California Department of Education

Date: **09/06/2011**

To: Bradley Frazier
Adult Education Administrator
San Leandro Unified School District
CDS: 01-61291

From: Cliff Moss
Education Programs Consultant
Adult Education Office
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Subject: Course Approval for 2011-12

Your request for approval of the following 43 courses have been received, recorded, and approved for the 2011-12 school year.

Course Number	Course Name	Most Recent Year Course Outline Developed/Updated	Job Market Study Year
1.1001	English Language Arts	2011	---
1.1002	Mathematics	2011	---
1.1007	Employability and Life Skills	2011	---
1.1009	ABE Multiple Academic Subjects	2011	---
1.2011	English 1	2011	---
1.2012	English 2	2011	---
1.2013	English 3	2011	---
1.2014	English 4	2011	---
1.2015	Literature	2011	---
1.2018	English Language Arts Electives	2011	---
1.2021	Algebra I	2011	---
1.2024	Algebra II	2011	---
1.2027	Mathematics Electives	2011	---
1.2031	Physical Science	2011	---
1.2032	Health & Life Sciences	2011	---
1.2034	Biological Science	2011	---
1.2037	Science Electives	2011	---
1.2041	US History	2011	

1.2042	World History	2011	---
1.2043	American Government	2011	---
1.2044	Economics	2011	---
1.2046	Social Studies/Social Science Electives	2011	---
1.2050	Multiple High School Diploma Subjects	2011	---
1.2057	Electives	2011	---
1.2058	Test Preparation	2011	---
2.1010	ESL Beginning Literacy	2011	---
2.1020	ESL Beginning (Low-High)	2011	---
2.1030	ESL Intermediate (Low-High)	2011	---
2.1040	ESL Advanced (Low-High)	2011	---
2.1050	ESL Multi Level	2011	---
2.1060	ESL Vocational / Workplace	2011	---
2.1070	ESL Academic	2011	---
2.1080	Family Literacy ESL	2011	---
2.2000	Citizenship Preparation	2011	---
4.2722	Career Preparation	2011	2011
4.4255	Support Services	2011	2011
4.4260	Therapeutic Services	2011	2011
4.4615	Information Support and Services	2011	2011
5.5200	Effective Parenting Techniques	2011	---
6.6030	World	2011	---
6.6040	The Arts	2011	---
6.6070	Technology	2011	---
6.6080	Health and Fitness Literacy	2011	---

You are authorized to claim apportionment for the above courses. It is recommended that you use these Course Titles with your suggested classes listed under them when communicating your program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office *(5* CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit

- Evaluation procedures
- Clear course completion requirements of established goals and objectives

From EC 1900; 41976; 52506; 52515; 52518; 52570.

For Vocational Education courses:
Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in *EC 52519; 52520* for more information.