San Leandro USD Minutes

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Special Board Meeting

December 13, 2011
Tuesday, 06:00 PM
San Leandro Unified Adminstration Office
14735 Juniper Street
San Leandro, CA 94579

Attendees

Hermy Almonte	Board Trustee	
Lance James	Board Trustee	
Mike Katz-Lacabe	Board Trustee	
Morgan Mack-Rose	Board Trustee	
Diana Prola	Board Trustee	
Carmen Sullivan	Board Trustee	
Cindy Cathey	Superintendent	*non-voting*
Song Chin-Bendib	Assistant Superintendent	*non-voting*
Debbie Wong	Assistant Superintendent	*non-voting*

1. CALL TO ORDER / ROLL CALL- 6:00 P.M.

The meeting was called to order at 6:02 p.m. by President Mack-Rose. It was noted that Trustees Katz-Lacabe and Carey were absent.

2. PUBLIC TESTIMONY - CLOSED SESSION ITEMS

a. Public Testimony on Closed Session Items

There were no public coments concerning items on the closed session agenda.

3. RECESS INTO CLOSED SESSION- 6:00 P.M.

The Board went into closed session at 6:04 p.m.

4. CLOSED SESSION ITEMS

a. Public Employee Discipline / Dismissal / Release / Hiring

b. Conference with Labor Negotiator

c. Public Employee Performance Evaluation, Title: Superintendent's Evaluation

d. Conference with Labor Counsel - Anticipated Litigation - Significant exposure to litigation: 2 cases

5. RECONVENE TO OPEN SESSION / PLEDGE OF ALLEGIANCE 7:00 p.m.

The Board returned to open session at 7:10 p.m.

6. REPORT CLOSED SESSION ACTION

President Mack-Rose reported that the Board had been in closed session where no reportable action was taken. She also noted that Trustee Katz-Lacabe joined the Board in closed session at 6:07 p.m. and that the Board would be recessing back into to closed session following the open session for the Superintendent's Evaluation.

7. APPROVAL OF AGENDA

a. Approve the Special meeting agenda of December 13, 2011 *(V)*

Motion made by: Lance James
Seconded by: Diana Prola

Votes

Hermy Almonte	Yes
Lance James	Yes
Mike Katz-Lacabe	Yes
Morgan Mack-Rose	Yes
Diana Prola	Yes
Carmen Sullivan	Not Present

8. LEGAL STATEMENT

a. Legal Statement

9. PUBLIC TESTIMONY ON NON-AGENDA ITEMS - 7:00-7:05 P.M.

None

10. PRESENTATIONS - 7:05-7:25 P.M.

a. 2011-2012 First Interim Report

Assistant Superintendent Song Chin-Bendib and Fiscal Director Marites Fermin, presented the 1st Interim Report for the 2011-2012 Fiscal Year, which includes fiscal years 2012-13 and 2013-14. The presentation included fiscal information that was presented to the Finance Committee on December 7, 2011, and other related budget documents.

Assistant Superintendent Chin-Bendib explained that the report is required to be approved by the governing board no later than 45 days after the close of the reporting period (October 31) to determine whether or not the District is able to meet its financial obligations. In addition, she said that for the fiscal year 2011-12 First Interim Report, the District is certifying a positive certification, and that the Business Services staff has prepared the First Interim Report, along with assumptions from the School Services of California (SSC), Inc. dartboard, which provides school district critical economic indicators for budget projections. Highlights of the presentation

included:

- The First Interim Report projected ending Fund Balances after designations for 2011-2012 and two subsequent years. The unrestricted ending fund balances include Tier III Flexibility funds that have been swept/approved by the Board. Any unswept or unapproved funds have been accounted for in a separate account and are not included in these balances.

