that day we experienced a couple of small real earthquakes.
- Lincoln recently submitted an application to the state's Model Continuation Schools Program, and as a result of the state's visit, reviewers will be recommending Lincoln to be selected as a Model Continuation School.

- On Wednesday, October 28, our new Director of Special Education, David Poeschl, held the first monthly Special Education Parent Training on Positive Behavior Support Systems, noting that over sixty parents attended.
- On Saturday, November 5, 8-1;00 p.m., the San Leandro Education Foundation (SLED) will be hosting "Education Fundraising U", a day of free seminars and workshops aimed to train parent volunteers on how to raise more money for their schools.
- Monday, October 31, was the District's second district wide staff development for the year where approximately 325 teachers met at the AEC and received information as it relates to building Professional Learning Communities (PLSc) and the role of teacher leaders. Feedback has been very positive and strong. In addition, there was Special Education training, and cadre of secondary teachers and site principals participated in the second day of a Professional Learning Community Coaching Academy.
- The Superintendent attended the Homecoming Dance last Friday.
- Responding to the Student Board member's concern regarding the dress code, the Superintendent said that she would revisit this issue with the Principal.

9. BOARD COMMITTEE REPORTS - 8:25-8:35 p.m.

a. Communication

Trustee Katz-Lacabe reported that the Communication Committee met on October 28 and discussed redistricting and the necessity (per legal advice) to change the way that the District does elections in order to comply with the California Voting Rights Act. Instead of being elected "at large", candidates would be elected by the district in which they represent. The committee reviewed a draft of the community article that the Superintendent will be sending out soon, and briefly discussed the District website and the current Agenda Online.

b. Advocacy

Trustee Katz-Lacabe reported that the committee met on October 28 and discussed the parcel tax including timing, costs, and details of various parcel taxes. The committee will be bring this to the November 15 Board meeting as a conference item for further discussion and consideration.

c. Facilities/Technology

Trustee Prola reported that the committee met on October 21 and discussed a proposal from the Keep Music Rockin' Foundation and agreed to recommend that a plaque be designed to honor the contributions of Lenny Williams and Sheila E. The committee discussed issues related to Measure B and M Bond projects such as the maintenance & operational plan at Burrell Field based on the meeting with staff at the City of San Leandro. They also heard an update on the high school safety plan and further discussed safety issues at the Carey Drive property, and a suggestion that a retaining wall that is chipping be repainted in a coordinating color with the AEC and CTE buildings at the high school. In addition, four Change orders are being brought forward tonight for Board consideration.

10. CONSENT ITEMS - 8:35-8:50 p.m.

a. Approval of Consent Items *(V) (C)*

The following Consent Items were pulled from the Consent Calendar:

- 11a - Approval of Minutes - October 1, 2011 (Sullivan)
- 11c - Falcon's NEST School Community Violence Prevention Gang Intervention Specialist Position (Requested by staff)
- 13e - Memorandum of Understanding between K to College and the San Leandro Unified School District for November 2011-December 2016 (Almonte)
- 13f - Memorandum of Understanding between San Leandro Unified School District and Alameda County Office of Education and Boys and Girls Club of San Leandro for Cesar Chavez After School Service Learning, Curriculum and Professional Development for John Muir Middle Schools for the 2011-2012 School Year (Mack-Rose)
- 14a - Contracts $5,000 or Less for Fiscal Year 2011-2012 (Prola)

11. General Services

a. Approval of Minutes - October 18, 2011 *(V) (C)*

Trustee Sullivan noted that her comments under her City Disaster Preparedness Council Report regarding developing an Action Plan were personal comments made by her and that this was not part of the discussion at the meeting. Trustee Sullivan also wanted the minutes to reflect that her request for a presentation or information regarding DIBELS assessment results was withdrawn due to lack of interest from Board members.

Trustee Prola asked that under Additional Suggestions and Comments from Board Members, the phrase, "at no cost to the District" be included in her comments with regards to the City considering adopting a Memorandum of Understanding with Oro Loma Sanitary District for refuse, green waste and recycling services in the L3 area (that included the high school, Monroe, and Madison.

Following these changes, the Board approved the minutes as amended.

Motion made by: Carmen Sullivan
Seconded by: Diana Prola

Votes
Unanimously Approved

12. Human Resources

a. Certificated Personnel Report *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

b. Classified Personnel Report *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

c. Falcon's NEST School Community Violence Prevention Gang Intervention Specialist Position *(V) (C)*
Staff noted that the salary range in the background information should be changed from "5" to "51."

Motion made by: Mike Katz-Lacabe
Seconded by: Ron Carey

Votes

Unanimously Approved

13. Educational Services

a. Monroe Elementary School Title I School Wide Plan *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

b. Discard library books that are obsolete, damaged or in poor condition at Bancroft Middle School *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

c. 2011-2012 Non-Public School/Agency Contracts *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

d. Contract Services Agreement between San Leandro Unified School District and Certica Solutions for CALPADS Certification Support from November 2011 through November 2012 School Year *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

e. Memorandum of Understanding between K to College and the San Leandro Unified School District for November 2011-December 2016. *(V) (C)*

Responding to Trustee Almonte's question on why a "Hold Harmless Clause" was not included in this MOU, Assistant Superintendent Debbie Wong explained that because there is no cost to either side, it is not part of the MOU.

Motion made by: Hermy Almonte
Seconded by: Lance James

Votes

Unanimously Approved

f. Memorandum of Understanding between San Leandro Unified School District and Alameda County Office of Education and Boys and Girls Club of San Leandro for Cesar Chavez After School Service Learning, Curriculum and Professional Development for Bancroft and John Muir Middle Schools for the 2011-2012 School Year *(V) (C)*

Trustee Mack-Rose expressed a concern with regards to schools spending site funds on an after school enrichment program.

Assistant Superintendent Debbie Wong explained that in an effort to promote a service learning culture and making learning relevant, in addition to ASES or ASSETS, schools often provided other support programs funded out of site funds such as tutorial programs. The discussion continued with concerns raised that while this program was admirable and worthwhile, site funds could be spent on other programs that occur during the day, particularly when ASES and ASSETS contribute funding for after school programs.

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes

Hermy Almonte	Yes
Ron Carey	Yes
Lance James	Yes
Mike Katz-Lacabe	Yes
Morgan Mack-Rose	No
Diana Prola	No
Carmen Sullivan	Yes

14. Business and Operations

a. Contracts $5,000 or Less for Fiscal Year 2011-2012 *(V) (C)*

Trustee Prola commented that she had a concern regarding hourly rate for the Destiny Arts contract. Assistant Superintendent Debbie Wong stated that Destiny Arts is a high-cost outside agency that provides a specialized service. Since the Board-approved instructor left suddenly, it has been difficult to hire a replacement, and they needed a short-term solution just through January 19 until another cost effective and viable program replacement is found.

Following the explanation, on a motion made Trustee Prola and seconded by Trustee James, the Board approved to pull and not approve the contract with Destiny Arts Center by a 4-3 vote. Trustees Katz-Lacabe, Mack-Rose, and Sullivan voting in the negative. Following the vote, staff explained that the class would continue to be covered by a substitute until a permanent instructor was hired.

The Board then moved ahead and approved the remaining two contracts: Girls Incorporated and Kristin Palm by the following vote:

Motion made by: Diana Prola
Seconded by: Lance James

Votes

Unanimously Approved

b. Agreement between San Leandro Adult School and Nor-Cal. Cosmetology/Barbering Apprenticeship Program and Cosmetology Apprenticeship Committee (NCCBAP) *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

c. Resolution #11-46 to Declare Certain Equipment Surplus and/or Obsolete *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

15. Facilities and Construction

a. Change Order #2 to the Construction Contract with Zolman Construction and Development, Inc. for the Wilson Elementary School Restroom Renovation Project *(V) (C)*

Motion made by: Mike Katz-Lacabe

Seconded by: Carmen Sullivan

Votes
Unanimously Approved

b. Notice of Completion (NOC) for the Wilson Elementary School Restroom Renovation Project *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

c. Change Order #1 to the Construction Contract with Cam Painting Inc. for the San Leandro High School Classroom Painting and Lighting Project *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

d. Notice of Completion (NOC) for the San Leandro High School Classroom Painting and Lighting Project *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

e. Amendment #5 to the Vista Environmental Consulting Professional Services Agreement to Include Measure B Summer 2012 projects *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

f. Notice of Completion (NOC) for the Bancroft Middle and Roosevelt Elementary School Classroom Painting and Lighting Project *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

g. Amendment #5 to the Jeffery E. Wong Architectural Design Services Contract for the John Muir Middle School Renovation and Upgrade Project *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

h. Change Order #1, in the amount of <$42,122>, to the Construction Contract with BRCO Constructors, Inc. for the Roosevelt Elementary School Classroom Paint & Light Project, a <8.8%> decrease to the prior construction contract amount of $481,000 and the transfer of $33,892 of the project savings to Bancroft Middle School Paint & Lights *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

i. Change Order #1, in the amount of $110,592, to the Construction Contract with BRCO Constructors, Inc. for the Bancroft Middle School Classroom Paint & Light Project, a 14.4% increase to the prior construction contract amount of $767,000 and the transfer of $33,892 from Roosevelt Elementary School savings. *(V) (C)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