Fund Balance	**2011-2012**	**2012-2013**	**2013-2014**
After designations*	$789,844	$880,405	($992,835)

*****These balances reflect keeping the 3% Reserve requirements in Fund 17 (a separate fund).

- Major assumptions that have been applied toward the 2011-12 First Interim Report:
    1. Revenue Limit statutory COLA = 2.24%
    2. Revenue Limit deficit factor = 19.754%
    3. Designated potential mid year cuts - maximum reduction from Revenue Limit of $264/ADA $2,223,81
    4. State categorical and Special Ed COLA = 0
    5. Mandated cost received in November 2011 has been applied to balance subsequent fiscal year fund balances
    6. State Fiscal Stabilization Fund (SFSF) of $391,963 has been used to balance the 2012-2014 fiscal year
    7. Mental Health services encroachment of $250,000

The First Interim does not reflect the "triggers" approved by the Governor because it covers the actual reporting period through October 31, 2011. The Legislative Analyst Office (LAO) released their projections on November 14, 2011, while the Department of Finance (DOF) will release theirs by December 15th. The better projections of the two will be the benchmark to be used for the Second Interim Report.

Assistant Superintendent Chin-Bendib further stated that while the State of California continues to struggle through its financial crisis, there is no evidence there will be any positive news for education in the short term. The District must continue to be fiscally responsible and conserve its resources.

Staff clarified questions and comments raised by the Board related to Home to School transportation cuts, old mandated cost reimbursement in Fund 17, utilities reductions, potential Tier III fund balances in the Instructional Material Fund (IMF) and School Library Improvement Program (SLIP), and the expected analysis and guidelines for the additional funding through the Program Improvement Year 3 Action Plan.

11. ACTION ITEMS-7:25-7:35 P.M.

a. Approval of Action Items

12. Action Items - Business & Operations

a. A Positive Certification of the First Interim Report for 2011-12 Which Includes Fiscal Years 2012-13 and 2013-14 As Required by Assembly Bills 1200 and 2756 *(V)*

Motion made by: Diana Prola
Seconded by: Carmen Sullivan

Votes
Unanimously Approved

13. ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS-8:05 P.M.

Trustee James thanked staff for their work and continued to stress the importance of a parcel tax.

Trustee Katz-Lacabe commented on a recent East Bay Economic Development Alliance Report, where it was reported that less than 53% of the high school graduates in Alameda County meet the UC/SCU requirements, bringing to mind how API scores translate into success at future educational institutions.

Trustee Almonte commended the District staff for their on-going efforts towards energy efficiency and the Utility Reduction Program.

Trustee Prola praised the District for their work supporting those students who are falling behind in reading and math. She would, however, like to see the District refocus on Science and Social Studies and how we can support those students who are doing well.

Following Board comments, the Board recessed back into to closed session at 8:00 p.m.

14. ANNOUNCEMENT

a. Board of Education Meetings

- Regular Board Meeting – January 10, 2012
- Tentative Board Work Session - January 17, 2012
- Regular Board Meeting – January 24, 2012
- Regular Board Meeting – February 7, 2012
- Tentative Board Work Session - February 14, 2012
- Regular Board Meeting – March 6, 2012
- Special Board Meeting – March 13, 2012
- Regular Board Meeting – March 20, 2012
- Regular Board Meeting – April 3, 2012
- Regular Board Meeting – April 17, 2012
- Regular Board Meeting – May 1, 2012
- Tentative Board Work Session - May 8, 2012
- Regular Board Meeting – May 15, 2012
- Regular Board Meeting – June 5, 2012
- Regular Board Meeting – June 19, 2012
- Special Board Meeting – June 26, 2012

15. ADJOURNMENT*

a. Time *(V)*

The Board returned from closed session at 8:39 p.m. where no reportable action was taken. The meeting was adjourned at 8:39 p.m.

Motion made by: Mike Katz-Lacabe
Seconded by: Lance James

Votes
Unanimously Approved

Respectfully submitted,

Carmen Sullivan, Clerk

Board Approved: 1/10/12