16. ACTION ITEMS - 8:50-8:55 p.m.

a. Approval of Action Items

17. Educational Services

a. Recommendation from the Administrative Panel *(V)*

A motion was made by Trustee Katz-Lacabe and seconded by Hermy Almonte to approve the Administrative Panel's recommendation to expel student E03-11/12 and suspend the expulsion and place the student in the Alternate Contracted Education (ACE) Program with the following stipulation that the student maintain a minimum grade "C" average.

Motion made by: Mike Katz-Lacabe
Seconded by: Hermy Almonte

Votes

Unanimously Approved

18. CONFERENCE ITEMS - 8:55-9:20 p.m.

a. Approval of Conference Items

19. Human Resources

a. Title II Highly Qualified Teacher Section 2141(c) Agreement *(D) (V)* Time Certain: 08:55 PM

Senior Director II John Thompson, Ed.D. explained that two years ago the District entered into this agreement and it is up for renewal. In addition, responding to Trustee Sullivan, he stated that the approximate $10,000 from Title II funds should be sufficient enough to provide tuition for the Special Education educators who are not qualified, as defined by NCLB, and that in the event that all teachers in ESEA core academic subjects are not 100% highly qualified, the agreement will be entered into for the 2013-14 school year and any future consecutive school years until the compliance is met.

Motion made by: Mike Katz-Lacabe
Seconded by: Lance James

Votes

Unanimously Approved

20. Business and Operations

a. Resolution 11-47 for Change of procedures and Third Party Administrator for the District 403(B) and 457 Retirement Plans *(D) (V)*

Motion made by: Mike Katz-Lacabe
Seconded by: Carmen Sullivan

Votes

Unanimously Approved

21. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS-9:20 p.m.

Trustee James reported that he attended College Night, along with Trustee Mack-Rose. He also commented that his son attended the Homecoming Dance and found it to be a very successful event.

Trustee Sullivan reported that she participated in the focus group at Lincoln, commenting that she found it very enlightening to hear about what is happening at that school. She is hopeful that the state will name Lincoln as a model continuation school. Sharing a comment made by one interviewer, "If you play good, you've got to look good - we must improve the esthetics of the interior and exterior buildings," it reminded her of her

comments regarding the appearance of the Lincoln campus, adding that she mentioned that money has been set aside for that reason. She asked for consensus to recognize math teacher and math coach Anthony Del Rosario with a Certificate of Commendation for his hard work. Assistant Superintendent Debbie Wong suggested that rather than recognize an individual teacher, the Board could recognize all the coaches in general mid year.

Trustee Almonte urged the Board to watch "The X Factor" where Ellona Santiago, a graduate of Garfield Elementary School and currently a sophomore at Arroyo High School, has been chosen as one of the ten most talented teenagers to compete as a group called inTENsity, now competing for the $5 million record deal with Sony.

Trustee Prola asked for consensus to have the Policy Committee revisit the dress code; however it was suggested to direct staff to have sites review the code and if appropriate bring it back to the Policy Committee for amendment. She attended the Staff Development yesterday where the Superintendent of Sanger USD presented an overview of the Professional Learning Communities, stating the math scores in his district improved more than 60 points in one school year. She hoped that our staff would be able to use it for the benefit of our students.

Trustee Carey commented that Eat Out for Education is tomorrow night. He attended College Night, the Saturday Night football game at Arroyo, and will be attending the Homecoming game this Friday, where his daughter has been nominated for Homecoming Queen.

Trustee Katz-Lacabe commented that the Haunted House at Washington Elementary School was "awesome." Thursday night, November 3, is the PTA sponsored Math Night at Washington Elementary. Students from the high school LGBTQS will be speaking at Roosevelt Elementary tomorrow, November 2.

22. ANNOUNCEMENT

a. Board of Education Meetings

23. ADJOURNMENT*

a. Time *(V)*

The meeting was adjourned at 9:45 p.m.

Motion made by: Mike Katz-Lacabe
Seconded by: Lance James

Votes

Unanimously Approved